



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
September 5, 2019**

**Members Present:** Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Austin Adams, Cheryl Mulder, Eric Ivory, Erin Herold, Gisele Flores, Jennifer Macias, Jennifer McDonald (sub for Holly Nash-Rule), Jim Howen, John Zamora, Kerri Stephens, Kevin Alavezos, Layla Spain, Margaret Kingori, Noah Wilson, Rich Dyer, Jesus Navarro (sub for Rodolfo Andrade), Shaila Christofferson, Stella Beratlis, Steve Amador, Theresa Rojas, Theresa Stovall, Titiana Stovall, Tristan Hassell

**Absent:** Belen Robinson, Danielle Preciado, Deborah Martin, Marc Anaya

**Guests Present:** Allan McKissick, Faculty Liaison to the Board, Nancy Carranza (ASMJC)

**I. GROUP PHOTO OF FALL 2019 ACADEMIC SENATE**

The group congregated out on the Quad for a group photo taken by David Todd and returned shortly to the meeting room.

**II. APPROVAL OF ORDER OF AGENDA ITEMS**

**M/S/C (J. Zamora, C. Mulder) Motion to approve the Order of Agenda Items.**

25 Ayes, 0 Opposed, 0 Abstentions

**III. APPROVAL OF THE MINUTES (April 4, 2019)**

**M/S/C (J. Zamora, S. Amador) Motion to approve the minutes of April 4, 2019.**

26 Ayes, 0 Opposed, 0 Abstentions

Ti. Stovall arrived after the Approval of Order of Agenda Items vote.

**IV. CONSENT AGENDA**

*See Consent Agenda Attachment*

**M/S/C (J. Zamora, R. Dyer) Motion to approve the Consent Agenda**

26 Ayes, 0 Opposed, 0 Abstentions

**V. PUBLIC COMMENTS – None**

**VI. REPORTS:**

- a. Associated Students Senate Report – Nancy Carranza

During the first week of school – ASMJC kicked off the week with Welcome Week. Monday through Thursday, 8 am – 1 pm, maps of East and West Campus were handed out to passing students and also assisted students in navigating their way around campus.

August 28 was the first FLOW (Free lunch on Wednesday) where Panda Express was served on East and West Campus. The FLOW menu was updated to include Panda Express, Pizza Hut, Subway, Olive Garden, Panera, and Chipotle, all also having a vegetarian option.

Friday, September 6 will be their first ASMJC meeting from 3-5 in the Fireside Lounge, East Campus.

Tuesday, September 10 Club Rush will take place on the East Campus quad from 11-1 pm.

Wednesday, September 11, ASMJC will be holding Remembrance Day on the East campus quad from 10 am-1 pm, and will be having FLOW during the same timeframe, serving Pizza Hut.

Thursday, September 12, Club Rush will again take place, this time on West Campus from 11 am – 1 pm.

- b. Guided Pathways Report – Rob Stevenson and Tina Giron – report enclosed
- c. District Fiscal Advisory Committee Faculty Report – Kevin Alavezos – no report to give
- d. Curriculum Committee Report – Shelley Circle

The Curriculum Committee will be having their in house-training meeting on Friday. Basically nothing to report until after the next meeting on September 11, 2019.

- e. President’s Report – Chad Redwing

C. Redwing briefly thanked all who helped during his medical situation during the summer.

C. Redwing welcomed ASMJC Vice President Nancy Carranza, and newer senators and handed out the ASCCC Local Senates Hand Book along with the 10 + 1 cards.

C. Redwing communicated his vision and commitment to Academic Senate and the college during his two year presidency. Of the various demands of a senate president, C. Redwing said he considers the call to defend the nobility of teaching the most important. The Executive is responsible for executing, advancing and institutionalizing the resolutions that get passed in Senate and Senators are encouraged to bring forward resolutions for the Academic Senate to consider faculty interests in academic and professional matters.

C. Redwing shared some advances with the passage of S19-A concerning the sustainable development and implementation of a teaching and learning center and the Academic Senate’s role in establishing policies for faculty professional development activities.

C. Redwing was asked to go to Boston to meet with representatives from the Lemelson-MIT Foundation as they are interested in providing STEAM project-based learning professional development opportunities for faculty. They want to help us reimagine STEM and STEAM and project based learning initiatives as “invention education.” The Lemelson-MIT Foundation has invited a group of MJC faculty to MIT next summer for teacher training. This is the type of institutions we need to look for when we think of structuring a teaching and learning center.

