

ACADEMIC SENATE MEETING
APPROVED MINUTES
October 3, 2019

Members Present: Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Annaliese Hausler-Akpovi, Austin Adams, Bob Droual, Cheryl Mulder, Deborah Martin, Gisele Flores, Jennifer Macias, Kerri Stephens, Kevin Alavezos, Layla Spain, Noah Wilson, Rich Dyer, Jesus Navarro, Shaila Christofferson, Stella Beratlis, Steve Amador, Theresa Rojas, Theresa Stovall, Titiana Stovall, Tristan Hassell

Absent: Belen Robinson, Chad Redwing (President), Danielle Preciado, Gabe Tovar, Hans Hauselmann (Legislative Analyst), Jim Howen, John Zamora, Marc Anaya, Margaret Kingori,

Guests Present: Allan McKissick (Faculty Liaison to the Board), Ashley Griffith, Barbara Adams, Danica Bravo, Jessica Brennan, Nancy Carranza (ASMJC)

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S/C (T. Stovall, S. Amador) Motion to approve the Order of Agenda Items.

20 Ayes, 0 Opposed, 0 Abstentions

II. APPROVAL OF THE MINUTES (*September 19, 2019*) As minutes of September 19 were not completed they will be reviewed at the next meeting on October 17, 2019.

III. CONSENT AGENDA

1. *Appoint Chad Redwing to the Vice Chancellor of Educational Support Services Search Committee*
 2. *Policies and Procedures Review* **Documents Going forward to District Council:** 1. 6100 Delegation of Authority, Business and Fiscal Affairs; 2. 6300 Fiscal Management; 3. 6305 Reserves; 4. 6310 Accounting; 5. 6-8009 Safeguarding Cash; 6. 6-8010 Depositories; 7. 6-8011 Revolving Cash Fund; 8. 6-8012 Fund Drives or Solicitations. **HOLD (not completed consistent review):** 1. 6200 Budget Planning: **HOLD** for resource allocation discussions at District Fiscal Advisory Committee. **Going forward for constituent review:** 1. 6307 Debt Issuance and Management: 1. 6315 Warrants—NOTE: check with VCA to validate if FASB statement is needed; 2. 6325 Payroll—NOTE: confirm APPLE information with Fiscal/Payroll; 3. 6400 Financial Audits—NOTE: check date consistency; 4. 6-8013 Control of Fixed Assets; 5. 6-8014 Transactions/Employees-District—NOTE: cross reference 2710; 6. 6-8022 Periodic Financial-Statistical Reports; 7. 6-8029 Debts to the College(s) District—NOTE: add comment that necessary information is currently contained in AP 5035, thus recommended by P&P Committee for deletion; 8. 6-8040 Claims for Money or Damages, **Also discussed:** 1. 3750 Use of Copyrighted Material—NOTE: Committee agreed to request this document be tabled in District Council and be returned to the P&P Committee for discussion regarding comments provided in 2016-2017 by library staff.

M/S/C (T. Stovall, J. Macias) Motion to approve the Consent Agenda.

20 Ayes, 0 Opposed, 0 Abstentions

IV. PUBLIC COMMENTS – None

Stella Beratlis and Titiana Stovall arrived after the vote for the Consent Agenda.

V. PRESENTATION: Ashley Griffith (Dean of Student Services), and Danica Bravo (CSU, Director of Project Rebound)

Ashley Griffiths mentioned that James Todd, former VP of Student Services previously introduced an MOU with CSU Stanislaus to bring a program called Project Rebound to MJC. This program streams the pipeline for formerly incarcerated students at MJC to move on to CSU Stanislaus. CSU Stanislaus is the number one school that MJC students transfer to. It was decided to bring someone on board to facilitate that program. Danica Bravo has been doing some great work with the city agencies and local detention centers and working on how to get classes inside the local detention centers. There is hope that as soon as spring 2020 there will be classes brought to the Modesto Jail and the Juvenile Detention Center, which is located next to West Campus.

The topic was turned over to Danica Bravo, who comes from Delta College where she has had extensive history working with incarcerated students. Her goal at Project Rebound at CSU Stanislaus and MJC is to build a bridge for them and make the steps easier, similar to a one stop shop.

There was a flex event for faculty the day before called “Breaking Barriers for formally Incarcerated students” where a couple of formerly incarcerated students were there as speakers and who were about to graduate. The Office of Violence Prevention also attended and told what they do in the community.

Discussion took place and questions were asked and answered.

Danica Bravo mentioned the Project Rebound at Stanislaus State is located in the CSU Mary Stuart Rogers Building, with two student workers (formerly incarcerated). This program is so new she has been out in the field doing a lot of relationship building and also meeting with students and assisting them with the application and financial aid application.

