



## **ACADEMIC SENATE APPROVED MINUTES SEPTEMBER 22, 2011**

Senators Present: Mike Adams, Kevin Alavezos, Bruce Anders, Paul Cripe, Ellen Dambrosio, Catherine Greene, Jennifer Hamilton, Jim Howen, Lee Kooler, Allan McKissick, Eva Mo, Estella Nanez, Adrienne Peek, Chad Redwing, Lisa Riggs, Dorothy Scully, Burt Shook, Brian Sinclair, Jim Stevens, Rob Stevenson, Theresa Stovall, Layla Yousif, John Zamora

Senators Absent: Dan Alcantra, Bob Droual, Debbie Laffranchini, Mike Morales

Larry Calderon (Interim MJC President), Elizabeth David (Counselor/Coordinator--MJC First Year Experience Program), Doug Dyrssen (ASMJC President), Sam Pierstorff (Faculty Consultant to the Board), Karen Walters Dunlap (Vice President of Instruction)

### **I. APPROVAL OF ORDER OF AGENDA ITEMS**

It was requested that Item III. Presentations be moved ahead of Item II. Consent Agenda. The agenda was approved as amended without objection.

### **II. APPROVAL OF MINUTES**

The minutes of the September 8, 2011 senate meeting were approved without objection.

### **III. PRESENTATIONS**

Dr. Larry Calderon introduced himself to the senate and shared some highlights of his professional background and experiences. Dr. Calderon also shared that he desires to help MJC continue to plan strategically for the future, to refine and enhance some of the processes currently in place to better position MJC for the future, and assist the college in preparing to proactively respond to the changing economic times. Some of Dr. Calderon's recommendations about restructuring College Council and the Planning and Budget Committee were also discussed.

Elizabeth David, Counselor/Coordinator of the MJC First Year Experience Program, presented an overview of the mission/definition of FYE, objectives, and several of the student success program components. The mission/definition of FYE is:

“To provide a unique experience to first year students that will facilitate empowerment, active learning, social integration, being informed, responsibility and accountability, and the ability to integrate learning to external experiences.”

Elizabeth shared about the Summer Success Academy which was created as a pilot program in response to the discontinuation of Start Smart to guide and assist students

through the matriculation process and to prepare them as college students at MJC. Eighty students completed the Summer Success Academy and were accepted into the FYE Program this year.

**IV. CONSENT AGENDA**

- A. Invite Dr. Ken Hart to the October 6 senate meeting to present the 2011 Institutional Effectiveness Report.
- B. Distance Ed Study Session for the October 6 senate meeting.
- C. Membership Change: Add Jim Sahlman as a member of the Planning & Budget Committee (replacing Jim Clarke).
- D. Planning and Budget Committee Actions.
- E. Revision of Professional Development Committee Charter.
- F. Academic Senate to sponsor Professional Development activity: "On Course Workshop I" in May 2012.

The Consent Agenda was approved without objection.

**V. ACTION/DISCUSSION ITEMS**

New Business

1. Resolution FL11-A: Recognition of Dr. Phil Smith

The senate discussed Resolution FL11-A: Recognition of Dr. Phil Smith, which states:

"Whereas: Dr. Phil Smith creatively derived an approach to dealing with budgetary challenges while Academic Senate President at Los Rios Community College District, and

Whereas: he served Modesto Junior College as part of his constituency as Area A Representative At Large, and

Whereas: he sacrificed many summer hours conceiving and planning a presentation for the Modesto Junior College Academic Senate and community to share his ideas, and

Whereas: his presentation was very well-received and started a productive cross-constituency conversation at Modesto Junior College; and

Whereas: he shared ideas upon which Modesto Junior College may build a foundation to proceed with innovative and proactive ideas for preparing for budget challenges.

Therefore: Be it resolved the Modesto Junior College Academic Senate wishes to offer Dr. Phil Smith its heartfelt gratitude for sharing his experiences and knowledge."

M/S/U (Mike Adams/Teresa Stovall) to suspend the rules and approve Resolution FL11-A: Recognition of Dr. Phil Smith for a final reading.

## VI. REPORTS

### ASMJC

ASMJC President Doug Dyrssen reported that ASMJC is currently operating both campus offices and working to define and improve coverage for students. ASMJC is also working on a grant for two new shuttle buses that would allow more effective and improved access to transportation for students.

### College Council

Senate Secretary Allan McKissick reviewed his report from the September 12, 2011 meeting of the MJC College Council:

College Council Structure: President Calderon proposed expanding College Council into a larger, more representative and “robust” body focused on strategic planning. He would like to add representation from the Classified Staff Advisory Council (CSAC). Dr. Calderon referred to the Council as an advisory body to the President and he plans to chair all Council meetings, which may occur more frequently. He stressed that there will be no “deal making” outside of this process, and that he wants to avoid “dictating” to the group. Dr. Calderon hopes that this will help restore more collegiality and trust to the college. The faculty delegation noted that this would require formal modification of the Council membership list and the agreement of constituent groups to be represented, at least in the case of faculty.

