



**ACADEMIC SENATE
APPROVED MINUTES
APRIL 21, 2011**

Senators Present: Mike Adams, Dan Alcantra, Bruce Anders, Paul Cripe, Ellen Dambrosio, Jennifer Hamilton, Lee Kooler, Allan McKissick, Eva Mo, Estella Nanez, Jeff Netto, Adrienne Peek, Sam Pierstorff, Belen Robinson, Burt Shook, Travis Silvers, Brian Sinclair, Jim Stevens, Teresa Stovall, Barbara Wells, Layla Yousif

Senators Absent: Kevin Alavezos, Marlies Boyd, Bob Droual, Catherine Greene, Jim Howen, Debbie Laffranchini, Lisa Riggs, Rob Stevenson

Guests Present: Karen Walters Dunlap (Vice President of Instruction), Adam Webber (ASMJC President)

I. APPROVAL OF ORDER OF AGENDA ITEMS

The agenda was approved without objection.

II. APPROVAL OF MINUTES

The minutes of the April 7, 2011 senate meeting were approved without objection.

III. CONSENT AGENDA

- A. Accreditation Report Edits
- B. Graduation Course Requirements Accommodations Policy
- C. Curriculum Committee Action Items

It was requested that Item III.A. Accreditation Report Edits be removed from the Consent Agenda and added to the Action/Discussion Items portion of the agenda.

The Consent Agenda was approved as amended without objection.

IV. ACTION/DISCUSSION ITEMS

A. Continuing Business

Resolution SP11-D: Planning and Budget to Assess Viability of Programs

The senate continued discussion of Resolution SP11-D: Planning and Budget to Assess Viability of Programs, which reads as follows:

“Whereas: State budget realities suggest the possibility that further programmatic reductions may become necessary over the next few years, and

- Whereas: The MJC Academic Senate remains committed to the principles of shared governance, as supported by YCCD Board Policy 4103, which requires that the Senate make every effort to achieve a good faith agreement with the YCCD Board of Trustees on a plan to deal with the fiscal challenges faced by our college, and
- Whereas: The Academic Senate requires foundational information on MJC programs in order to make its own recommendations concerning programmatic reduction and/or elimination, and
- Whereas: The Academic Senate believes it is vital that the faculty most directly involved with programs that may be considered for elimination be given opportunity for extensive involvement in the assessment of those programs, and official recognition of their contributions to that assessment, and
- Therefore: Be it resolved, that the MJC Academic Senate directs the Planning and Budget Committee to immediately examine every remaining program based on criteria A through E under “Procedure for Identification of Programs with Questionable Viability” in the “MJC Program Viability Assessment Procedure” and to identify programs for assessment by September 30, 2011; and
- Therefore: Be it further resolved, that the MJC Academic Senate directs the Planning and Budget Committee to facilitate and oversee the Assessment of Program Viability for all programs meeting any of the aforementioned criteria for Programs with Questionable Viability; and
- Therefore: Be it further resolved, that the MJC Academic Senate directs the Planning and Budget Committee to facilitate and oversee the Assessment of Program Viability for all programs associated with faculty positions already proposed for elimination, in every case where affected faculty deem that desirable; and
- Therefore: Be it finally resolved, that the MJC Academic Senate convene a task force to review the “MJC Program Viability Assessment: Revitalization, Reduction, and Discontinuance Procedures” and recommend revisions as needed in order to effectively use the Procedures in the event of needed programmatic reduction and/or elimination.”

M/S/U (Jeff Netto /Lee Kooler) to approve Resolution SP11-D: Planning and Budget to Assess Viability of Programs for a final reading.

Accreditation Report Edits--Standard II.C. Library and Learning Support Services

The senate reviewed the edits recommended to the MJC Accreditation Self-Study Report Standard II.C. Library and Learning Support Services.

M/S/U (Ellen Dambrosio/Jeff Netto) to approve the edits to the MJC Accreditation Self-Study Report Standard II.C. Library and Learning Support Services as submitted.

