



**ACADEMIC SENATE MEETING
APPROVED MINUTES
April 16, 2020**

Members Present: Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Austin Adams, Belen Robinson, Bob Droual, Cheryl Mulder, Danielle Preciado, Deborah Martin, Eddie Gomez, Gabe Tovar, Gisele Flores, Jennifer Macias, Jesus Navarro, Jim Howen, Kerri Stephens, Kevin Alavezos, Layla Spain, Marc Anaya, Margaret Kingori, Noah Wilson, Rich Dyer, Shaila Christofferson, Stella Beratlis, Steve Amador, Theresa Rojas, Tristan Hassell

Members Absent: John Zamora

Guests Present: Alejandro Sabre, Allan McKissick (Faculty Liaison to the Board), Anthony Guzman (ASMJC), Curtis Martin, George Boodrookas, Jennifer Zellet, Jim Houpis, Louis Bank, Mikayla Ramirez (ASMJC), Nita Gopal, Pam Guerra-Schmidt, Rob Stevenson, Sarah Schrader, Shelley Akiona, Shirley Miranda-Brenes

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S/C (S. Beratlis, A. Kranzman) Motion to approve the Order of Agenda Items

29 Ayes, 0 Opposed, 0 Abstentions

II. APPROVAL OF THE MINUTES ([March 19, 2020 and April 2, 2020](#))

M/S/C (A. Kranzman, L. Spain) Motion to approve the Minutes of March 19, 2020.

29 Ayes, 0 Opposed, 0 Abstentions

The minutes from April 2, 2020 will be approved at the next meeting.

III. CONSENT AGENDA: (1)[Nursing Faculty Search Committee](#) (pending); (2)[Engineering Faculty Search Committee](#) (Jim Howen, Dan Chase, Yolande Petersen, Randy Thoe, Chad Redwing); (3)[Animal Science Faculty Search Committee](#) (Julie Haynes, Lori Marchy, John Mendes, Bill Hobby, Rob Stevenson); (4)[Biology Faculty Search Committee](#) (Catherine Tripp, Erynn Lucas, Elizabeth McInnes, Leslie Collins)

M/S/C (C. Mulder, M. Kingori) Motion to approve the Consent Agenda

29 Ayes, 0 Opposed, 0 Abstentions

IV. PUBLIC COMMENTS

T. Rojas wanted to remind all of the Latinx Comic Arts Festival taking place on April 25, 2020 as a Virtual Live Event. There will be LCAF Panels taking place at the top of the hour from 11:00-4pm.

V. REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, AB705 Workgroup, Pathways Implementation Team and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.

a. [Associated Students Report](#) – Anthony Guzman, Director of Political Development

A. Guzman mentioned the Online LGBTQ+ Pride Education Conference taking place by ZOOM on Saturday, April 25, 2020 from 8:30 am to 12:00 pm.

b. [MJC President Report](#) - Jim Houpis

J. Houpis mentioned the future budget, at least for next 2 years, in doubt (funding will probably go down). Until there's a better assessment of budget going forward, requested Deans and a group of faculty reps look at 13 positions already approved and:

- i. Create a rubric to determine which positions to prioritize
- ii. An updated list of a prioritized/ordered positions forthcoming
- iii. Should be finalized before the end of Spring semester
- iv. Stressed new positions will not be added; rather, 13 positions already approved will be reordered/reorganized and potentially reconsidered.

President Houpis Discussed “Engage 2020: Civic Engagement” program for the 2020 election year developed by Wesleyan University and requested Senate consider joining project and adding name to the list of participating colleges [\[Click here to learn more about the project\]](#).

c. [Foundation Report](#)- George Boodrookas

Foundation has repurposed \$150,000 to assist students in need due to COVID-19:

- i. Application process can be completed through e-trieve.
- ii. Faculty can apply directly or work with a counselor or student support specialist to apply
- iii. Distribution of funds to student no more than one week after approval
- iv. Foundation will continue to raise funds for the Pirates Micro-Grant

G. Boodrookas was asked to put together a Pirate Pantry page for needs as they come in.

d. [Assessment Report](#) -Nita Gopal

Departing Assessment Chair, Nita Gopal, provided an overview of the work accomplished during her tenure and identified areas for continued improvement:

- a. SLO assessment was made easy to enter
- b. Continued improvement/focus on making SLO assessment meaningful needs to be pursued.

Professor Gopal Reviewed major parts of SLO assessment and demonstrated how instructors can make it meaningful in their own courses and Canvas gradebook through creation of SLO scorecard [\[click here to review her presentation\]](#)

e. [District Fiscal Advisory Council Report](#) – Kevin Alavezos - any comments would be later during the RAM model review

f. [Curriculum Committee Report](#)– Shelley Circle

S. Circle mentioned they had their first Zoom meeting this week. The Distance Ed addendums are coming in. They are moving to eLumen and will no longer be using

CurricUNET. Barbara Adams was elected for another two-year term. The process has started for Standard Unit Review.

- g. [Academic Senate President Report](#) – Chad Redwing

C. Redwing wanted to give recognition to the following:

Respiratory Care Faculty Director **Bonnie Hunt** worked **with Deans Robles, Mendez, and Director Cripe** to transport seven MJC Ventilators to Napa Valley College for servicing and donation to needed medical facilities.

