



**ACADEMIC SENATE MEETING
APPROVED MINUTES
April 2, 2020**

Members Present: Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Austin Adams, Belen Robinson, Bob Droual, Cheryl Mulder, Danielle Preciado, Deborah Martin, Eddie Gomez, Gabe Tovar, Gisele Flores, Jennifer Macias, Jesus Navarro, Jim Howen, Kerri Stephens, Kevin Alavezos, Layla Spain, Noah Wilson, Rich Dyer, Shaila Christofferson, Stella Beratlis, Steve Amador, Theresa Rojas, Tristan Hassell

Members Absent: John Zamora, Marc Anaya, Margaret Kingori

Guests Present: Allan McKissick (Faculty Liaison to the Board), Ashley Kipple, Bill Anelli, Curtis Martin, Jennifer Zellet, Jim Houpis, Jim Sahlman, Laura Mayate-DeAndreis, Louis Bank, Pam Guerra-Schmidt, Rob Stevenson, Sarah Schrader, Savannah Overton, Shelley Akiona, Susan Yeager

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S/C (T. Hassell, A. Saleh) Motion to approve the Order of Agenda Items

24 Ayes, 0 Opposed, 0 Abstentions

II. APPROVAL OF THE MINUTES ([March 19, 2020](#)) – to be reviewed at April 16th meeting

III. CONSENT AGENDA: (1) Music Faculty Search Committee (Alejandro Sabre, Anne Martin, Erik Maki, Chandra Howard); (2) Nursing Faculty Search Committee (pending); (3) Engineering Faculty Search Committee (pending); (4) Dairy Science Faculty Search Committee (pending); (5) Biology Faculty Search Committee (pending)

M/S/C (N. Wilson, G. Flores) Motion to approve the Consent Agenda.

24 Ayes, 0 Opposed, 0 Abstentions

IV. PUBLIC COMMENTS – None

V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, AB705 Workgroup, Pathways Implementation Team and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Report – Anthony Guzman, Director of Political Development – None

b. MJC President Report – Jim Houpis

It has been a tough couple of weeks and voiced his appreciation for the hard work that everyone is doing during this crisis. It has not been easy and all are doing their part to lighten the load. Ongoing training is taking place to make your jobs better. Encouraged faculty to contact Jennifer Zellet for material requests that promote effective teaching in a remote environment.

J. Houpis explained how MJC will receive an additional 9 million in funds from the “Coronavirus Aid, Relief, and Economic Security Act” (CARES). The majority of funds will cover student needs (at least 50% or 4.5 million); housing, food, course materials, childcare, technology, any financial aid assistance. Rest of amount will cover institutional costs unforeseen by COVID-19 pandemic. Finally, J. Houpis made a few comments about the Resource Allocation Model. Understanding the base budget is critical when we evaluate the accuracy of a RAM.

Questions were asked and answered.

c. [District Fiscal Advisory Council Report](#) – Kevin Alavezos

K. Alavezos mentioned S. Yeager is present to go over the DFAC version of the Resource Allocation Model and Sarah Schrader is present to go over a slightly different version of the Resource Allocation Model from RAC. Keep in mind that this is a 10 + 1 Agreement and is a mutually agreed upon item and based upon Board Policy 7-8049 it does require the Academic Senate to weigh in on this item, which has not been done as yet for both a 1st and 2nd Reading.

d. [Curriculum Committee Report](#)– Shelley Circle

Curriculum Committee has been postponed until April 14, 2020 so no report is available.

e. [Academic Senate President Report](#) – Chad Redwing

A workgroup is being formed to look at the National Endowment for the Humanities Grants which might help with the funding for the ACCT Institute. The deadline if interested in serving on that Grant Search Committee is Thursday, April 9, 2020. The two grants being considered for application include a Digital Public Humanities Grant and a Humanities Connections and Implementations Grant.

LOVE MODESTO has requested volunteers to check on neighbors, getting groceries or finding ways to serve the elderly citizens and those who are unable to get out during the pandemic. If interested go to lovemodesto.com and sign up. A list of 10-15 people would be given of those to check on. Moreover, Bryan Justin Marks, Student Services, has asked for short messages or videos of less than a minute to encourage students. If interested, please let Bryan Justin Marks know.

More will be talked in the Faculty Professional Development Report from A. Kranzman on how we will be moving toward a virtual Professional Development Plan for summer and fall of 2020 for faculty. There will be an April 20 Faculty Professional Development ZOOM in which brainstorming will begin on ideas for Professional Development from a distance and all are welcome to attend this ZOOM meeting on April 20th.

It is time to write resolutions recognizing the service of some of our colleagues when we return to campus. Please contact C. Redwing if there is someone you would like to recognize.

VI. ACTION ITEMS

1. [COVID 19 and Academic and Professional Impacts](#) (Overview of [Executive Order: Grade Related Regulation Suspension](#) and [ES 20-10 Emergency Guidance](#); Hans Hauselmann)

H. Hauselmann briefly went over some legislative Executive items that are taking place at the state level. It was mentioned the (CARES) Coronavirus Aid, Relief and Economic Security Act and much is going to be distributed to the colleges during this time period along with the estimate California will be receiving, so much for K-12, Child Care Development Block Grants, and Head Start Early Education Programs. Prior to the legislative bodies going on recess until April 13 it was mentioned how much of the general fund were to be distributed to COVID-19 State of Emergency issues according to SB-18, issues regarding SB-117 for K-12 areas with some for the community colleges.