B. New Business

Math Position Screening Committee / MJC Math Department Resolution

The senate reaffirmed its position of strongly objecting to the hiring of new faculty while at the same time laying off tenured faculty. An extended discussion of the MJC Math Department Resolution was also conducted. The resolution reads as follows:

“Whereas: MJC is currently facing the termination of several tenured faculty members; and

Whereas: At the same time hiring for two new Mathematics faculty members is progressing; and

Whereas: The MJC Math Department feels it is unconscionable to be hiring new faculty with money that could instead be used to save tenured faculty positions; and

Whereas: The MJC Math Department has seriously considered refusing to serve on the selection committee for the new faculty in order to block the inappropriate hiring; and

Whereas: The administration has expressed its willingness to go forward with the hiring, regardless of faculty participation or nonparticipation on the committee; and

Whereas: If hiring is to happen in any case, the MJC Math Department believes it must participate in the hiring process as usual;

Therefore: Be it resolved that the MJC Math Department objects most strenuously to hiring new faculty while simultaneously terminating tenured faculty; and

Therefore: Be it further resolved that the MJC Math Department reluctantly agrees to participate in the selection committee for the new faculty hires.”

M/S/C (Jennifer Hamilton/Paul Cripe) to approve the Math Position Screening Committee faculty representatives as follows: James Johnson, Ross McKenzie, Hardev Dhillon, and Janelle Gray; and to approve the MJC Math Department Resolution as submitted.

M/S/C (Allan McKissick/Travis Silvers) that the MJC Math Department Resolution be set forth in the senate highlights, the official senate minutes, and communicated directly to the MJC President and to the YCCD Board of Trustees.

Associate Dean of Specially Funded Programs Screening Committee

Senator Shook explained to the senate that a faculty member representing Disability Services has been recommended to serve on the Dean of Specially Funded Programs Search Committee, bringing the committee composition to full representation with one representative from each of the specially funded programs TRIO, EOPS, and DSPS.

M/S/U (Burt Shook/Layla Yousif) to approve the Associate Dean of Specially Funded Programs Screening Committee faculty representatives as follows: Layla Yousif, Hector Duarte, and Chuck Cipponeri.

V. REPORTS

College Council

Barbara Wells reviewed the highlights of the April 18, 2011 College Council meeting as follows:

President's Office: There will be an ACCJC study session with the YCCD Board of Trustees on Wednesday, April 20 from 3:00-6:00 p.m. in the Board Room. Dr. Barbara Beno, ACCJC President, will lead the special session addressing district accreditation standards, and everyone is asked to attend and participate.

Accreditation and Institutional Effectiveness Committee Update: Karen Walters Dunlap reported that ACCJC has asked MJC to hold a workshop in November to train other colleges in the accreditation process. The date for the Accreditation team visit is the week of October 24th, as originally planned, and the annual financial report is currently due to the Commission. The MJC annual assessment workshop is May 12. The comprehensive assessment report will be reviewed and updated. Some preliminary data has been received and looks good.

Enrollment Update: Karen Walters Dunlap stated that enrollment is flat. There are 10 FTES less than last year, and no growth is exactly what is wanted. There will be no early start summer session except for classes that are required for grants in vocational programs. The President stated that the faculty should be commended for taking on more work in the interest of our students. More students are being served by fewer faculty and classified staff.

Student Success Task Force: The second draft was distributed and the President asked that constituency groups report back at the June 20 College Council meeting.

Planning and Budget Committee Update: There will be a Planning and Budget Committee meeting on June 23 from 1:00-4:00 pm. Lunch will be provided and each member of the committee will bring a colleague who is interested in reviewing the data and engaging in dialogue regarding how it relates to the college goals and objectives, and to resource allocation.

Measure E Projects Update: The President reported that the ground floor of the Morris Memorial Building will be swing space for the Library, and that all but three portables will be moved from Pirates Village when Founders Hall reopens. The current parking lot where Pirates Village is located will be reopened. The resolution of the Carpenters Union case should solve the budget issues for Measure E (approximately \$3.8 million).

President's Report

CTE Dean Search Committee: The faculty representation on the search committee for the Dean of CTE was finalized after the Brown Act deadline for this meeting agenda, so will appear formally as a consent agenda item for the first summer senate meeting (date TBD). President Adams announced the names of faculty representatives serving on the Dean of CTE Search Committee to the senate as follows: Nancy Backlund, Linda Kropp, Adrienne Peek, Jeff Beebe, and Gerald Wray. No objections were brought forward from the senate.