There is the Re-entry to Success Network at MJC which is currently being operated by Glen Stovall for approximately three years and is located in FH 118. That program is how the formerly incarcerated students have been identified at MJC.

VI. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, Pathways Implementation Team, AB705 Workgroup and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Nancy Carranza

Nancy Carranza mentioned a meeting between ASMJC Executives and Academic Senate that took place on September 26 with Chad Redwing and Rob Stevenson and an open conversation about student concerns took place and also feedback given. ASMJC was pleased as this was the first time that Academic Senate reached out to their student body since she has been a part of ASMJC. Thanks went out to Chad and Rob for spending time with their Executive team.

Since this is National Hispanic Heritage Month, Hispanic Heritage Week will be starting on Monday, October 7 with a taste of the Hispanic Culture, Taco Taquiza Tuesday and on Wednesday with a sweet take of the Hispanic Culture where desserts and pastries will be handed out all taking place on the Quad and on Thursday, there will be some art culture and Aguas Frescas taking place in the rotunda..

Also taking place on Wednesday, will be FLOW and Chipotle will be served.

On Saturday, October 12, the 36th annual Hispanic Education Conference will take place from 8:30 am – 2:00 pm at the MJC Performing Arts Center on East Campus.

Nancy Carranza also mentioned that ASMJC is in the process of responding to our questions and concerns from the last meeting.

ASMJC is beginning something new leading up to Homecoming. Homecoming week, beginning October 14, something different will take place each day on the East Campus Quad at 11:00 am to boost up the school spirit.

- b. MJC President Report – Jim Houpis – not in attendance
- c. Guided Pathways Report – Rob Stevenson – not in attendance
- d. AB705 Workgroup Report - Curtis Martin, Shelley Circle, Andrew Kranzman

The AB 705 Workgroup met recently. The group consisted of Math, English, Counseling, someone from IT and the deans as well. Ruth Luman from ESL and Business Analyst Tiffnie-Ann Versola were both added to the committee and are hoping to find three student representatives to join as well.

The College Council's recommendation about a concern, from the AB 705 taskforce report that Laura Maki and Shelley Circle presented, was in our service area that 21% English Language learners fall into the ESL/ELIC category and only 9% enrolled in these courses.

The Taskforce discussed ways to address the issue of placement and College Council was not as receptive and recommended they go back and think about how to approach this placement school.

A memo will be written In November to update College Council and MJC of the progress that the taskforce has made and some of the resources they believe they need to continue the work into the future.

Discussion took place.

- e. District Fiscal Advisory Committee Faculty Report – Kevin Alavezos

Report enclosed

On a separate note, the general fund augmented budget just came out and MJC will be allocated an additional \$3,000,000 for spring 2020 scheduling. It is still uncertain about a Maymester. A lot is going on in terms of dollars and is difficult to understand.

The first Resource Allocation Council of the semester will be taking place October 4, 2019 with the new VP of College Administrative Services, Sarah Schrader and there will be a report for the next meeting.

f. [Curriculum Committee Report](#) – Shelley Circle

S. Circle is on the sub-committee for the Resolution for the High Unit Value and are working to get that process finalized and the next meeting there should be a draft of the document proposing a solution. It was suggested that courses being used as examples at other campuses that meet the unit value should be current. Because the Assist report has not been updated the documents used are only to the year 2016. A compromise was then suggested to have a link to a current catalog at another college so it would show that it was a recent catalog either 2018/2019 or 2019/2020 and also include our catalog description. If a sub-committee was reviewing the documents submitted our description could be reviewed and a link be selected of a catalog description of another college that is being used as an example if there is a similar course at this campus being used.

One of the math courses coming through has a CI-D descriptor, and including the document with the CI-D descriptor the courses would have to match the content of the CI-D and if it gets CI-D approval then it means it is matching. That is one way to tell that the courses are equivalent. Since colleges have many different names for the same CI-D descriptor it would be a cross reference.

The Curriculum Committee is trying hard to work on equivalency, currency and transparency.

S. Circle welcomed Jesus Navarro as he will be replacing Rudy Andrade in the SME area.

g. [Academic Senate President Report](#) – Chad Redwing

As C. Redwing was not in attendance S. Circle read the Presidents Report. Report attached.

VII. ACTION ITEMS

1. [Resolution F19-A: Teaching the Incarcerated and Formerly Incarcerated at Modesto Junior College](#)

M/S (T. Stovall, A. Kranzman) Motion to approve Resolution F19-A: Teaching the Incarcerated and Formerly Incarcerated at Modesto Junior College for a 1st Reading.

Discussion ensued and questions were brought forth.

M/S/C (T. Stovall, A. Kranzman) Motion to approve Resolution F19-A: Teaching the Incarcerated and Formerly Incarcerated at Modesto Junior College for a 1st Reading.

