



**ACADEMIC SENATE MEETING
APPROVED MINUTES
March 5, 2020**

Members Present: Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Annaliese Hausler-Akpovi, Austin Adams, Bob Droual, Deborah Martin, Gabe Tovar, Jennifer Macias, Jesus Navarro, Jim Howen, Layla Spain, Marc Anaya, Noah Wilson, Rich Dyer, Rob Stevenson (sub for Aishah Saleh), Shaila Christofferson, Stella Beratlis, Steve Amador, Theresa Rojas, Tristan Hassell

Absent: Belen Robinson, Cheryl Mulder, Danielle Preciado, Eddie Gomez, Gisele Flores, John Zamora, Hans Hauselmann, Kerri Stephens, Kevin Alavezos, Margaret Kingori,

Guests Present: Allan McKissick (Faculty Liaison to the Board), Anthony Guzman (ASMJC), Chris Fuzie, Curtis Martin, Jennifer Zellet, Jim Houpis, Tina Akers-Porter, Leticia Cavazos

Due to time constraints Dr. Chris Fuzie, Interim Director of District Campus Safety addressed the Academic Senate prior to the meeting.

PRESENTATION: Interim Director District Campus Safety, Compliance, and Emergency Preparedness at YCCD, Dr. Chris Fuzie

C. Fuzie briefly described his background and is now the Interim Director of Campus Safety. He is currently determining what is working and what is not working in regards to Campus Safety. He has found that MJC is a pretty secure campus. If statistics are looked at a lot of good things are taking place in relation to safety but it can be better. One of the things that can be done better is Emergency Preparedness. The Emergency Operation Plan was asked to be redone and then the Coronavirus emerged. You switch gears to what is needed.

Technology is also being looked at. Modesto Police Department approached MJC regarding the possible access to some of our cameras in the event they have to respond to something on campus they could remote in to have a look at what is taking place.

C. Fuzie has also been spending a lot of time at Columbia College in regards to fire safety in the area.

Questions were asked and answered.

I. APPROVAL OF ORDER OF AGENDA ITEMS

A motion to add Public Comments to the agenda was suggested. C. Redwing suggested placing Public Comments after the approval of the minutes.

M/S/C (T. Rojas, R. Stevenson) Motion to approve the order of agenda items as revised.

20 Ayes, 0 Opposed, 0 Abstentions

II. APPROVAL OF THE MINUTES ([February 6, 2020](#))

M/S/C (R. Stevenson, T. Hassell) Motion to approve the minutes of February 6, 2020.

20 Ayes, 0 Opposed, 0 Abstentions

- III. CONSENT AGENDA: (1) Psychology Faculty Search Committee appointments (Lisa Carlstrom, Shelly Fichtenkort, Eileen Kerr and Rick Ingraham); (2) Pathways Coursework Roadmaps for School of Agriculture / School of Arts, Performance, and the Humanities / School of Behavioral and Social Sciences / School of Business and Computing / School of Fitness and Health Professions / School of Industry and Trades / School of Language Arts and Education / School of Public Safety / School of Science and Mathematics; (3) Board Policies: 5030 Fees, 6320 Investment of District Funds, 6360 Contracts-Electric Systems and Materials, 6370 Contracts-Personnel Services, 6550 Disposal of Surplus Property, 6800 Safety, 6850 Hazardous Materials, 6-8020 Loans Material/Equipment to the District, 6-8021 Contract Payments, 6-8031 Student Fees, 6-8064 Special Purpose Grant Applications, 6-8065 Payment Card Industry Compliance; (4) Affirmation of ASMJC Resolution on Diversity; (5) Curriculum Committee documents Evidence to Support Unit Value Proposal (per Academic Senate Resolution F18-E) and Unit Value Review Process (Response to Concerns about Unit Values for New/Active Courses)

M/S/C (J. Macias, T. Hassell) Motion to approve the Consent Agenda.

20 Ayes, 0 Opposed, 0 Abstentions

IV. PUBLIC COMMENTS

T. Rojas wanted to informed all of the Latinx Comic Arts Festival taking place Friday and Saturday, March 20 – 21, 2020, in Mary Stuart Rogers Building, from 11 am – 7 pm. Over 60 cartoonists, artists, writers, animators will be in attendance. This is a free event and is open to the public.

