



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
February 6, 2020**

**Members Present:** Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Austin Adams, Bob Droual, Cheryl Mulder, Danielle Preciado, Deborah Martin, Gabe Tovar, Gisele Flores, Jennifer Macias, Jesus Navarro, Jim Howen, Kerri Stephens, Kevin Alavezos, Marc Anaya, Margaret Kingori, Noah Wilson, Rich Dyer, Shaila Christofferson, Stella Beratlis, Theresa Rojas

**Absent:** Belen Robinson, Curtis Martin, John Zamora, Layla Spain, Steve Amador, Theresa Stovall, Titiana Stovall, Tristan Hassell

**Guests Present:** Allan McKissick (Faculty Liaison to the Board), Anthony Guzman (ASMJC), Jennifer Zellet, Jim Houpis, Michael Leamy, Rob Stevenson

**I. APPROVAL OF ORDER OF AGENDA ITEMS**

**M/S/C (C. Martin, heard but did not see) Motion to move up the presentation of AB705 Workgroup update following the presentation from Michael Leamy as soon as Laura Maki arrives.**

22 Ayes, 0 Opposed, 0 Abstentions  
Curtis Martin (sub for Kerri Stephens in this instance)

**II. APPROVAL OF THE MINUTES (January 23, 2020)**

It was mentioned that under Action Items page 4, #4, policies 3-8020 Due Policy and 5035 Withholding of Student Records at the point of discussion need to be removed as they were pulled and insert 3750 Use of Copyrighted Material as the policy being discussed.

**M/S/C (S. Circle, A. Saleh) Motion to approve the January 23, 2020 minutes as amended.**  
21 Ayes, 0 Opposed, 0 Abstentions

**III. CONSENT AGENDA:** Appoint Theresa Rojas (English) to the Faculty Professional Development Committee; Aishah Saleh (Humanities) to the Facilities Council.

**M/S/C (A. Adams, J. Navarro) Motion to approve the Consent Agenda**  
21 Ayes, 0 Opposed, 0 Abstentions

**IV. PUBLIC COMMENTS - None**

K. Stevens and J. Howen arrived after this item.

**V. PRESENTATION: *Library and Learning Services*, Michael Leamy**

M. Leamy walked senators through organization of student-friendly, redesigned site and provided background for overhaul of L&LS website. Previously, it was cumbersome and counter-intuitive for students and the Council of Chief Librarians announced back in October 2018 they wanted all junior colleges to have the same LSP, which is a library service platform. M. Leamy

basically was not interested in a new system but M. Leamy went over some examples of interactions with students and why he changed his mind for a new system. The new system was installed and students have now been responding positively to the upgrades. The overall idea was to be able to find things students use most, either talking to a librarian, finding articles in the database, finding textbooks on reserve, finding tutoring or the writing center. The other change is a new search engine. There is a lot that comes in from outside the college, but you are more able to find the things being looked for. It is not perfect, but is a statewide project and things still need to be ironed out, but it is better.

**VI.** *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, Pathways Implementation Team and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. [Associated Students Report](#) – Anthony Guzman – Director of Political Development

Anthony Guzman will be the ASMJC representative on Academic Senate for the spring 2020 semester.

- Feb. 6, 2020 – Positive Speaker Series – LaKiesha McDonald, Mary Stuart Rogers Building, beginning at 7 pm, free admission
- Feb. 12, 2020 - FLOW on both East and West Campuses, 11 am – 1 pm, serving Panera Bread
- Feb. 13, 2020 – Valentine’s Day event, handing out candy bags and Valentine souvenirs
- Feb. 22, 2020 – Students can meet Dr. Harry Edwards at the King-Kennedy Memorial Center, 601 S. Martin Luther King Dr., Modesto, 4pm, followed by a reception at 5 pm, which is open to the public
- Feb. 22, 2020 – Martin Luther King, Jr. Commemoration, PAC Building, 7 pm, free admission
- Feb. 24 – 27, 2020, MJC African American Heritage Week
- Feb. 24, 2020 – African American Heritage Display (Student Center) Up all Week
- Feb. 25, 2020 – A Taste of Soul Food, 11 am, East Campus Quad
- Feb. 26, 2020 – African American Performance by Ricky LaTour and Give-a-way, 11 am, East Campus Quad
- Feb. 27, 2020 – African American Vendors, 11 am, East Campus Quad.
- Feb. 29, 2020 – African American Education Conference, check in: 4:30 pm, conference: 5 pm – 8:30 pm, Mary Stuart Rogers Building, free admission