22 Ayes, 0 Opposed, 0 Abstentions

2. [Resolution F19-B: Academic Calendar 2020-2021 and Intercession Taskforce](#)

M/S (T. Stovall, Ti. Stovall) Motion to approve Resolution F19-B: Academic Calendar 2020-2021 and Intercession Taskforce for the 1st Reading.

It was mentioned on the Draft of the Academic Calendar that classes would begin two weeks later and end two weeks later and would cause changes for the summer offerings. It is important that Academic Senate weighs in on this along with the YFA rep council and that they vote unanimously on this. A winter intercession is not even on the table at the moment.

A short discussion took place, comments were made, the budget was discussed and how would this new calendar impact programs and students success.

M/S/C (T. Stovall, Ti. Stovall) Motion to approve Resolution F19-B: Academic Calendar 2020-2021 and Intercession Taskforce for the 1st Reading.

22 Ayes, 0 Opposed, 0 Abstentions

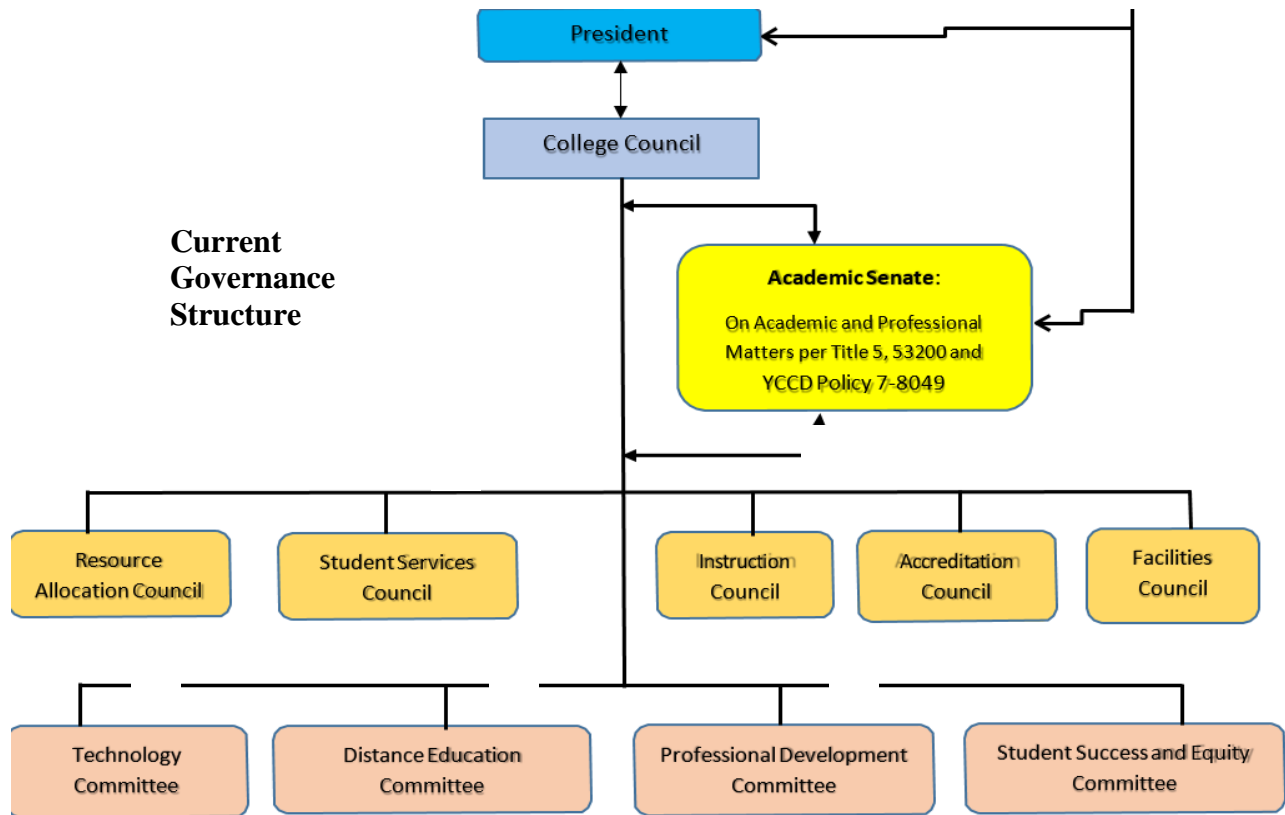
ITEMS FOR FUTURE AGENDAS:

A. 1. . [Engaging All Voices/Educational Master Plan](#) and [Vision Goals](#) 2. Divisions v. Guided Pathways Schools: Co-existence, adaptation, or re-imagining? 3. Offering/Growing Completely Online Degree Programs and Nomenclature for Online "School" 4. May 2020 Faculty Retreat 5. Academic Senate Newsletter and Other Faculty Outreach Opportunities. 6. Review of New [Program Review](#) Process. 7. Academic Senate [Bylaws](#), [Rules](#) and Committee [Service Handbook](#) (2014) Work Group 8. MJC's 100th Birthday 9. Teaching and Learning/Applied Creativity and Community Transformation, [ACCT Institute](#) 10. Equitable Hiring Practices/ HR [District Hiring Process](#).