Grants: The newly constituted Grant Pre-Approval Committee has been used several times recently. These approvals also did not make the Brown Act deadline for this meeting agenda, so will appear formally as a consent agenda item for the first summer senate meeting (date TBD). President Adams wanted to be sure that all senators were fully aware of the approvals for the three grants that he has been permitted to sign off on, which are: (1) U.S. Department of Labor, Trade Adjustment Assistance Community College and Career Training Grant, (2) U.S. Department of Education, HSI STEM & Articulation Programs, and (3) Economic Development and Workforce Preparation, CCCCCO / Carl D. Perkins Act of 2006 – Perkins IV, Statewide Leadership, Title IB.

Summer Meetings: There are several issues that will likely develop over the summer and require a senate response. The final draft of the Accreditation Self-Study Report will be finished after the end of the semester, and the Board of Trustees' final action on faculty layoffs will occur at a special board meeting in May. In order to accommodate the potential need for meetings, two tentative senate meeting dates have been set aside each month over the summer: May 5 and 19, June 2 and 16, July 7 and 21, and August 4 and 18. When called, any such meetings will be held in the East Campus Faculty Lounge from 3:00 to 4:30 pm. Senators are urged to make every effort to find a replacement if they are unable to make any of these meetings. The senate needs to have a quorum present at every meeting in order to take action on these critical and time sensitive issues.

Plenary: The final list of resolutions approved at the Spring 2011 ASCCC Plenary Session may be found at: <http://www.asccc.org/resources/resolutions>. In addition to the discussion and voting on resolutions, another very interesting outcome of the Plenary Session has bearing on the MJC layoff issues. In one of the breakout sessions, the State Senate leaders broadly hinted to local senate presidents that pertinent data is available at the State Chancellor's office website. (<http://cccco.edu>).

President Adams reviewed the Data Mart data on YCCD's FTES growth over the past decade (from 2000 to 2010) and compared it to the growth in the number of employees in each category (Administrators/Faculty/Classified) for that same period of time. Here are the results of investigation:

Raw Numbers:

Year 2000 – Credit Full Time Equivalent Students (FTES) – MJC: 5140.89 – Columbia: 741.39
Year 2010 – Credit Full Time Equivalent Students (FTES) – MJC: 7015.28 – Columbia: 1140.35
(Numbers from FTES Query by College/Statewide)

