



**ACADEMIC SENATE MEETING
APPROVED MINUTES
March 7, 2013**

Members Present: Kevin Alavezos, Chris Briggs, David Boley, Paul Cripe, Ellen Dambrosio, Bruce Anders (On Behalf of Deborah Gilbert), Jennifer Hamilton, Jim Howen, Deborah Laffranchini, Allan McKissick, Eva Mo, Mike Morales, Estella Nanez, Chad Redwing, Dorothy Scully, Burt Shook, Travis Silvers, Jim Stevens, Rob Stevenson, James Todd, Layla Yousif, John Zamora

Members Absent: Bill Anelli, Lisa Riggs

Guests Present: Brian Sinclair (BBSS), Susan Kincade (Vice President of Instruction), Heather Townsend (Administrative Secretary for the Academic Senate), Paul Muncy (BBSS), Kevin Sabo (ASMJC)

I. APPROVAL OF ORDER OF AGENDA ITEMS

The order of the agenda was approved without objection.

M/S/C (J. Hamilton, J. Howen) to approve the order of the agenda.

II. APPROVAL OF MINUTES

The minutes of February 7, 2013 were approved without objection.

M/S/C (J. Hamilton, B. Shook) to approve the February 7, 2013 minutes.

III. CONSENT AGENDA

- A. Appoint Jennifer Hamilton to serve on the Vice Chancellor for HR Hiring Committee
- B. Appoint the following faculty to serve on the FSA Discipline Faculty Specialist Committee: Kimberly Kennard for Human Services, Greg Hausmann for Administration of Justice, David Baggett for Plant Science, Flora Carter, Chad Redwing, and Rob Stevenson for Humanities, Richard Serros, Paul Berger, and Rob Stevenson for Art, Michelle Christopherson and Jillian Daly for English, Shelly Fichtenkort for Psychology, Jim McGarry, Nancy Sill, and Linda Kropp for Business, and Christopher Briggs for Reading

A motion to modify consent agenda item A. was made. Consent agenda item A. was changed to say, "Appoint Jennifer Hamilton to serve on the Vice Chancellor for HR Hiring Committee."

M/S/C (J. Hamilton, E. Dambrosio) to approve the amended consent agenda.

IV. ACTION/DISCUSSION ITEMS

CONTINUING BUSINESS:



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James Todd asked that each council representative read the council charge before providing his/her report to the Academic Senate. He added that he would like to see this done at every meeting.

1. FACILITIES COUNCIL:

James asked for a volunteer to take Jim Howen's place on the Facilities Council for the next two meetings. Jim cannot make the next two meetings. The next meeting is scheduled for March 18, 2013 at 2:30 in Sierra Room 204.

2. STUDENT SERVICES COUNCIL:

The Student Services Council discussed Spring Fling during its meeting on February 22, 2013. This event will be hosted by ASMJC on Saturday April 6, 2013. The Spring Fling was the main topic which included Orientation, Assessment, and Advising. At the present time students can complete their orientations online. Each division or department should be able to deliver the MJC orientation. We had a discussion on faculty within disciplines taking on an active role in orientation and advising of MJC students.

3. INSTRUCTION COUNCIL:

Rob Stevenson gave a report from the recent Instruction Council meeting. Rob said that one big item was on the last agenda regarding Program Review. A motion was made at Instruction Council to ask Senate to begin a faculty-wide discussion about the types of data that would be needed to conduct a program-level review at the degree or certificate level. A recommendation was also discussed to make Program Review a resource for allocation.

4. ACCREDITATION COUNCIL:

James Todd reported that the council went over the accreditation team Evaluation Report and the letter from ACCJC. Substantive changes were discussed amongst the council. Discussion regarding how to report all of the changes occurred. James said that one of the larger issues discussed among the council members when addressing accreditation is writing out and showing the integrated planning process of how are assessment, program review and resources are helping program improvement. Future models of Program Review were discussed as well. James reported that the Accreditation Council has a lot of work to do between now and October. James reported that a new accreditation team will be coming in October.

5. RESOURCE ALLOCATION COUNCIL:



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At the March 1, 2013 RAC meeting, the charge and the membership of the council was reviewed and discussed. It was suggested that a person from the Grants Office be added as a member to the RAC—additional conversation on this topic will occur at the next meeting. President Stearns gave an overview of the RAC’s role and the need for the council to develop and implement a process by which unit reviews, outcomes assessment and funding requests are linked. Michael Guerra provided an update on the budget timeline and indicated that we are on track. Rose LaMont reported on the salaries and benefits of our negotiated cohorts as a percentage of total expenditures. Enrollment update information was postponed.

