



**ACADEMIC SENATE
APPROVED MINUTES
FEBRUARY 3, 2011**

Senators Present: Mike Adams, Kevin Alavezos, Dan Alcantra, Bruce Anders, Paul Cripe, Ellen Dambrosio, Bob Droual, Jennifer Hamilton, Jim Howen, Lee Kooler, Allan McKissick, Eva Mo, Estella Nanez, Jeff Netto, Adrienne Peek, Sam Pierstorff, Belen Robinson, Burt Shook, Travis Silvers, Brian Sinclair, Jim Stevens, Rob Stevenson, Theresa Stovall, Teryl Ward (substituting for Lisa Barbara Wells, Layla Yousif, John Zamora

Senators Absent: Marlies Boyd, Catherine Greene, Debbie Laffranchini

Guests: MJC President Gaither Loewenstein, Vice President of Instruction Karen Walters-Dunlap, ASMJC Representative Mike Sharif

I. APPROVAL OF ORDER OF AGENDA ITEMS

It was recommended that the agenda items be re-ordered as follows: Item IV.A. ASMJC Report and Item IV.B. College Council Report to be moved up on the agenda to immediately follow Item II. Approval of Minutes. Also that Action and Discussion Item V.B. Spring 2011 Emergency Program Elimination Process MOU be moved ahead of Action and Discussion Item V.A. Resolution SP11-A: Grant Approval Work Group, and that both items be moved up on the agenda to immediately follow the ASMJC and College Council Report items.

The order of the agenda was approved as recommended without objection.

II. APPROVAL OF MINUTES

The minutes of the January 20, 2011 senate meeting were approved as corrected without objection.

III. REPORTS

ASMJC

Representative Mike Sharif introduced himself to the senate and shared that he and other ASMJC student leaders would be attending future Academic Senate meetings along with ASMJC President Adam Webber.

College Council

Senate Secretary Barbara Wells reviewed the following highlights of the January 24, 2011 College Council meeting:

Presidents Office: The President reported that Francisco Bañuelos will be appointed as Interim Associate Dean for Special Funded Programs including EOPS, DSPS, Federal Grants, TRIO which includes Educational Talent Search, Student Support Services, and Upward Bound. Pedro Mendez will be the Interim Dean of Career and Technical Education which will include Work Force Training and the non-agricultural parts of vocational education. The Director of Student Success and Special Projects, the Dean of DSPS/EOPS and the Director of Work Force Training positions will not be filled. Additionally, there will be a Dean of Institutional Effectiveness created upon the retirement of Tobin Clark that will include responsibility for the library, technology and media, grants, contracts and research. These new administrative positions combined should result in a savings of \$180,000.

The President discussed the process for budget reductions for this semester. He stated that there is an approximate \$8 million dollar deficit overall, and a \$600,000 deficit in categorically funded programs that will not be back-filled from the general fund. Student Services will be hit harder than instruction. The \$1.9 million dollars in growth money from 2010-2011 was held back.

When considering reduction in programs the following principles will be considered:

- The mission of the college and the district
- Duplication of services within the colleges and the district
- Commitment to Basic Skills, Transfer and CTE
- Student contact hours-enrollment in courses from the 2006-2007
- Currency of programs particularly in career and technical education
- Programs not completing SLO's in 2008-2009 and 2009-2010 will be scrutinized
- Adherence to the Americans with Disabilities Act (ADA), and other legal requirements

Timelines:

- February 4 Planning and Budget meeting will be an open discussion for budget reduction ideas.
- Programmatic reductions and eliminations will be submitted to the President by the instructional deans and student services deans by February 10.
- The week of February 18 the President will confer with the Vice Presidents to compile a list of proposed cuts.
- Prior to the March 4 Planning and Budget meeting, a list of proposed cuts will be sent to everyone electronically
- Pink slips will be issued by March 15, and classified staff will be similarly notified. Layoffs are inevitable.

The President stated that cuts cannot be across the board because that weakens all programs. We need to be a good \$70 million dollar college, rather than an \$80 million dollar college trying to survive on a \$70 million budget.

Other: Adrienne Peek addressed the concern that the bookstore continues to order less books than have been requested by faculty, and that faculty have not been notified. Karen Walters Dunlap indicated that she would follow up with the bookstore.

IV. ACTION/DISCUSSION ITEMS

A. New Business

Spring 2011 Emergency Program Elimination Process MOU

The Spring 2011 Emergency Program Elimination Process MOU between the senate and the College President was introduced and discussed. Part way through the discussion, the President arrived and responded to questions and concerns. Dr. Loewenstein also addressed the senate regarding the process to be used to determine the list of final recommendations that will go to the YCCD Board of Trustees for consideration at their March 9 meeting.

After an extended discussion of the MOU and the possible criteria that are to be used in the decision of which programs will be put forward for reduction/elimination, several senators asked President Loewenstein if a more specific list of these criteria could be communicated to the campus community and spelled out in the MOU. President Loewenstein stated that he would put together a list of proposed criteria for Planning and Budget Committee review and approval at the February 4 forum.

M/S/C (Allan McKissick/Brian Sinclair) to: 1) postpone definitely the vote on the MOU to a special Academic Senate meeting to be held on Thursday, February 10, 2011; 2) to direct the Planning and Budget Committee to reach consensus with the College President on a list of criteria to be used when deciding on programs for reduction/elimination; and to recommend that the list of criteria be included in the MOU for review at the February 10, 2011 special Academic Senate meeting.

V. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.