ADJOURNMENT 5:10 pm

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

ENGAGING ALL VOICES OVERVIEW



**Academic Senate Report (ASMJC)
October 3rd, 2019**

ASMJC Executives and the Academic Senate had a meeting last Thursday, in which Chad and Rob attended; we had an open conversation about student concerns and feedback. This is the first time that Academic Senate has reached out to the student body since I have been a part of ASMJC. In behave of the executive team; we would like to thank Chad and Rob for dedicating some of their time to us. Regarding, that being National Hispanic Heritage Month, we will be having a Hispanic Heritage Week starting next Monday with A taste of the Hispanic culture, Taquiza Tuesday, on Wednesday with a sweet taste of the Hispanic culture, then on Thursday we will have art, culture, and Aguas Frescas. On Wednesday we will also have FLOW: serving Chipotle. Leading us into Saturday October 12, our 36th annual Hispanic Education Conference from 8:30am-2pm. The Associated Students of Modesto Junior College are in the process of responding to your questions and concerns.

Thank You,

Nancy Carranza
ASMJC Vice President

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District Fiscal Advisory Council (DFAC) Report

The following items were discussed at the September 19, 2019 DFAC meeting:

- 2018-2019 Budget
 - Rolled 300 FTES forward
 - Had to cut 4.7 million from the budget
 - 2019-2020 Budget
 - The Student Centered Funding Formula (SCFF) is a moving target
 - Not 100 percent sure how much money will be coming in
 - Resource Allocation Model—*This is the big project DFAC is working on*
 - Kathy Blackwood has been hired as a consultant to help guide the development of the new allocation model.
 - Resource Allocation Model (RAM) Samples can be found at--
<https://www.yosemite.edu/fiscalservices/dfac>
 - DFAC would like your input on:
 1. What values do we want to base the new Resource Allocation Model on?
 2. Example:
 - Characteristics
 - Promotes “students first”
 - Perceived to be fair/equitable
 - Stable/predictable
 - Multi-year planning
 - Flexible
 - Behavioral
 - Rewards efficient use of funds
 - Minimized conflict between the District and two colleges
 - Data Driven
 - Uses quantitative agreed upon data
- Next meeting is on October 17, from 1 p.m. – 3 p.m. in the District Office Building, Conference Room A.

Respectfully,
Kevin Alavezos

Academic Senate President Report October 3, 2019, Chad Redwing, Ph.D.

- Chandra Howard and Andrew Kranzman have a chapter, "First Year Composition: Building Relationships to Teach Emerging Writers," in a forthcoming collection, First Year Composition at the Community College: Empowering the Teacher. It's edited by Betsy Gilliland (U Hawaii at Manoa) and Meryl Siegal (Laney College) and will be published by University of Michigan Press this spring.
- Tickets are now on sale for the Theater Department's production of "The Hunchback of Notre Dame," with shows late October into early November.
- The Agriculture and Environmental Science Division's Annual Truck Pull is on October 26th
- Following their 39-20 victory over American River College, the MJC Football team has moved up to #7 in the JC Gridiron National Rankings. Congratulations!
- A professional-development course titled "Beyond Checking Boxes: Creating Meaning from SLO Assessments" has just started. This course runs from Sept 30 to Nov 10. The motivation behind the creation of this course is to honor the request of faculty to make SLO-Assessments "meaningful." This is a six-week class that awards a stipend of \$500.00. Please see the attached flyer. If you're interested in joining, please contact Nita as soon as possible at gopaln@yosemite.edu.
- If your program would like to nomination for the ASCCC Exemplary Program Award, please contact the MJC Academic Senate office by 10/17 as completed nominations are due on 11/4 and require an official nomination from our local senate.
- The "Did You Know?" training series continues on Oct. 29th with an overview of Dual Enrollment. All faculty are welcome to attend.

Technology Committee Meeting
October 1, 2019
By Danielle Preciado

Greetings, colleagues:

The news from the tech committee meeting that was held on October 1, 2019 is as follows:

- 1) The Total Cost of Ownership document contains the process for ordering new tech equipment and programs.
- 2) An employee survey regarding professional development and technology in the classrooms will be coming out in the next few weeks. Please look for and complete this short survey.
- 3) Jenni Abbott was voted to be the Tech Committee representative for Engaging All Voices.

Respectfully submitted,
Dr. D. Preciado, Adjunct Instructor, Child Development

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