



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
April 30, 2020**

**Members Present:** Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Austin Adams, Cheryl Mulder, Danielle Preciado, Deborah Martin, Eddie Gomez, Gisele Flores, Jennifer Macias, Jesus Navarro, Jim Howen, John Zamora, Kerri Stephens, Kevin Alavezos, Layla Spain, Margaret Kingori, Noah Wilson, Rich Dyer, Shaila Christofferson, Stella Beratlis, Theresa Rojas, Tristan Hassell

**Members Absent:** Belen Robinson, Bob Droual, Gabe Tovar, Marc Anaya, Steve Amador

**Guests Present:** Allan McKissick (Faculty Liaison to the Board), Curtis Martin, Jennifer Zellet, Jim Houpis, Rob Stevenson, Sarah Schrader

**I. APPROVAL OF ORDER OF AGENDA ITEMS**

It was suggested to move Action Item #1 – Resource Allocation Model (RAM) Values/Institutional Costs/2020-2021 Ram Pilot to right before Reports.

**M/S/C (T. Hassell, A. Saleh) Motion to approve the Order of Agenda Items as amended.**

22 Ayes, 0 Opposed, 0 Abstentions

**II. APPROVAL OF THE MINUTES ([March 19, 2020 and April 2, 2020](#))**

**M/S/C (S. Christofferson, T. Hassell) Motion to approve the Minutes of April 2 and April 16, 2020.**

22 Ayes, 0 Opposed, 0 Abstentions

D. Martin arrived in the meeting after the vote took place.

**III. CONSENT AGENDA: (1) *Nursing Faculty Search Committee (pending)*; (2) *Correction to MJC [Unit Value Review Process](#) document*; (3) [Engage 2020](#) Invitation Acceptance from Wesleyan University**

**M/S/C (S. Christofferson, E. Gomez) Motion to approve the Consent Agenda.**

23 Ayes, 0 Opposed, 0 Abstentions

**IV. PUBLIC COMMENTS**

J. Zellet thanked the Senate for sharing with the constituent groups during this unpredictable semester. J. Zellet conveyed her appreciation and thanks to all for the way the Senate has rallied together for each other and to support the students that are being taught.

T. Rojas expressed her thanks for all that attended the virtual Live LatinX Comic Arts Festival that took place April 25. It was a very successful launch with 5 panels, approximately 20 panelists and about 350 attendees over the course of a five-hour time frame.

**ACTION ITEM moved up:** 1. Resource Allocation Model (RAM) Values/Institutional Costs/2020-2021 RAM Pilot (Second Reading)

**M/S/C (S. Circle, C. Mulder) Motion to approve the Resource Allocation Model (RAM) Values/Institutional Costs/2020-2021 RAM Pilot for a second reading**

24 Ayes, 0 Opposed, 0 Abstentions

- V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, AB705 Workgroup, Pathways Implementation Team and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. Associated Students Report – Anthony Guzman, Director of Political Development – Not in attendance
- b. MJC President Report – Jim Houpis

J. Houpis expressed his appreciation and thanks for the hard work during the crisis we face. It shows what we are all made of and what is dear to our hearts and that is our students and our community. With different approaches we all have the same goal in mind and that is to get our students to a better life.

J. Houpis mentioned just completing his first year at MJC and could not have picked a better place to end his career with. With a few years left he is proud and happy to be here and if he has to face some tough times ahead he could not think of a better group of people to be shoulder to shoulder with.

Possibly within the next month there will be more clarity of the budget but believes we all know we are headed into a recession and hopefully will all stick together during these difficult times.

- c. District Fiscal Advisory Council Report – Kevin Alavezos

Thanks for taking the RAM model back to the constituent groups and providing feedback.

- d. Curriculum Committee Report– Shelley Circle

Beginning this week, the Curriculum Committee began going through the DE Addendum Process and plan to meet monthly during the summer to get the DE addendums through. S. Circle wanted to inform Senate that Letitia Miller has created a video about creating a “Solid DE Addendum” which has been posted on the Curriculum website. The addendum form has changed and now there are “emergency conditions only” options available due to the Chancellors Office has requested that every course have a contingency plan by December 31, 2020. If there is a standing DE addendum it can be updated at a later time and are not required to use the new form. The new form is for those that have not filled out a DE addendum as yet.

Some forms have been coming in ‘rushed’ and the Curriculum Committee has been finding forms with errors and that do not have the boxes on the form completed the way it should be. These forms will be used during Accreditation and will be looked at by the Accreditors. Make sure when completing the forms to take care when completing and the time to complete the form properly. Please watch the video posted on the website for assistance.

Questions were asked and answered.

J. Howen arrived, D. Martin left the meeting, M. Kingori arrived.

e. [Academic Senate Report](#) – Chad Redwing

C. Redwing expressed his thanks to those who serve on the Curriculum Committee, and to the senators for their diligence and hard-working to the Academic Senate in difficult times. Because of senators, it was a wonderful year despite all the challenges.