6. COLLEGE COUNCIL:

Eva Mo reported that College Council usually comes the Monday after the Senate meeting. She said that much of what was addressed at the College Council were items already discussed at the Senate’s last meeting. Eva said that the next College Council meeting is canceled due to a lack of action items or Board Policies for consideration.

7. PROGRAM REVIEW:

Rob said that we are now in the position as a Senate to come up with a recommendation to move forward and hopefully create a new program review at the degree and certificate level. Rob also added that we still need to find a point person for Program Review. Rob asked if anyone has an interest to be part of the study session for program review.

8. DISTRICT BOARD POLICY 7-8049 TASK FORCE:

Allan McKissick provided the committee with a document titled 8049 Academic Senates. The document had new language in bold and a strikethrough when language was deleted. Allan read the document to the Senate. The document can be viewed at the following link:

http://www.mjc.edu/facultyinformation/acadsenate/draft_response_8049academicsenates.pdf

The document will now go to John Leamy at Columbia College for their review.

NEW BUSINESS:

1. LEADERSHIP TRAINING REGIONAL WORKSHOP:

Jennifer Hamilton, James Todd and Debbie Laffranchini attended the Academic Senate Leadership Training Regional Workshop in Solano. Jennifer mentioned that there was training in the form of scenarios on 10+1. James added that the scenarios from actual issues were good and may use them as



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an activity in Senate. Jennifer said the presentation by Phil Smith was really good. His presentation discussed cuts, processes in place for when cuts arise, looking at course sections, schedules, etc., when making cut decisions. Jennifer added that it would be great to see Phil Smith come to Senate for a presentation.

V. REPORTS

STUDENT SENATE

Kevin Sabo thanked James Todd for being a co-advisor during the March in March event. Kevin said that a lot of ASMJC representatives have been heading up to Sacramento to talk with the legislatures regarding the governor's budget, 8606 Bill, the BOG Waiver, and many other items. ASMJC is in the middle of its election cycle. Posters are around campus now. ASMJC is meeting tomorrow at noon and will discuss the new Science Center and the timeline for faculty to get situated in the new building. Kevin said that Cram Night will be held April 25, 2013. ASMJC is hoping for a higher turnout with faculty this semester. Kevin mentioned that they are also further defining their role and restoring their relationship with the Academic Senate.

FACULTY REPRESENTATIVE TO THE BOARD (position currently in process to fill)

NO REPORT

FACULTY LIASION FOR PROGRAM REVIEW (position currently in process to fill)

NO REPORT

ACCREDITATION INSTITUTIONAL EFFECTIVENESS COMMITTEE

NO REPORT

ASSESSMENT WORK GROUP

NO REPORT

LEGISLATIVE ANALYST

Senate Bill 1440 Update and Worry of Future Transfer Student Problems

In an attempt to fundamentally reform the state's transfer of students between the California Community Colleges (CCC) and the California State University (CSU) system, the Legislature and Governor enacted Chapter 428, Statutes of 2010 (SB 1440, Padilla). As we all know, the legislation requires community colleges to create two-year associate degrees for transfer. Students who earn



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such a degree are automatically eligible to transfer to the CSU system as an upper-division (junior) student in a bachelor's degree program.

California's Legislative Analyst Office has recently provided recommendations on how the California State Legislature can provide "additional guidance and clarification to CCC and CSU on their responsibilities, as well as continued oversight to track their progress."

These recommendations can be found at:

<http://www.lao.ca.gov/reports/2012/edu/progress-sb-1440/progress-sb-1440-051112.aspx>

Of note, the report finds that "based on the progress to date in matching TMC's developed last year to CSU majors, it appears *that a significant number of community college graduates with associate degrees for transfer could be denied many of the benefits of SB 1440 at some CSU campuses.*"

For instance, "students could find that SB 1440's guarantee of priority admission and a 60-unit cap at CSU comes with a long line of asterisks and a short list of degree options within their major to which it applies. Students will have to weigh the conditional guarantees of SB 1440 (as implemented at some CSU campuses) against existing articulation and transfer agreements and other transfer pathways."