Planning and Budget Committee: Dr. Calderon proposed that the Planning and Budget Committee be divided into two committees—one focused on planning and one focused on budget. He described the current budgeting process as “fragmented and buried” and also expressed some concern that it seemed to be a contradiction that the Planning and Budget Committee, with its current membership, seemed to be a “college committee” but it is at the same time a standing committee of the Academic Senate tasked with advising the senate.

Decision-Making Document: Dr. Calderon requested that the task force for revision of the Decision Making at Modesto Junior College document meet to flush out revisions for the November 7 College Council meeting. The following College Council members will serve on the task force and will meet before October 10: Larry Calderon (Chair), Rosanne Faughn, John Zamora, Carmen Fernandez, Allan McKissick, and Rose LaMont.

Technology Plan: Jenni Abbott, Director of Grants and Resource Development, distributed copies of the Technology Plan draft, which she has taken to the Planning and Budget Committee twice and also to the President’s Cabinet. She stated that the plan includes establishing a line item for the budget and described two specific outcomes:

1) faculty and staff will demonstrate increased knowledge of current technology-enabled learning in their roles at the college; and 2) students will demonstrate increased knowledge and skill in technologies used in the classroom, at home, and in the workplace. A technology survey was done last year and will be done every year to measure any increase in the knowledge and skills.

Jenni described the change and membership of the Campus Technology Committee, adding that this body would become the fourth Council for Planning & Budget. Faculty representatives expressed that there might be an initial fear that the process would become so centralized that division and department level discussions would not matter enough. Jenni responded that the Committee does not want to undermine the influence of divisions and departments. There was also a discussion of the recently announced prohibition of using overhead projectors in Founders Hall, which several faculty representatives cited as an example of problematic decision-making about technology use. The Technology Plan document was referred to the Academic Senate for review.

**Ag Technician and Director of College Research Positions:** VPI Karen Walters Dunlap reminded Council members that last year the college prioritized a technical position for Ag for the new buildings and that it was a new position. It was stated that the desire is to move forward with filling the vacated position of Instructional Support Technician-Ag Mechanics, was partly justified by health and safety concerns. Dean Mark Anglin stated that the best person for the job (who happened to be in-house) was hired for the job.

Dr. Calderon informed the Council that reinstatement of the Director of College Research position is on the September YCCD Board of Trustees agenda. He discussed the proposal from the Planning and Budget Committee, contending that it was critical to move forward on it because, without the change, there would be a lack of crucial information needed at the college. Accreditation needs were cited and Dr. Calderon also noted that his discussion with the Planning and Budget Committee led him to withdraw his proposal to reinstate the position of Marketing and Public Relations Officer as a half-time position. Several faculty representatives stated concerns that these two hires would undermine the possibility of restoring academic programs and positions eliminated last academic year.

**Measure E:** Carmen Fernandez reported that President Calderon called for reconciliation of the Measure E budget and that a task force was formed. There will be a second meeting of the task force on September 21. The charge from President Calderon for the Measure E Task Force is as follows:

1. Discuss facilities needs and the secondary effects of completion of Measure E projects and establishing a plan for utilization of vacated space.
2. Review the Measure E budget and projected deficit and make recommendations to balance the budget.

Measure E Projects Update:

*Allied Health:* The move has started and faculty offices and some classrooms are being used for the fall term. Punch-list corrective work continues will full occupancy during the fall term.

*Infrastructure/MJC West Roads Project:* The project continues, with work complete to allow access to the front of the West Campus.

*Ag Center for Education:* The project is nearly complete and the occupancy will happen during the fall term.

*Science Community Center and Great Valley Museum:* Work continues on superstructure, fireproofing and interiors.

*Student Services:* Work continues on both the interior and exterior.

*Founders Hall:* The project is complete, with the exception of punch-list corrective work.

*High Tech Center:* Work continues on preparing the Department of State Architect submission.

Legislative Analyst

Jennifer Hamilton submitted the following Legislative Analyst report:

**California Community Colleges Legislation Advances to Governor; Legislature Recesses Until January**

AB 620 (Block) establishes the Sexual Orientation and Gender Identity Equity in Higher Education Act by adding sexual orientation, gender identity, and gender expression to existing nondiscrimination laws affecting postsecondary educational institutions. It requests that districts designate an employee at each campus as a point of contact for the needs of lesbian, gay, bisexual, and transgender faculty, staff, and students.

AB 684 (Block) establishes a procedure for the community colleges trustee boards to change their election systems from at-large to district-specific without prior voter approval.

AB 743 (Block) requires the Chancellor's Office to work with the Department of Education and the California State University to develop a common college readiness standard to be reflected in the assessment instruments, and to submit a report to the Legislature and Governor on the implementation progress by December 31, 2012.

View all significant California Community Colleges legislation at [www.facc.org](http://www.facc.org), under "FACCC Legislative Hot List."