VP of Instruction, Jennifer Zellet, thanked the volunteers to be point people in their divisions as resource people for Instructional Continuity. An email was sent out asking Academic Senate and faculty in divisions to speak to one another, do our best practices and compile those into a resource page for faculty to use. Just in case, share your materials and encourage those colleagues who have not yet developed the Canvas skills that many have and think about instruction in different kinds of ways. Thanks to Academic Senate Exec. who she has talked to and has been supportive in these matters. Without the Senate these efforts would not go very far. She looks forward to further conversation.

V. PRESENTATIONS:

Interim Director District Campus Safety, Compliance, and Emergency Preparedness at Yosemite Community College District, Dr. Chris Fuzie – was moved up in the agenda prior to the meeting taking place.

MJC Counselor (Transfer Center), Leticia Cavazos

L. Cavazos wanted to inform Senate, due to noticing that dual enrollment is growing, more and more students are coming in wanting to know about TAG (Transfer Admissions Guarantee). MJC partners with University of California in a data sharing program. At the beginning of the spring semester the UC sends out data about how many students applied to what major, to which university and with what GPA. The message many students are getting at the high schools is if you are a 4.0 student you can go straight to a UC, but if you are slightly below you will be attending MJC and get stuck there. They are being told if they didn't have strong enough grades to get to a UC they are lucky to get into MJC which is not true. The majority of MJC students are on the higher end.

L. Cavazos gave the details of a TAG and what requirements are needed. The general consensus is that it is difficult to get in but the minimum GPA is a 2.8. It just depends on the school and the major.

The Transfer Center would like to see students now because they tell students it is a matter of strategy. Students sometime do not know what the requirements are and are unaware that the counselors will review their transcripts and delete all the non-transferrable courses. The University of California is very picky and there are certain classes they will accept and if they don't accept a course it will be crossed out. Instructors need to spend a short time with students to let them know about the TAG and then students need to be referred to the Transfer Center. If it looks like a student is not going to qualify because of a GPA the student is told the GE classes are easier to do in the summer, but not the math, chemistry and biology. The UCs tell the student these are the classes the student has to do and if the student plans to transfer in fall 2021, it would have to be shown at the end of the summer that they have 30 UC transferable units and meet the GPA Requirement.

The campuses that participate in the TAG are: Davis, Santa Cruz, Santa Barbara, Irvine, Merced, and Riverside.

There is another big incentive for the student and that is at the University of California there is a Blue and Gold Program. If a student or their family make \$80,000 or less the university will cover their entire tuition. If their need is greater sometimes it will be covered. This is a huge program for students.

- VI.** *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, Pathways Implementation Team and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. [Associated Students Report](#) – Anthony Guzman – Director of Political Development

Positive People Speaker Series, today, March 5, 2020, 7 pm, Mary Stuart Rodgers Center, West Campus

March 6, 2020, ASMJC Senate Meeting, 3 - 5 pm, Fireside Lounge, East Campus

March 9, 2020, Photo display of LGBTQ+ Icons and Landmark Events

March 10, 2020, documentary "State of Pride" to be shown, 3:30 pm, Forum 110, East Campus

March 11, 2020, giving out MJC Pride T-shirts

March 12, 2020, Pride Panel

March 13, 2020, Pride Education Conference setup

March 14, 2020, Pride Education Conference

- b. [MJC President Report](#) – Jim Houpis

J. Houpis reported at the last College Council the Decision-Making Principles and Strategic Priorities were approved and Childcare was added to Section II: Affordability. This document is now uploaded to the College Council website on the left column.

J. Houpis is looking forward to Academic Senate providing the definitions to "social justice" so all are on the same page.

The main issue we are facing is the Coronavirus. The banner on the MJC home page which changes shows the Coronavirus Public Information which will be checked and updated on a

daily basis. A taskforce has been formed and the reason is simple. The focus is communication and public information. It is important to have an obvious single point of contact and a single point of information. When it is selected there is general health information and reliable information. Whether it be the Office of Public Health or CDC this is to let the community know if there are questions who to contact for answers.

The District has invested in deeper cleaning services such as cleaning the doors, door knobs and hand rails. Issues regarding the classroom and instruction have been handled separately.

