



**ACADEMIC SENATE MEETING
APPROVED MINUTES
September 19, 2019**

Members Present: Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Austin Adams, Bob Droual, Cheryl Mulder, Danielle Preciado, Deborah Martin, Gisele Flores, Jennifer Macias, John Zamora, Kerri Stephens, Layla Spain, Marc Anaya, Margaret Kingori, Noah Wilson, Rich Dyer, Rodolfo Andrade, Shaila Christofferson, Stella Beratlis, Theresa Rojas, Theresa Stovall, Titiana Stovall

Absent: Belen Robinson, Eric Ivory, Jim Howen, Kevin Alavezos, Steve Amador, Tristan Hassell

Guests Present: Allan McKissick, Faculty Liaison to the Board, Laura Maki, Nancy Carranza (ASMJC), Pam Guerra-Schmidt, Patrick Bettencourt, Shirley Miranda-Brenes

- I. APPROVAL OF ORDER OF AGENDA ITEMS
M/S/C (T. Stovall, Ti Stovall) Motion to approve the Order of Agenda Items.
 25 Ayes, 0 Opposed, 0 Abstentions.

- II. APPROVAL OF THE MINUTES (September 5, 2019)
M/S/C (T. Stovall, Ti Stovall) Motion to approve the minutes of September 5, 2019
 24 Ayes, 0 Opposed, 1 Abstention (Bob Droual)

- III. CONSENT AGENDA
 1. Danielle Preciado to Technology Committee
 2. Michael Jackson to the Tenure Track (11 mo.) Academic Counselor (Academics and Transfer) Hiring Committee
 3. Board of Trustees Policies and Procedures: (August 21, 2019) 6100 (Delegation of Authority, Business and Fiscal Affairs), 6300 (Fiscal Management), 6310 (Accounting), 6-8009 (Safeguarding Cash), 6-8010 (Depositories), 6-8011 www.(Revolving Cash Fund), 6-8012 (Fund Drives or Solicitations), (March 25, 2019), 4230 (Grading and Academic Record Symbols), 7250 Educational Administrators), 7500 (Volunteers) <https://sp-portal.yosemite.edu/committee/policycommittee/Constituency%20Group%20Review/Forms/AllItems.aspx>
M/S/C (T. Stovall, Ti Stovall) Motion to approve the Consent Agenda
 25 Ayes, 0 Opposed, 0 Abstentions

- IV. PUBLIC COMMENTS – None

- V. Zero Textbook Costs/Open Educational Resources Presentation (Shirley Miranda Brenes)
 - Prefaced presentation with announcement of an emphasis on encouraging fully online programs
 - Will package/bundle existing online courses to create fully online degrees and certificates
 - Proposed Fall 2020 start date
 - Requires a few classes, mostly local activities courses like Communications, be offered online
 - Requires marketing to community
 - Please direct questions to Patrick Bettencourt

- Zero Textbook Cost = students pay nothing for course textbooks, though the cost is covered by the College or a third-party.
- Open Educational Resources = cloud-based, peer-reviewed and/or peer-created textbooks that can be used/revise/remixed for free.
- Rationale for OER/ZTC: cost not a barrier to student learning and success

Please contact Shirley if you're interested in taking a three-week, online course on OER/ZTC, or if you're interested in converting a course to OER/ZTC. A stipend's available for conversion.

VI. Remarks from the College President (Jim Houpis)

- Shared his three guiding principles that can help champion students and break the cycle of poverty:
 - Emphasis on social justice to advance our students, community, and college
 - Find a way to say "yes" when faced with an obstacle in decision-making
 - Drive decisions with the question: Is this the best thing for students?
- Emphasized faculty to invite students into the conversation
 - Thanked Nancy Carranza and three student presenters for their recent presentation to the Board

VII. *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.*

A. Associated Students Senate Report – Nancy Carranza

- Gave away cupcakes and MJC swag Thursday, September 19, to celebrate MJC's 98th Birthday
- Hosted a tour of the East Campus library, complete with free pizza at the end, for Library Awareness Day on Monday, September 23. A similar event occurred on West Campus on Tuesday, September 24.
- Sponsored a Banned Books event in Founders 152 at 2pm after FLOW (Panera).
 - Faculty question: What about FLOW for students in class between 11am – 1pm
A: ASMJC's working on developing options for these students.

B. Guided Pathways Report – Rob Stevenson

- 68 faculty have been trained to develop program maps. So far, 32 departments have submitted 96 map drafts.