David Martin (SME), **Randy Thoe** (CTE), and **Adam Bava** (BBSS) are printing MJC Design face shields, ear protectors, and ventilator splitters. They are still printing away and have delivered more than 30 face shields, 25 ear protectors, and 7 splitters to local hospitals.

Mary Reilley and her **Mother** are practicing physical distancing in the **Costume Shop** as they wash, dry, cut and sew a hundred yards of fabric to create face masks with the "Kaiser Permanente" and a handful of faculty and administrators are volunteering to tutor local students through **Love Our Community**.

It has been calculated that all will be doing remote work for at least three months. C. Redwing also wanted to thank the Academic Senate Exec for all they do.

The summer and fall 2020 Professional Development Plan will be turned into the State by the middle of May and will discuss at the April 30 Academic Senate meeting. It will include online teaching and learning, remote emergency operation trainings and virtual ACCT mini-retreats.

VI. ACTION, DISCUSSION and INFORMATIONAL ITEMS

1. [Revised RAC v2 Resource Allocation Values/Institutional Costs/Pilot Model 20-21 Projections \(First Reading\)](#)

M/S (K. Alavezos, S. Circle) Motion to approve the Revised RAC v2 Resource Allocation Values/Institutional Costs/Pilot Model 20/21 Projections for a 1st Reading.

S. Schrader went over the language changes. Questions were asked and answered.

M/S/C (K. Alavezos, S. Circle) Motion to approve the Revised RAC v2 Resource Allocation Values/Institutional Costs/Pilot Model 20/21 Projections for a 1st Reading.

29 Ayes, 0 Opposed, 0 Abstentions

Requested this be taken back to constituents for review. The 2nd Reading will take place at the next Senate meeting on April 30, 2020.

2. [Faculty Recruitment and Hiring Status \(Discussion\)](#)

C. Redwing said he will work with J. Houpis and R. Stevenson regarding the possible changes to the list they will be re-organizing. They will not be adding any new positions.

3. [MJC Zero Textbook Cost \(ZTC\) Plan 2020-2022 \(Informational/Feedback\)](#)

S. Miranda-Brenes mentioned the MJC Zero Textbook Cost Plan is supported by a grant that ends June 30, 2020. She briefly went over the MJC Zero Textbook Cost Plan.

Questions were asked and answered and discussion took place.

To go to the constituents and will come back for a 1st and 2nd Reading in the fall semester.

4. [Grading During Covid-19 Townhall / FAQs \(Informational/Feedback\)](#)

These are the possible grades for the spring semester: A, B, C, EW grades with options for P/NP and IEP with some communication with the student. There will be a Grading During COVID-19 Townhall on Monday, April 27, 2020 from 2-3 pm.

It was suggested that grading for this semester needs to be dealt with a sense of compassion.

ITEMS FOR FUTURE AGENDAS

1. Credit for Prior Learning Policy and Procedures
2. Curricular Overlap and Collegial Consultation
3. Support Structures and Participatory Governance in Guided Pathways Schools
4. Academic Senate [Bylaws, Rules](#) and Committee [Service Handbook](#)
5. Equitable Hiring Practices/ [District Hiring Process](#) for Faculty & High-Profile Educational Leadership
6. [Engaging All Voices/Educational Master Plan](#) and [Vision Goals](#)
7. Quiet/Multi-Faith Spaces on Campus
8. Student Exit-Survey / Opt-Out Graduation
9. Adjunct Office Spaces

ADJOURNMENT: 6:00 pm

VII.

NEXT SENATE MEETINGS: April 30, 2020 @3:45pm (Zoom) and FALL 2020 (Library Basement, Room 55)*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

Report to Academic Senate: Online Education Committee (OEC)

Submitted by: Rebecca Ganes

Senate Representatives: Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva

Meeting Date: 4/8/2020

HIGHLIGHTS:

- Faculty are advised that if they hold Zoom meetings with their students, to hold them during their regularly scheduled class time. Additionally, instructors can record and post these meetings for students to view at a later time. Instructions to record Zoom meetings can be found here:

https://docs.google.com/document/d/1GqBB2Y8nJx_vhFZ0RjVjyxAEWP5EgaQL0sJ8bQQvNvc/edit

- Eloy Oakley, chancellor of California Community Colleges, has requested that a DE addendum be added to all courses, as reasonable. Faculty are advised to confer with their curriculum committee representative regarding the wisdom of doing so for each specific course. The addendum stands in place for five years and allows deans to enact their right of assignment to schedule the course for online instruction during that time period.

If faculty deem that a specific course should not be taught through distance education on a regular basis, the “Emergency Temporary Distance Education Blanket Addendum” can be used in the case of a future emergency. This guideline can be found here:

<https://www.cccco.edu/-/media/CCCO-Website/Files/Communications/COVID-19/es-20-12-temporary-distance-education-blanket-addendum-summer-and-fall-2020.pdf?la=en&hash=6ADEEEAF8FCA199431F954611437D55CB7906E5E>

- The Online Education Committee recognizes the incredible efforts made by faculty, staff and students to transition to remote learning during this challenging time. A special thanks is expressed to Michael Smedshammer, Ashli Bumgardner and Cheryl Chavez for providing unparalleled leadership and training during this process. We also recognize the exceptional service provided by the Information Technology (IT) Department at MJC. Instruction has proceeded nearly seamlessly because we have these teams in place. Kudos all around!