The National Endowment for Humanities is also being looked at as a potential strategic partner as they offer a variety of interdisciplinary grants that could involve the creation and launch of a teaching and learning center.

C. Redwing briefly went over the Fall 2019 Faculty Workshop Series as an opportunity for senators and faculty from all disciplines to talk about what it means to change your pedagogy to a more experiential methodology while embracing active forms of teaching and learning.

A Faculty Retreat has been scheduled for May 4-7, 2020 in Asilomar. If there is interest in joining the faculty steering committee or to have an academic and professional matter addressed at the retreat please let C. Redwing know. The goal for these retreats is a good portion of the programming to be peer-to-peer driven.

C. Redwing mentioned there was an opening on Resource Allocation Council for a Senate appointed member.

VII. SENATE BUSINESS

A. Affirmation of Faculty Consultant to the Board of Trustee - Allan McKissick

**M/S/C (A. Adams, T. Hassell) Motion to reaffirm Allan McKissick as Faculty Consultant to the Board of Trustees.**

26 Ayes, 0 Opposed, 0 Abstentions

A. McKissick explained his job with the Board of Trustees and mentioned this is a Board interested in faculty presentations and perspectives and encouraged faculty to contact him if interested in giving a report to the YCCD Board of Trustees.

B. Technology Committee Academic Senate Appointee

C. Redwing mentioned that the Technology Committee may have a Senate appointed member; Daniel Preciado has volunteered and is thanked for her service.

C. Board of Trustees Policies and Procedures: (August 21, 2019) 6100 (Delegation of Authority, Business and Fiscal Affairs), 6300 (Fiscal Management), 6305 (Reserves), 6310 (Accounting), 6-8009 (Safeguarding Cash), 6-8010 (Depositories), 6-8011 (Revolving Cash Fund), 6-8012 (Fund Drives or Solicitations), (March 25, 2019) 3750 (Use of Copyrighted Material), 4230 (Grading and Academic Record Symbols), 7250 Educational Administrators), 7500 (Volunteers) discussed for vote at next meeting on consent.

It was mentioned that this semester S. Circle will be attending the Policies and Procedures meetings and C. Redwing will be attending the District Council meetings.

S. Circle briefly went over the policies listed. Discussion took place regarding Policy 3750 – Use of Copyrighted Material. A. McKissick gave his interpretation of what took place previously. Some issues need to be addressed from a faculty perspective as related to this policy revision.

**M/S/C (T. Hassell, L. Spain) Motion to pull 3750 from District Council for discussion at a 2<sup>nd</sup> Reading.**

26 Ayes, 0 Opposed, 0 Abstentions

S. Circle brought forward the Policy 6305 – District Reserves. This is a periodic review on this policy that specifically states our reserve will be 10%. Some colleges have reserves as high as 20%. What is the reserve currently and what should it be? What are the mechanisms by which a reserve can be used and for what purpose? What scenario would have to take place to use the reserves?

Discussion took place regarding this policy. The concerns need to be addressed at District Council during the second reading.

D. Student Success Issues to form work groups:

A variety of subjects were approached and hurdles discussed for student success and issues to improve student life and promote learning. C. Redwing hoped some of the items would result in a resolution.

## 1) Certificate Recipient Participation in Graduation/Commencement

T. Hassel brought up this subject due to a student asking why those who receive a certificate are not acknowledged at graduation. Could they be in some fashion? Or at another recognition ceremony? He would like Academic Senate to get involved in this to find out how to help promote such celebrations of student achievement. L. Spain, who is on the committee for graduation, mentioned that she and H. Hauselmann will write a resolution to address this issue.

## 2) Student Exit-Survey Results and an Opt-Out Graduation Process

The student Exit Survey Results were mentioned and it was brought up that a workgroup could be formed to look at comments from students to capture their experience through the exit survey. It was also mentioned that we need to continue to pursue student "opt-out" graduation instead of opting in to the degree certification.

## 3) International Student Population

C. Redwing said the Chancellor mentioned that MJC had a very small international group of students compared with post-secondary institutions of similar size. It was mentioned that a group or committee could be formed to support the increase of international students.