The Tenured faculty will be recognized and congratulated at a later time when we are back on campus.

There will be a backlog of appreciation resolutions which will be done at a later date in the fall.

C. Redwing voiced thanks to Theresa Rojas for the virtual LatinX Comic event, Aishah Saleh and Trevor Jackson for organizing a virtual Celebration of the Humanities ceremony, to the MJC Speech & Debate team who represented MJC wonderfully during the first virtual event, and congratulations to Dan Chase for being Club Advisor of the Year. Special thanks to Cheryl Mulder, her last day in Senate is today and we wish her a happy and blissful retirement.

**VI. ACTION ITEMS**

1. Resource Allocation Model (RAM) [Values](#) / [Institutional Costs](#) / [2020-2021 RAM Pilot](#) (Second Reading) (**moved up in the Order of Agenda to right before Reports**)
2. [Grading During Covid-19](#) (Informational)

During the last Townhall discussion there were a couple items left unanswered regarding Grading that need to be clarified. If your student is a Veteran and an EW will be given, contact Fernando Velez so he can submit paperwork to Veteran Affairs so it won't impact his status as a student veteran. Also, if you have a student that is an athlete, contact counselor Anthony Frias so he can file paperwork to ensure it does not affect their GPA, their attempts and maintains their eligibility to play sports.

3. Summer/Fall 2020 Professional Development Planning (Brainstorm/Discussion)

The President's Cabinet has asked for help to put together a report that needs to be submitted to the State of California by May 15, 2020. It needs to capture what has been done for Professional Development for the summer and fall 2020. If things have been cancelled what is being done to have professional development done remotely or alternatively or maybe how we continue to survive in an online, remote or hybrid environment. The report will be written in a compliance way but wanted to hear from people if there were certain things other than:

Continued Educational Preparedness which include Zoom meetings, preparation for fall campus life including essential/priority labs and learning spaces, essential student services, public health, social distancing and safety issues that your colleagues might need. Let C. Redwing know by May 7 so it can be incorporated in the PD report that goes to President's Cabinet.

Online Education Cohort Workshops covered by Online Education Cohort with Mike Smedshammer, Steve Miller and Nita Gopal are working on this summer. There are 193 classes between spring and summer that are already set.

Applied Creativity and Community Transformation and FPDC is working on this. The things that were to be done at the retreat can now be done digitally or virtually. Key note speakers will be contacted and we hope to have virtual things over the summer that would have key note speeches.

C. Redwing is looking for other ideas of professional development activities that faculty would benefit from either now, the summer or fall, please let him know by email.

A. Kranzman said the Faculty Professional Development Committee made recommendations for summer Activities during their last meeting. Be cognizant of the fact that faculty are coming off a really intense semester where faculty taught remotely for six weeks, even though it felt like much longer. When the committee brainstormed they wanted to take that into consideration when planning professional development activities.

Online conferences were suggested, tapping leaders from each division or department to attend or a professional development activity that could be brought back to their divisions to share what was learned. Creating a virtual community of practice where ongoing conversations about the current needs could take place.

Possibility creating a “quick tips” Newsletter or Google doc to share with the college that could feature 5-10 minute demos of integrated Canvas apps. Focus of demos could include: Community/Social presence, Equity in a remote environment using integrated apps, and affective domain.

A series of student panels were suggested where students could talk about the teaching practices that worked well with them in a remote environment.

Faculty Book groups were suggested focusing on faculty needs such as Universal Design for Learning (UDL), authentic assessment, equity and affective domain.

A second kind of community book group was also suggested for faculty, students, classified professionals, administration and for anyone to read. The areas of interest were suggested to focus on the community needs, individual well-being, community involvement and student leadership.

Any suggestions on a professional activity that could be offered by the FDPC this summer or title of a book for faculty and/or community to read.

#### 4. Continuity of Education Planning During Covid-19 (Brainstorm/Discussion)

##### ITEMS FOR FUTURE AGENDAS:

1. Credit for Prior Learning Policy and Procedures
2. Curricular Overlap and Collegial Consultation
3. Faculty Coordination of Guided Pathways Schools & Communities of Practice
4. Academic Senate [Bylaws](#), [Rules](#) and Committee [Service Handbook](#) Work Group
5. Equitable Hiring Practices/ [District Hiring Process](#) for Faculty and High-Profile Educational Leadership
6. [Engaging All Voices / Educational Master Plan](#) and [Vision Goals](#)
7. Quiet/Multi-Faith Space
8. Student Exit-Survey / Opt-Out Graduation
9. Adjunct Offices

ADJOURNMENT: 4:32 pm

**NEXT ACADEMIC SENATE MEETING: June 18, 2020 @ 3pm / Zoom**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*