- R. Stevenson and T. Giron will hold an office hour to support faculty writers, on Friday, September 20, and Wednesday, September 25, from 11am-1pm in the Faculty Research Office in Morris 212.
- C. Instruction Council Report – Rob Stevenson
- We're over FON (faculty obligation number), which probably means 2020-2021 hiring will only be based on retirements, not growth.
- D. AB705 Workgroup Report – Laura Maki, Shelley Circle
- Held a productive retreat last May:
 - Created an informational video on guided self-placement for students ([click here to review the video](#))
 - Math GSP places students up to Calculus 1
 - English working to update the ESL/ELIC GSP
 - Addressing placement issues
 - According to CALPASS, about 21% of our students fall into the ESL/ELIC category, but only 9% enrolled in these courses
- E. District Fiscal Advisory Committee Faculty Report – Kevin Alavezos (No Report)
- F. Program Review Report- Chad Redwing
- Please consider attending the Program Review reading and review to provide feedback to all program reviews submitted. Program Review reading on Friday, September 20.
- G. Curriculum Committee Report – Shelley Circle
- Requests Senate guidance with developing procedures for [F18E \(Standard to Determine Unit Value at MJC\)](#)
 - What does “collaborate” mean? What would constituents like to see “collaborate”/ “collaboration” look like?
 - Senators, please ask constituents for feedback/direction.
 - eLumen transition to occur October 1, 2019.
 - Deadline of September 30 for new courses or course updates to take effect next year
 - After this time, the college will no longer use CurricUNET.
 - Trainings on how to use eLumen to enter new courses or update existing courses forthcoming.
- H. Academic Senate President Report – Chad Redwing
- Thanked Pam Guerra-Schmidt, Academic Senate President of Columbia College, for her participation in the September 19 Senate meeting, and expressed desire for greater collaboration between both college's Academic Senates moving forward.

- Shared a list of grass-roots resolution suggestions produced during Senate's September 5 brainstorming session. Please contact Chad if you're interested in follow-up and authoring or co-authoring a resolution as a senator, including in any of the following suggestions offered:
 - recognition ceremony for certificated students
 - establishing an interfaith/quiet space on campus
 - establishing an outdoor amphitheater area on campus
 - celebrating the 100th anniversary of Women's Suffrage
 - campus green initiative/sustainability project
 - using student data metrics to inform campus decision making

VIII. ACTION ITEMS

- A. Board of Trustees Policies and Procedures: [3750 \(Use of Copyrighted Material\)](#)
- Contact Allan McKissick if you have questions about this policy. He'll connect you to Brian Green (Library & Learning Center, Columbia)
 - Suggestions to policy by librarians have not been addressed by the Board
 - Librarians and Senate would like the Board to provide feedback on these suggestions and Academic Senate will ask for this policy to return to Policy and Procedures for additional work.
- B. Participatory Governance Review and Revision ([Engaging All Voices/ Educational Master Plan](#))
M/S/C (N. Wilson, Ti Stovall) Motion to suspend discussion of Action Item C to allow ample time to discuss Action Item C:
 25 Ayes, 0 Opposed, 1 Abstention (Shelley Circle)

At this time councils/committees in Engaging All Voices are asked to provide a representative to begin a periodic review.

- C. Academic and Professional Matters Related to [Calendar Proposal](#) and [Multi-Semester Planning](#) and the [2009 Academic Senate Report \(Winter Intercession\)](#)
- YFA will send out faculty survey shortly about labor issues surrounding the proposed 2020-2021 calendar, with input from the Academic Senate.
 - Senate discussed the academic ramifications of starting the spring 2021 two weeks later.
 - Senate also wondered why constituencies had not been consulted about the proposed changes in a more timely fashion.
 - Academic concerns about the proposed change raised:
 - Determent to students entering the job market earlier than other colleges (a particular concern of Ag).
 - Math and English could only offer one seven-week summer session
 - Athletics and eligibility
 - Future of robust five and seven-week summer courses built by many programs

- Shelley Circle shared a [2009 report she authored](#) about creating a Winter Intercession which outlined the pros and cons of creating a Winter Intercession.
 - Questions raised in her report about the ramifications have not been addressed by the parties proposing the calendar change. See page 33 of her report for the questions.
- President Houpis provided context for the proposed calendar change and talked about the creation of a Winter Intercession.
 - Student support demonstrated through surveys conducted by ASMJC and Institutional Effectiveness, senators asked questions about the survey and what it measures. Be on the lookout for these surveys.
 - Fiscally, there's not a lot of overhead for a Winter Intercession, since classified professionals and admin are already on campus and facilities are in operation.
 - Would alleviate waitlists and expedite timely completion.
 - Would allow for overlapping courses and provide faculty opportunities to teach early-start courses.
 - Fall to intercession courses
 - Intercession to spring courses
 - Spring to summer courses
 - Would allow for PT faculty to teach more courses during Intercession without impacting their regular Fall and Spring load
 - Would allow FT faculty to annualize load
- Nancy Carranza, Student Senate Rep, was asked about ASMJC's official position.
 - ASMJC has not taken a position yet, though it was scheduled to be discussed at their 09.20 meeting. Nancy will report back the body's stance shortly.

D. Resolution F19-A: Teaching Incarcerated and Formerly Incarcerated Students (due to shortness of time the discussion was tabled)

ITEMS FOR FUTURE AGENDAS:

1. Divisions v. Guided Pathways Schools: Co-existence, adaptation, or re-imagining?
2. May 2020 Faculty Retreat Steering Committee
3. Academic Senate Newsletter and Other Faculty Outreach Opportunities.
4. Academic Senate Bylaws and Committee Service Handbook (2014) Work Group
5. MJC's 100th Birthday
6. Offering/Growing Completely Online Degree Programs
7. Teaching and Learning/Applied Creativity and Community Transformation

ADJOURNMENT 5:45 p.m.

NEXT ACADEMIC SENATE MEETING: October 3, 2019; Library Basement, Room 55

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

**Academic Senate Meeting:
September 19, 2019**