## 4) Teaching the Incarcerated and Formerly Incarcerated Students

C. Redwing is currently teaching a class on Fridays at the Sierra Conservation Center and feels it is a great experience for a teacher. A. Kranzman has had experience with San Quentin and there is funding for teaching incarcerated and formerly incarcerated students. A juvenile detention facility within walking distance of west campus seems like an interesting place to consider offering courses. T. Rojas mentioned teaching at several women's prisons in Michigan in the past as well and found it rewarding. The students were hungry for critical thinking and classes were intense. T. Hassell mentioned there is a new county director and her purview is to organize a program in Stanislaus County.

## 5) Maslow's Hierarchy and Promoting Student Success and Equity

N. Carranza, ASMJC, mentioned obstacles that students would like addressed: Food insecurities, a clothing bank, ZTC/Textbook costs and childcare. Some of the Academic Senate senators supported the childcare idea.

It was mentioned there is interest in creating a multi-purpose space for students and faculty for meditation and prayer, and multi-faith space which doubles as a sanctuary space. Forming workgroups to address this and all of the above potential resolutions and projects was suggested.

## E. Board Policy 2725

The Academic Senate president brought back Board Policy 2725 that was originally approved because at District Council the policy was amplified to include Health Insurance coverage for all Board members, including the student member. After discussion an amendment was made to clarify the conditions for board stipends.

**M/S/C (A. Kranzman, T. Stovall) Motion to approve Board Policy 2725 with the words “up to” on line 21, striked out, to read “The student member of the Board shall receive \$400 per month.”**

26 Ayes, 0 Opposed, Abstentions

The decision to strike the words “up to” was reversed.

M/S (S. Amador, J. Howen) Motion to make an amendment to a reversal to the motion, to reinsert the words “up to” before \$400 after a clarification was made that the language of “up to” was necessary to allow for conditions of the monthly stipend.

**M/S/C (S. Amador, S. Christofferson) Motion to amend the amendment and support language to clarify the \$400 per month stipend to read, “member of the board shall receive up to \$400 per month stipend if the aforementioned Board requirements are met.”**

26 Ayes, 0 Opposed, Abstentions

E. Brainstorming - Academic Senate Role in Attaining MJC Vision Goals

C. Redwing referred everyone to the MJC Vision Goals to see what goals they would like to tackle during the semester which fall within academic and professional matters of faculty. Possible resolutions coming forth and a list of workgroups would be brought to the next meeting for senators.

J. Howen asked about the district’s conversation surrounding another bond measure and asked about the purpose of the measure. J. Howen also sought reassurance that no physical place for the teaching and learning center had yet been determined.

ITEMS FOR FUTURE AGENDAS:

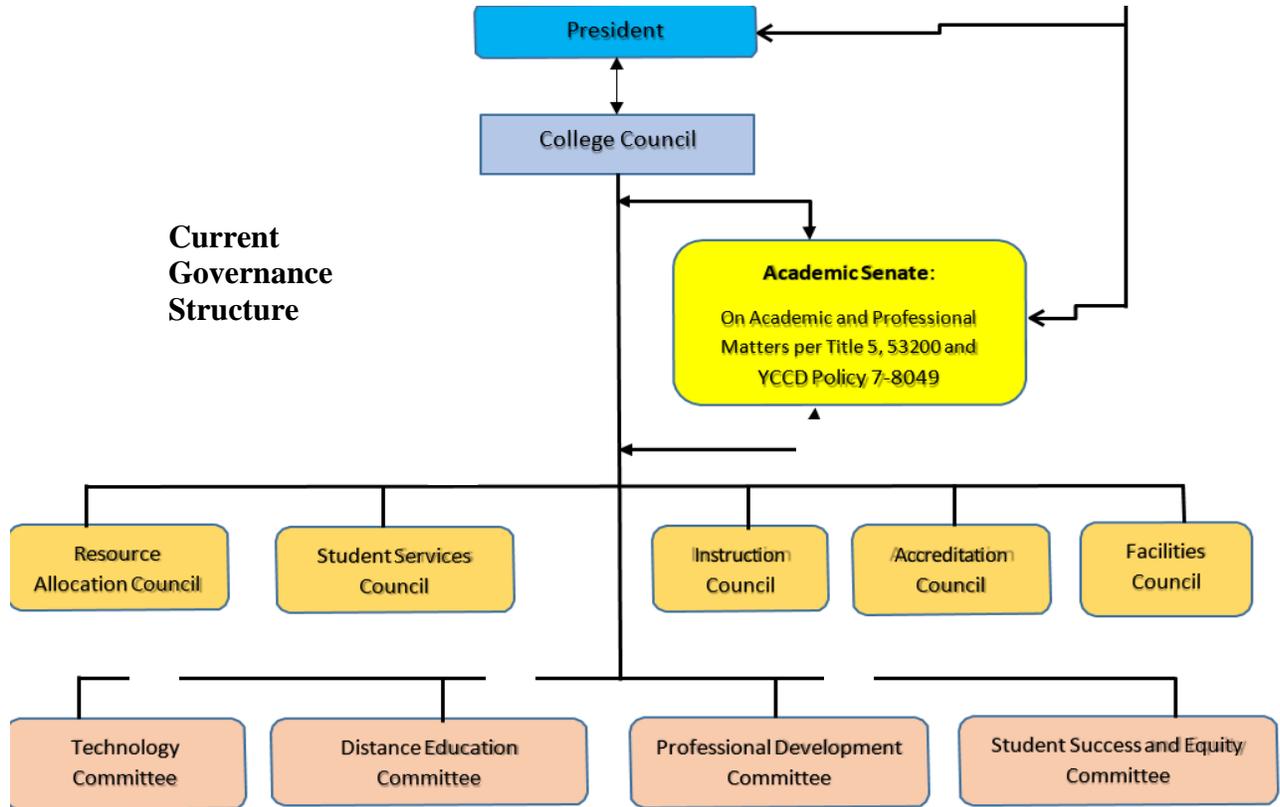
- A. 1. Divisions v. Guided Pathways Schools: Co-existence, adaptation, or re-imagining? 2. Encouraging the use of Open Educational Resources (OER). 3. May 2020 Faculty Retreat 4. Academic Senate Newsletter and Other Faculty Outreach Opportunities. 5. Review of New Program Review Process