Previously initiatives for student housing was discussed. MJC has begun working with the community to develop alternatives for students that are homeless. Within a year 90% of students in California are homeless, and 60% have housing and security issues. The state of California has allocated \$9,000,000 to this grant program. Out of 115 colleges, 14 were funded, of which MJC was one of the 14. It is a maximum of \$700,000 a year for three years. This is being attempted by community partnership with the colleges and if it works there is a high probability it will continue in subsequent years. The taskforce will soon be meeting with the county who mentioned offsetting the cost of housing. \$150,000 per module with four bedrooms for student housing and the county mentioned they would cover three quarters of the cost and the district will be providing the space for the housing. It is becoming a reality. The Stanislaus Cradle to Career Partnership, Modesto City Schools and Stanislaus State have shown interest in this funding. A lot of MJC students live in areas not conducive to learning and need a place to stay, but maybe MJC can offer them alternative places to stay on campus, to learn, be among their colleagues and create a real college culture.

- c. [District Fiscal Advisory Council Report](#) – Kevin Alavezos – none
- d. [Curriculum Committee Report](#)– Shelley Circle

S. Circle mentioned the High Unit Value Process has been passed and shared the finalized process.

President Houpis attended the last Curriculum Committee Meeting and asked that equity minded curriculum be thought about. It is unclear what that would look like or what it would mean. Conversation needs to begin regarding equity minded curriculum.

The other item discussed was the local requirement for Activities or Guidance classes. Students are being held up because of that one criterion not being met in terms of obtaining their degree. Different ways were discussed and to what degree are those courses needed. What other alternatives could they have in terms of online options to get these courses completed.

The Activities/Guidance requirements are to be discussed at the next Exec meeting.

- e. [Academic Senate President Report](#) – Chad Redwing

With everything taking place, C. Redwing thanked the Senate body for still coming to the Senate meetings.

C. Redwing learned from the Chancellor at the last District Council meeting that the District actually own four properties. The locations are: Grayson, Angels Camp, Patterson and Turlock. The Chancellor has confirmed there are no plans to do anything with these properties and has opened up the opportunity for feedback as to what can be done with the

properties. Anyone with interesting thoughtful ideas as to what can be done with the properties and bring the District extra revenue please let C. Redwing know.

C. Redwing is working with HR to re-codify the Faculty Hiring Process and to assure faculty presence on all educational leadership and administrative hiring practices. We will be seeing a document coming through Senate probably during the early fall semester.

Eddie Gomez, English Adjunct, who is not here today, will be replacing a vacant position in Literature and Language Arts for the spring semester only. There is also another vacant spot available in Literature and Language Arts.

C. Redwing thanked Theresa Rojas, Steve Miller, the Vice Presidents and Jenni Abbott for a wonderful Title IV experience. The request was submitted and we have a 3 million-dollar opportunity and hopefully will find out this summer of the result.

There is an event this evening celebrating the 100th Anniversary of Women's Suffrage, 7 pm., everyone is invited.

VII. ACTION ITEMS

1. [Policies and Procedures:](#)

6-8019 of Personal Property

Allan McKissick gave an overview of this policy. Policy states that you cannot use your personal property in the conduct of duties which would mean a computer, an iPad or in a Music class, an instructor would not be able to bring in his own guitar. Present policy mentions you would have to obtain permission from the Vice Chancellor of Fiscal Services. A. McKissick thinks this is a dysfunctional policy. He believes it is outdated.

M/S/F (J. Howen, R. Stevenson) Motion to approve 6-8019 Use of Personal Property.

0 Approved, 20 Opposed, 0 Abstentions
Motion Failed

Board Policies 5035 Withholding of Student Records

The state just passed a law, that transcripts cannot be held if fees are owing. The actual Diploma is being held until fees are paid.

M/S (S. Circle, R. Stevenson) Motion to approve policy 5035 Withholding of Student Records.

Discussion ensued.

M/S/C (A. Hausler-Akpovi, G. Tovar) Motion to amend policy 5035 Withholding of Student Records, to strike the words grades, and diplomas on the first page, and the Administrative Procedures, first line, to strike grades, diplomas, and certificates.

19 Ayes, 1 Opposed, (J. Howen), 0 Abstentions
B. Droual left at 5:30, and C. Martin (sub for K. Alavezos) on these last two items.