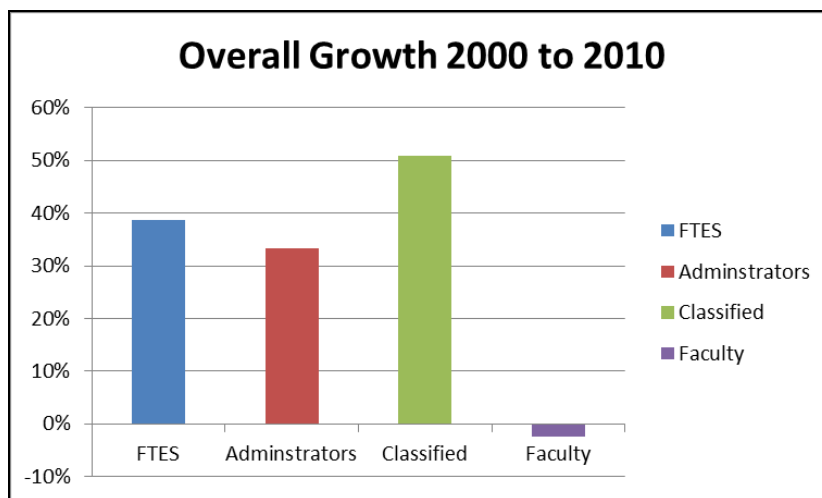
Year 2000 – Employees by Category

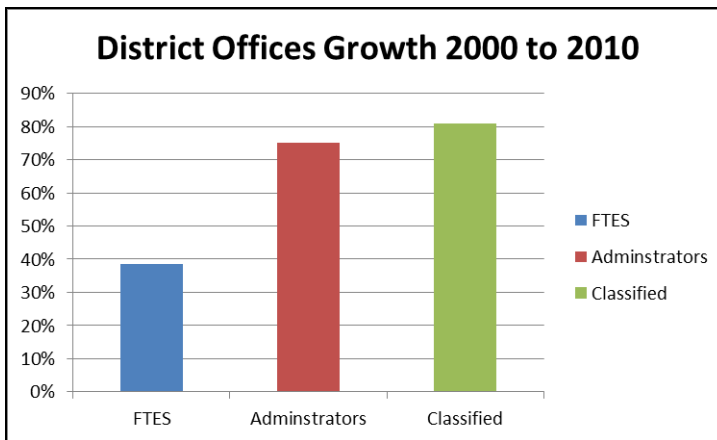
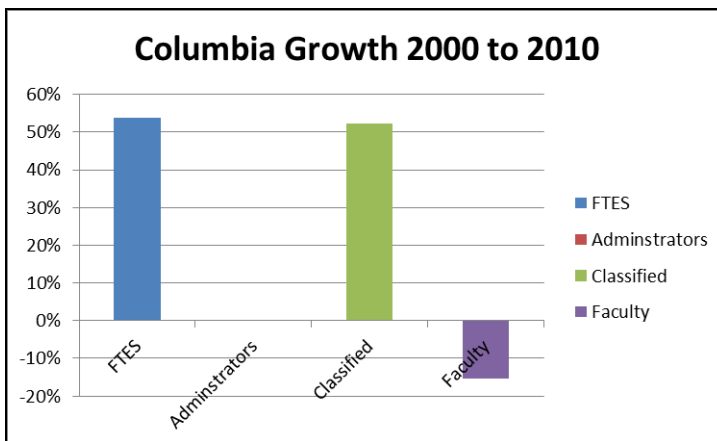
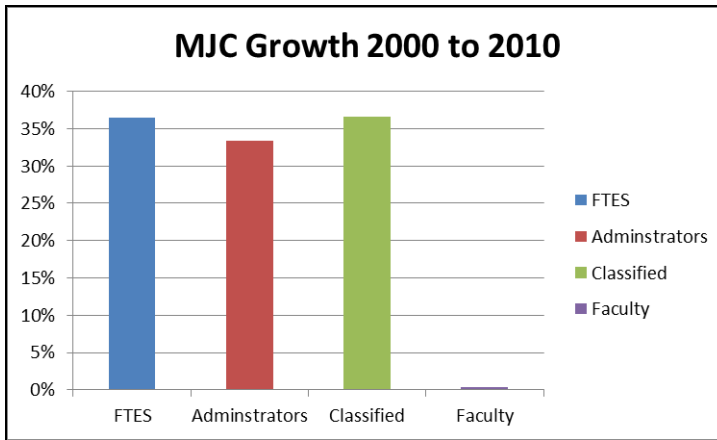
MJC – **Administrators**: 15 – **Full-Time Faculty**: 239 – **Classified** (all categories): 279
 Columbia – **Administrators**: 5 – **Full-Time Faculty**: 52 – **Classified** (all categories): 69
 District Office – **Administrators**: 4 – **Full-Time Faculty**: 0 – **Classified** (all categories): 130
(Numbers from Staffing Report Query Fall 2000 Statewide Summary)

Year 2010 – Employees by Category

MJC – **Administrators**: 20 – **Full-Time Faculty**: 240 – **Classified** (all categories): 381
 Columbia – **Administrators**: 5 – **Full-Time Faculty**: 44 – **Classified** (all categories): 105
 District Office – **Administrators**: 7 – **Full-Time Faculty**: 0 – **Classified** (all categories): 235
(Numbers from Staffing Report Query Fall 2010 Statewide Summary)

Graphs:





(using total FTES for the District)

Chart:

	MJC		Columbia		Central Services		Overall	
FTES	+36%	(5141 to 7015)	+54%	(741 to 1140)	N.A.		+39%	(5882 to 8155)
Administrators	+33%	(15 to 20)	+0%	(5 to 5)	+75%	(4 to 7)	+33%	(24 to 32)
Classified	+37%	(279 to 381)	+52%	(69 to 105)	+81%	(130 to 235)	+51%	(478 to 721)
Faculty	+0.4%	(239 to 240)	-15%	(52 to 44)	N.A.		-2.4%	(291 to 284)

President Adams will e-mail the Data Mart information to all MJC faculty.

VI. ITEMS FOR FUTURE AGENDAS

Faculty Hiring Procedures

VII. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.