ADJOURNMENT: 5:40 pm

**NEXT ACADEMIC SENATE MEETING: September 19, 2019, Library Basement, Room 55**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

**ENGAGING ALL VOICES OVERVIEW**



**Academic Senate Report  
5 September 2019**

Good Afternoon everyone,

ASMJC kicked off the first week of Fall 2019 with Welcome Week: Monday thru Thursday from 8am until 1pm. We handed out maps of East and West campus to passing students and helped them navigate campus, along with snacks and souvenirs. On August 28 we had our first FLOW (Free Lunch on Wednesday), serving Panda Express on East and West campus. The FLOW menu was updated to: Panda Express, Pizza Hut, Subway, Olive Garden, Panera, and Chipotle. All having a vegetarian option.

This Friday we will be having our Senate Meeting from 3-5pm on East campus in the fireside lounge.

Tuesday September 10<sup>th</sup> we will be having Club Rush in the East campus quad from 11-1pm.

On Wednesday September 11<sup>th</sup> we will be holding Remembrance Day in the East campus quad from 10-1pm, at the same time we will be having FLOW, serving Pizza Hut.

Lastly, Thursday September 12<sup>th</sup> we will be having Club Rush on West campus from 11-1pm.

Thank You.

Nancy Carranza  
ASMJC Vice President

### **Guided Pathways Report to the Senate – 9/5/19**

Since the Senate last met the Guided Pathways team at MJC organized and ran two days of training from May 13<sup>th</sup> to the 14<sup>th</sup>. We brought discipline experts together with their counseling facilitators, and these faculty members were introduced to the work needed to complete their program's Coursework Roadmaps and Program Profiles for sessions further work at the end of the summer. Two additional make-up training were held, and all appointed faculty were trained. To date sixty-eight faculty have been trained in some capacity and received a stipend for their time and hard work.

We then led three days of technical support from August 19<sup>th</sup> to 21<sup>st</sup> where groups of Schools were brought together who have curricular and career similarities. Several full departments came in to vet materials as a group, led by their counseling facilitator and discipline expert. Other experts came in purely for technical support and set dates with their facilitators to bring the work to their departments later. The deadline for drafts of Coursework Roadmaps and Program Profiles is September 30<sup>th</sup>. As of today, twenty-eight departments have already submitted eighty Coursework Roadmap and sixteen Program Profiles.

Further Pathways discussions were held with Dr. Davis Jenkin on the Thursday and Friday of Institute Week. Dr. Jenkins was highly complementary of the work MJC has done, particularly in the lead role taken by faculty in writing materials, and the deep discussions that have come out of that work.

Tina and I had begun holding office hours to support faculty writer, and have one planned for September 10<sup>th</sup> from 3-5PM in the Career Center on West Campus. We will be announcing more opportunities soon.

Rob Stevenson – Guided Pathways Faculty Co-Lead