(e) AB705 Work Group Update – Curtis Martin, Laura Maki (moved up in the agenda)

C. Martin and L. Maki were available to provide an update on AB705. AB705 started a couple of years ago and the requirement was to place most students in a transfer level course. They shared fall data for Math and English:

- Math: 75% increase in number of completers for transfer-level math (101, 105, 111, 130, 134, 138, & 161)
- Math: 748% increase in number of completers for transfer-level co-requisite sections (101 & 32, 111 & 33, 134 & 34)

- English: 68% increase in number of completers for transfer-level English (101 and 100) and 72% increase number of completers who would have started at two-levels below transfer-level (100)

They then shared research questions identified by the workgroup for further exploration:

- Who are the students who are successful? Unsuccessful?
- Explore additional support services, including professional development to decrease equity gaps

President Houpis and the Academic Senate thank Math and English for their dedication to student success and continued hard work.

b. [MJC President Report](#) – Jim Houpis

J. Houpis distributed a handout that was shared at the Academic Senate Executive meeting entitled “MJC Decision Making Principles/MJC Strategic Priorities.” The document is for framing College Council to help them focus on discussions and rationale for decision-making. J. Houpis said we talk about how important social justice is and thought it would be beneficial to bring up things that are important as a whole in making our decisions and help in the discussions. J. Houpis would like Academic Senate to establish a definition of “social justice” for consistent messaging and understanding of “Decision Making Principles.” The principles discussed include:

- Do what is best for our students
- Address social justice and equity
- Find a way to “yes”
- Be a beacon of hope

This is a way to remind ourselves the reason we are here. Students. Senators, please share “Strategic Priorities” with constituents and collect suggestions for additional categories or bullet points under existing categories

J. Houpis thought how we could organize our efforts around five strategic priorities. Those are: Access, Affordability, Building Community, Transformative and Innovative Practices and Stewardship of Resources. He briefly commented on those areas and mentioned there could be a website if you would like to know what is taking place in any of those areas.

This is for College Council but would welcome input from Academic Senate. Please send any suggestions or comments to the Academic Senate President to forward to him.

College Council will be reviewing the Educational Master Plan (EMP) led by J. Zellet. The EMP is well written as a whole but there are approximately thirty different committees to report on progress involving 700-800 faculty which is not very manageable to have so many committees.

There has been concern about housing and security for our students. J. Houpis shared progress on a housing initiative for the college. In the fall he met with the Center for Human Services about how we could begin partnering with them. The college is also working to build partnerships with several county agencies:

- Stanislaus County Office of Education (SCOE)
- Stanislaus County Housing Authority
- Gallo Winery

- Congressman Josh Harder

A Navigation Office has been established on campus for students facing housing insecurity or homelessness. Housing Authority has provided MJC with a 9-bed dormitory in Newman as site for emergency, temporary, and/or transitional student housing.

Many homeless are those that have lost their jobs and just want to get back into the workforce. He would like to make sure they understand that job training is part of our job. The people that are looking for jobs need to be connected with job training. They don't realize if they take one course it opens up doors for health care, mental health care, food and a safe environment.

The Housing Authority has buildings all over that they have purchased and are attempting to figure out ways to use the houses that are empty with students that need housing. They have offered to provide space in these buildings for instruction and also offered to assist in setting up technology to have courses offered at various locations.

- c. [District Fiscal Advisory Council Report](#) – Kevin Alavezos

K. Alavezos has provided a written report and the Resource Allocation Model is still being worked on and they are making progress. He recommends following the link on the written report and take a look. Sarah Schrader is willing to come back and go through the entire model.

Upcoming conversation focus on raising reserves from 10% to 12% or 15% with a state requirement of 5%. Robust conversation ensued about the wisdom and rationale of tripling the state requirement. It will go to Policies and Procedures first for consideration.

- d. [Curriculum Committee Report](#)– Shelley Circle

The update on eLumen was to have been ready by February and are running behind and hope to be up and running in about another two months.

S. Circle believes they now have a solid strong revised review process for the F18 Resolution regarding the concerns for unit value and courses that come through with an evidence form. A vigorous conversation took place at Executive about the process and Curriculum made a lot of revisions and now feel that the document will be a fair process and a great help for all, clear for Curriculum and Academic Senate. F18A Unit Value policy relates to the process that has been revised in Senate Exec and Curriculum and will be introduced to Senate shortly.