On March 27 there was an Executive Order 2020-20 about grading, suspensions, letter grades, pass/no pass, awarding nonevaluative symbols and finding out what extenuating circumstances are. The most important thing mentioned was every time grades are done as an incomplete, in-progress or an EW it needs to be on a case by case basis, so there is a chance to communicate with the students and find out what has taken place so you know what grade to give them.

Anything having to do with this semester and if the student says they need to withdraw from the class and mention COVID-19 it becomes an Excused Withdrawal if that is what the student wishes. If classroom faculty are confused or unsure how this will benefit a student refer them to a counselor.

If a student wants an excused withdrawal and later they realize they should not have done so a petition could still be done to have the grade even if it is a standard grade someone would not want but need the letter grade on the transcript to making it benefit. The one page will be updated and uploaded to the website and will include more details about Pass/No Pass. This is something we need to be very careful about. We are getting closer to some guarantees from our 4-year partners that we have learned through experience that with our 4-year partners that the system may say they will be doing this and then individual colleges may respond in different fashion. We are attempting to make sure that all the moves we make as a pass-through institution do not harm our students.

J. Zellet mentioned a lot of confusion about Distance Education addendums and the difference between the blanket item being turned in to the Chancellors Office versus attaching a distance ed addendum to a course in an official manner through our Curriculum Committee. The State Chancellor's Office is giving basically the summer and fall to use the temporary blanket Distance Ed addendum provision. There are classes that have not gone through our curriculum process with some sort of distance ed addendum attached and we have to have a plan to be submitted to the Chancellor's Office by December 2020.

The next two Curriculum Committee meeting agendas are full with distance ed addendums and thanks to the faculty who are were proactive and seized the moment and for those who are still considering the appropriate step to take.

Discussion took place and questions were asked and answered.

2. Academic Senate Resolution S20-A: Instructional Emergency Preparedness Planning (Second Reading)

M/S/C (S. Circle, A. Saleh) Motion to approved Resolution S20-A: Instructional Emergency Preparedness Planning for a 2nd Reading

27 Ayes, 0 Opposed, 0 Abstentions

3. [Resource Allocation Model](#) (First Reading)

S. Yeager went briefly over the DFAC version of the Resource Allocation Model for 20/21 that insures MJC Base budget met Target and reached consensus to have the constituent groups review.

The Values for a Resource Allocation Model was brought up and S. Yeager reviewed a few important Characteristics, Behavioral and Data Driven areas.

The Institutional Costs were also briefly mentioned. They come off the top and it was decided these costs are projected as best as possible and if we go beyond they won't go into the budget of whoever is holding them. It falls to Fund balance over time. This model draft was done for the Trustees on March 11, 2020 for their Board workshop. The model just completed has different numbers as more information was received and the model was refined. The model is the same and the structure is the same.

S. Yeager briefly went over the RAM for 20/21. By year three everyone is where they should be in terms of fair and equitable based on the model.

There are two reasons to use the Fund balance. 1. It was intended to use it over the next two years to slowly latch it down to an appropriate level. 2. There was pushback on the Fund balance and she insisted that a healthy Fund balance was needed going in the recession. It is time to use the Fund balance to protect our programs, our students and be able to fulfill the functions that we are here for. The intent of the RAM is to allocate funds more fairly and this one gets fund to MJC. Over time we will have more from the Fund balance than it shows.

S. Schrader explained the difference between the DFAC Model S. Yeager went over and the RAC Model that was revised in section 9 and 10. When this model was discussed at RAC there were concerns over the fact in the DFAC model MJC was being required to take part in the deficit if a deficit was calculated in the reconciliation process when in #2 it showed MJC as being underfunded within the district. This is the model that RAC approved on Tuesday, March 31, 2020.

The following left the meeting prior to the vote: B. Droual, A. Adams, J. Navarro, and D. Preciado

M/S (S. Circle, N. Wilson) Motion to approve the DFAC version of the Resource Allocation Model for a 1st Reading.

Questions were asked and answered

M/S/F (S. Circle, N. Wilson) Motion to approve the DFAC version of the Resource Allocation Model for a 1st Reading.

2 Ayes (S. Circle, J. Howen), 21 Opposed (A. Saleh, N. Wilson, R. Dyer, T. Hassell, G. Tovar, D. Martin, L. Spain, J. Macias, K. Alavezos, S. Christofferson, S. Beratlis, K.

Stephens, T. Rojas, B. Robinson, H. Hauselmann, A. Hausler-Akpovi, A. Kranzman, S. Amador, C. Mulder, E. Gomez, G. Flores), 0 Abstentions

4. [Virtual Professional Development](#); Andrew Kranzman, FPDC (Update)

A. Kranzman mentioned he and C. Redwing met last week to discuss alternatives to Professional Development over the summer, as the Asilomar Retreat was cancelled. It was decided to offer a reading series from a number of books that could be read over the summer that would get us to the fall. The titles will be coming soon. He hopes all can participate in that reading group.

ITEMS FOR FUTURE AGENDAS: 6:01 pm

1. Credit for Prior Learning Policy and Procedures
2. Curricular Overlap and Collegial Consultation
3. Support Structures for Guided Pathways Schools
4. Academic Senate [Bylaws](#), [Rules](#) and Committee [Service Handbook](#) Work Group
5. Equitable Hiring Practices/ [District Hiring Process](#) for Faculty and High-Profile Educational Leadership
6. [Engaging All Voices](#)/[Educational Master Plan](#) and [Vision Goals](#)
7. Quiet/Multi-Faith Space
8. Student Exit-Survey / Opt-Out Graduation
9. Adjunct Offices

ADJOURNMENT

NEXT ACADEMIC SENATE MEETING: April 16, 2020

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.