## **Student Success Task Force Removes EOPS from Proposed Student Services Block Grant Cluster**

The Chancellor's Office Task Force on Student Success concluded the first stage of its work on Wednesday, developing a draft document to be vetted by community college stakeholders across the state.

Part of the Task Force's budgetary reform agenda entails consolidation of existing, categorically-funded programs into different clusters. Two of these programmatic clusters include faculty (part-time faculty office hours, health insurance, equity, and equal employment opportunity) and student services (initially, all student service programs except Disabled Students Programs and Services).

FACCC testified on the draft recommendations at Monday's meeting of the Community College Board of Governors, noting: 1) that the document does not address the need to increase the percentage of courses taught by full-time faculty; 2) decategorizing part-time faculty office hours could lead to reduced after-class contact between students and faculty; 3) combining student services into one cluster could pit groups of vulnerable students against one another before local trustee boards for meager funds. FACCC also cautioned that combining Career Technical Education (CTE) categoricals into a cluster could jeopardize course offerings.

After hearing from FACCC, EOPS representatives, and EOPS students the Task Force agreed not to recommend placing EOPS in the new student services cluster. The Task Force also agreed not to propose consolidation of the categorical programs on CTE.

FACCC will be informing its members via *The Weekly* on how to provide feedback to the recommendations of the Student Success Task Force at [www.facc.org](http://www.facc.org).

### **Planning and Budget**

Adrienne Peek reviewed the following Planning and Budget Committee report with the senate:

Annual Planning & Budget Workshop – The Planning & Budget Committee held its annual workshop on the 18<sup>th</sup> of August. The agenda included a discussion of the previous day's Senate workshop, assessment and discussion of the current resource-allocation process, and prioritization of strategic goals for the 2011-2012 academic year. The Planning & Budget Committee prioritized Strategic Plan Goals 1, 4, & 10 for the 2011 – 2012 Academic Year.

- Goal 1: Modesto Junior College will continue to foster the success of all students by providing access to a broad array of quality, relevant teaching and learning programs, and appropriate services.

- Goal 2: Leadership responsible for governance at MJC will create a climate that empowers all MJC employees to be engaged in the campus community and that encourages respect, trust and integrity through open communication and professional development.
- Goal 10: MJC will improve the planning and budget process to foster an environment of informed participation and budgetary understanding.

Structure of Planning & Budget Committee – At its last meeting, the Planning & Budget Committee further discussed Dr. Calderon’s proposal to split off the “planning” function of the committee and delegate it to an “institutional development” group. The committee prefers not to go down this path, desiring instead to use Dr. Calderon’s expertise to help find ways for the Planning & Budget Committee to be more effective with the planning function.

#### President’s Report

Adrienne Peek reviewed the following President’s Report with the senate:

Board of Governors Nominee - Annually the Academic Senate for California Community Colleges calls for nominations for one of the two faculty seats on the Board of Governors. ASCCC is seeking outstanding faculty members who are knowledgeable about the issues facing faculty and others in the community colleges.

The Governor appoints the two faculty members who serve staggered two-year terms on the Community College Board of Governors. The Governor makes these faculty appointments from a list of recommendations put forward by the Academic Senate for California Community Colleges.

ASCCC expects candidates to be articulate, capable of presenting a reasoned argument on issues of educational policy, and to have knowledge of statewide educational issues. Any college or district senate or an Executive Committee member of the Academic Senate for California Community College may nominate faculty. In each case, the nominee is strongly encouraged to include a letter of endorsement from his or her local academic senate. If a faculty member has been previously nominated and would like to be reconsidered, a letter of intent should be sent to the Senate Office with a current resume.

Candidates for nomination should submit a letter of introduction, a current resume outlining relevant professional activities, and the letter of local senate endorsement. All original materials must be received in the Academic Senate Office by 5:00 p.m. on Monday, October 24, 2011 (*please note: no faxes will be accepted.*) Nominees will be selected and interviewed by the Executive Committee on December 2, 2011.

Title 5 Changes – In July, the Board of Governors adopted new Title 5 regulations that limit the number of times a student can repeat and withdraw from the same credit course

with a district able to claim apportionment. We expect the regulations will go into effect on October 12, 2011 with districts required to implement the new regulations by summer 2012.

The September 12, 2011 Chancellor's Office Advisory Regarding Title 5 Repetition and Withdrawal from Credit Courses is available here:

<http://www.cccco.edu/Portals/4/AA/Repeats%20and%20Withdrawals%20Title%205%20Advisory%209-8-11%202.pdf>

President Search Committee – The search committee has met twice and will be meeting again next week to finalize interview questions. Although review of applications will begin on Friday, October 14, applications will be accepted until the position is filled.

Elections – There will be several elections in the Senate this year. First, there is an immediate opening for one At-Large seat and two Adjunct At-Large seats. Please send any nominations to an Executive Board member or Geri Wend by October 8. All Executive Board positions are elected annually; nominations will open in October and close in December. The available Executive Board positions consist of the Secretary, Parliamentarian, and Legislative Analyst.

VII. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.