- e. [AB705 Work Group Update](#) – Curtis Martin, Laura Maki – report moved up in the agenda

- f. [Academic Senate President Report](#) – Chad Redwing

Abe Rojas 85<sup>th</sup> birthday will be celebrated at the Board meeting with a giant birthday card. All constituency groups will sign and presented to him at the Board meeting with thanks from Chair of the YCCD Board, Abe Rojas.

Academic Senate now has new 10+1 cards.

Adjunct at large nominations closed February 5, 2020 and Danielle Preciado applied for the position. A single clap acclamation took place.

Thanks to H. Hauselmann (Legislative Analyst), A. Saleh (Parliamentarian) & G. Flores (Secretary) who will be on the Executive beginning fall 2021.

Thank you to A. Kranzman, who will be cycling off for the moment, for his many years of service to the Senate Executive.

A four-person administrative team presented last time and many things were discussed. If you have any questions regarding the last meeting and if you have feedback regarding J. Houpis' MJC Decision Making Principles/MJC Strategic Priorities for College Council please contact C. Redwing.

We will be posting the Academic Senate Monthly Board Report on the website as a kind of monthly newsletter. Feel free to visit at your leisure.

The faculty professional development committee has been reconstituted and was in our consent agenda last time. That would be the place where we could push, brain storm and develop some guiding principles for professional development going forward. C. Redwing plans on sitting on PDCC for now which is normally done by the Secretary, and A. Kranzman will chair the Faculty Professional Development Committee.

C. Redwing wanted to thank Noah Hughes and the Climate and Sustainability Taskforce for their Institute Day. Beginning this fall, any campus group can apply through the PDCC to host a college-wide Institute Day event like Dr. Gina Soloman's talk and the corresponding breakout sessions. There will be two official dates, April 1 and September 15, so if you or a group of faculty have an idea for Institute Day or for the foundation of an agenda, there will be a process so faculty can have a more active role in the establishment of professional development for Institute Day. The Spring 2020 Institute Day activities were a good start engaging community issues at the college.

There is approximately \$40,000 of micro grants announced from the PDCC and C. Redwing encouraged all to apply for a professional development microgrant. It is for any professional development activity that concludes by December 2020.

The PDCC has agreed to explore the possibility of a common funding application so in the future faculty won't have to apply more than once or twice annually. It has not been found confusing for faculty projects sometimes, so the push forward is you pull out one application, is looked at by PDCC who might find different pots of money where the activity might be funded by.

C. Redwing mentioned there have been four resolutions so far this Academic year. The first is on the Teaching and Learning Center where good progress is being made and we will have submitted a \$3 million dollar grant for the programming for professional development, and expect we will begin gravitating to conversations about physical spaces where a Teaching and Learning Center could be hosted as well as focus and programming in the next couple of iterations of Senate meetings.

F19-B Resolution, the calendar intersession compression is getting started so a report from them should be before November 2020.

The Program Review and Data Metrics is going to be getting together once the feedback from program review is done so we can abdicate for those additional data metrics in next year's version.

F19-D is going to be meeting soon to see if we can get the Student Recognition done for this coming graduation.

H. Hauselmann briefly went over his written Legislative Analyst Report. He reviewed some of the most significant bills affecting the community college operations and also those that have not taken effect yet. The back two pages had to do with Baccalaureate Degree Pilot Program, since MJC does have a Baccalaureate Degree Program. The background, major findings and recommendations were listed. A. Saleh wanted to announce the *Celebration of Humanities* that is taking place this semester and ten categories that students can enter. The deadline for submissions is March 17, 2020. There is approximately \$6,000 in cash prizes for contest winners.

## VII. ACTION ITEMS

1. Second Reading: [Cooperative Work Experience Education Plan](#)

**M/S/C (S. Circle, A. Saleh) Motion to approve the Yosemite Community College District Cooperative Work Experienced Education Plan for a 2<sup>nd</sup> Reading.**

21 Ayes, 0 Opposed, 1 Abstention (K. Alavezos)

2. Second Reading: [Guided Pathways Scale of Adoption Self-Assessment](#)

M/S (S. Circle, H. Hauselmann) Motion to approve the Guided Pathways Scale of Adoption Self-Assessment for a 2<sup>nd</sup> Reading.