M/S/C (S. Circle, R. Stevenson) Motion to approve policy 5035 Withholding of Student Records as amended.

19 Ayes, 1 Opposed, (J. Howen), 0 Abstentions

6-8079 Student Transportation – Field Trips

According to the local policy, which is not a state-wide policy, it says students will be transported in college vehicle or public carrier unless special permission is obtained by the President. What if a student showed up at an event that did not ride the college vehicle, what does the instructor do? Do they deny him participation? Deny credit for the assignment? There is nothing in the policy that speaks to this. After contacting another college and asked how they handled a situation like this the other college reported they had the student sign a waiver form. We are an anomaly.

M/S/F (S. Circle, L. Spain) Motion to approve 6-8079 Student Transportation – Field Trips

0 Approved, 20 Opposed, 0 Abstentions
Motion Failed

2. [Applied Creativity and Community Transformation](#) Institute Proposal (First Reading)

M/S/C (T. Hassell, S. Circle) Motion to approve the Applied Creativity and Community Transformation Institute Proposal for a 1st Reading.

20 Ayes, 0 Opposed, 0 Abstentions

3. [May 4-7th Innovative Collaboration Retreat](#); Andrew Kranzman, FPDC (Update)

The committee who is organizing the Asilomar Retreat has been working on the Backwards Design activities. Backwards Design means what is the outcome that you want to achieve at the end and work backwards from there. What is the goal? Ideas and other activities are being gathered. March 20 is the deadline to RSVP to this Retreat. March 20 is the deadline to RSVP to this Retreat.

4. [Academic Senate Resolutions](#) Proposed for Spring 2020 (Discussion)

A lot of talk has taken place around Social Justice, equity and diversity proposal and there is a potential role for Senate to define those terms. No resolution has been done yet, but wanted to see who was interested in helping craft such a resolution.

Those voices their interest was: Chad Redwing, Andrew Kranzman, Shelley Circle, Annaliese Hausler-Akpovi, and Rob Stevenson.

ITEMS FOR FUTURE AGENDAS:

1. Credit for Prior Learning Policy and Procedures 2. Curricular Overlap and Collegial Consultation
3. Support Pathways Schools/LFM Proposals 4. Academic Senate [Bylaws, Rules](#) and Committee [Service Handbook](#) Work Group 5. Equitable Hiring Practices/ [District Hiring Process](#) for Faculty and High-Profile Educational Leadership 6. [Engaging All Voices/Educational Master Plan](#) and [Vision Goals](#) 7. Quiet/Multi-Faith Space 8. Student Exit-Survey / Opt-Out Graduation 9. Adjunct Offices

ADJOURNMENT 5:44 pm

NEXT ACADEMIC SENATE MEETING: March 19, 2020 / Library Basement, Room 55

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

**Academic Senate Meeting:
March 5, 2020**

Report to Academic Senate: Online Education Committee

Submitted by: Iris Carroll

Senate Representatives: Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva

Meeting Date: 2/12/2020

HIGHLIGHTS

Share Your Open Educational Resources

Did you know that we have our own “local” space for sharing and storing our OER? Well, we do. The [OER Commons](#), with support from the Michelson 20MM Foundation, has created a CCC Community Hub. Inside that Hub, every California community college has its own Group space. You can find our MJC Group in the OER Commons. Several MJC faculty members have already joined the group and started sharing OER they’ve either created, remixed, or discovered. By storing our MJC OER there in this safe local community space, we can help each other learn about OER in our disciplines. We have easy-to-follow [instructions for joining the MJC Group](#) in the [Introduction to Open Educational Resources research guide](#) at the Library & Learning Center.

POCR Is Almost Here

MJC has decided to play POCR. What is POCR? Peer Online Course Review (POCR) is a CVC-OEI initiative to help community colleges design, develop, and deploy its own campus-based POCR program. There are many benefits of using POCR to align our courses with the OEI Rubric and be a member of the OEI Exchange, including OEI’s continued financial support of NetTutor and Cranium Café. OEI stipulates that we need to have 20% of our online courses aligned once we have our local POCR up and running. We expect to have our first POCR cohort this summer, so stay tuned.

Updated “Start Here” Module Coming Soon:

Ashli Bumgardner is updating the Start Here Module that will be ready to launch this summer. The redesigned module will include a student survey that contains a question on the student’s name pronunciation.