G. Tovar suggested, page 21, at 3D, substitute cohort in the place of case management. R. Stevenson accepted.

**M/S/C (S. Circle, H. Hauselmann) Motion to approve the Guided Pathways Scale of Adoption Self-Assessment as amended for a 2<sup>nd</sup> Reading.**

22 Ayes, 0 Opposed, 0 Abstentions

3. Board Policies: [3-8020 Due Process](#); [5035 Withholding of Student Records](#) and [AB 1313](#)

3-8020 Due Process:

This body has indicated its' support in the past and finally something is coming through.

**M/S/C (B. Droual, S. Circle) Motion to approve Board Policy 3-8020 Due Process.**

22 Ayes, 0 Opposed, 0 Abstentions

5035 Withholding of Student Records and AB 1313.

S. Circle said H. Hauselmann mentioned in his Legislative Analyst Report that legislature passed and with the passing of AB 1313 public and private university will no longer be able to withhold transcripts for students that owe money.

Discussion ensued about the possible hold on a student's record due to an outstanding obligation or item not returned, and a hold be placed on the student's registration until the obligation is paid or item that was borrowed returned. Possible minor changes in wording was suggested.

After discussion due to this policy affecting some areas more than others it was decided to put back on the agenda for the next meeting in March, so it can be taken back to the divisions for constituency review and comments.

4. Retreat Planning Update, Faculty Invitation (FPDC)

A. Kranzman mentioned that he will shortly be sending out a general invitation/save the date to all faculty for the Faculty Retreat. The committee has worked very hard over the last few days putting the invitation together. If you are interested in putting together a session there will be more information on the invitation.

5. Applied Creativity and Community Transformation Institute Proposal; teaching and learning spaces for cross-constituency professional development activities

As we try to figure out how to actualize our resolution calling for a Teaching and Learning Center there seems to be several components. The first is how we find funding for the people and the space, and second is what will be the guiding principles for the kinds of programs that the Teaching and Learning Center might offer. This document is a mocked-up model of “best practice” and the results of the college-wide Professional Development Survey (Fall 2019) survey. C. Redwing asked all to look at and offer feedback. It is also making its way through PDCC and Facilities but wanted to give Senate plenty of time to review and offer ideas and support.

The third component of the Teaching and Learning Center is how the Teaching and Learning Center might be dovetailed with our Pathways Initiative and provided a permanent support structure.

R. Stevenson talked briefly about the curricular roadmaps and some of the efforts that should be coming up soon. 193 program road maps have been looked at by faculty and have gone through technical review. Everyone has been contacted that they feel need to be contacted.

These will be brought to the Senate as a Consent Agenda item at the next Academic Senate meeting. We don’t want to drop 193 documents on people without letting you know first. They hope that you go through your own road maps and send them edits, typos or corrections as they are still Drafts.

H. Hauselmann showed them where to locate the information on the website.  
[https://www.mjc.edu/president/pathways/schools\\_at\\_mjc\\_home.php](https://www.mjc.edu/president/pathways/schools_at_mjc_home.php)

6. Celebration of 100<sup>th</sup> Anniversary of Women’s Suffrage: 3/5 Event

Academic Senate will be co-hosting with the History Department the Celebration of 100<sup>th</sup> Anniversary of Women’s Suffrage on campus at Forum 110, 7 pm on March 5.

A reception will take place after and C. Redwing has asked a colleague who is the History Department Chair from a nearby community college to present at that event as well.

7. Discussion: Academic Senate Resolutions, Spring 2020

Be thinking of resolutions and Exec can assist you. Let him know when you are ready to take your idea to the full Senate for a vote.

ITEMS FOR FUTURE AGENDAS:

1. Credit for Prior Learning (CPL) Policy and Procedures
2. Curricular Overlap and Collegial Consultation
3. Support Structures for Guided Pathways Schools
4. Academic Senate [Bylaws](#), [Rules](#) and Committee [Service Handbook](#) Work Group
5. Equitable Hiring Practices/ [District Hiring Process](#) for Faculty and High-Profile Educational Leadership
6. [Engaging All Voices/Educational Master Plan](#) and alignment with [Vision Goals](#)
7. Quiet/Multi-Faith Space
8. Student Exit-Survey / Opt-Out Graduation
9. Adjunct Office Spaces

ADJOURNMENT 5:42 pm

**NEXT ACADEMIC SENATE MEETING: March 5, 2020 / Library Basement, Room 55**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*