The 2013-2014 Budget, Proposition 98 and Adult Education

Proposition 98 funds K-12 education, the California Community Colleges (CCC), preschool, and various other state education programs. The Governor's 2013-14 budget provides \$56.2 billion in total Proposition 98 funding. This is a \$2.7 billion (5 percent) increase from the revised current-year level. Under the Governor's budget, Proposition 98 programmatic per-student funding is \$7,929 for schools—an increase of \$360 (5 percent) from the revised current-year level—and \$5,969 for community colleges—an increase of \$522 (10 percent).

About half of the community college increase is related to the Governor's proposal to restructure adult education.

According to the California Legislative Analyst's Office, Governor Brown proposes "a number of changes to the state's adult education system, including *eliminating school districts' adult education categorical program and creating a new \$300 million CCC categorical program for adult education.*"

The Legislative Analyst Office response to the Governor's proposal can be found at:

http://www.lao.ca.gov/analysis/2013/education/prop-98/prop-98-022113.aspx#Adult_Education

Of note is the Legislative Analyst Office's recommendation that the Legislature "work with the administration to develop consistent delineations of noncredit and credit instruction at the community colleges. To the extent pre-collegiate-level coursework is shifted from credit to noncredit, districts would be eligible for less apportionment funding. The Legislature could decide to keep CCC



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funding at the same level, however, which would allow community colleges to accommodate additional students (either in adult education or collegiate courses).”

Furthermore, the Legislative Analyst Office recommends that “the Legislature and Governor address policy differences concerning (1) faculty qualification requirements, (2) fees, and (3) student placement tests. *Specifically, we recommend the Legislature amend statute so that faculty no longer need a teaching credential to serve as an instructor at an adult school.* By aligning policy for adult schools with that of the community colleges, instructors could readily teach adult education courses with both providers.”

Governor Brown, on the other hand, recommends that Adult Education be taught at the community college level.

Some instructors are worried, including instructors at MJC, that workloads for basic skills instructors at community colleges would change if the Legislative Analyst Office recommendations are adopted. The other main concern for community colleges is that if teacher qualification requirements change we risk, as one instructor suggested, “dramatically” changing “the level of preparedness of students in transfer level classes thus sending “ripples into all levels.”

Survey by the *Chronicle of Higher Education* and American Public Media Shows Graduates Less Employable Because of Lack of Critical Thinking Skills

An article in the March 4, 2013 edition of *The Chronicle of Higher Education* analyzes the results of a survey completed by The Chronicle and American Public Media's Marketplace. The survey asked employers about “trouble finding recent graduates qualified to fill positions at their company or organization.” According to the article, “nearly a third gave colleges just fair to poor marks for producing successful employees. And they dinged bachelor's-degree holders for lacking basic workplace proficiencies, like *adaptability, communication skills, and the ability to solve complex problems.*” For instance, Sine Nomine Associates, which works with high-tech companies like Cisco and IBM, says that graduates lack “fundamental abilities “like how to analyze large amounts of data or construct a cogent argument. *It's not a matter of technical skill...but of knowing how to think.*” Read more at:

http://chronicle.com/article/The-Employment-Mismatch/137625/?cid=wb&utm_source=wb&utm_medium=en#id=overview

CURRICULUM COMMITTEE

Policies for Pre-/Co- requisites and Advisories



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Committee working on building a list of outcomes so that when these are set, the outcomes are defined and related to skills expected at the beginning of a course.

Content Validity – Course Authors will have to indicate through the curriculum why the pre/co – reqs /advisories are valid. This will be evidence based.

Still thinking of how to implement so that certain areas (English, Math, Sciences) are not overwhelmed.

Transfer Model Curriculum Progress for MJC:

6 TMC approved by CCCCCO:

- Administration of Justice
- Art History
- Business Administration
- Communication Studies
- Math
- Music

Submitted, not yet approved

- Kinesiology
- Studio Arts
- Theatre Arts
- Approved by MJC Curriculum Committee
- Geology

In Progress

- Computer Science
- Early Childhood Education
- Elementary Teacher Education
- English
- Geography
- History
- Psychology
- Political Science
- Sociology



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*Note: March 27th, Wednesday, FH234 , 2:30 – 5:30 TMC Workshop (RSVP to Ruth Cranley)

FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

NO REPORT

SENATE PRESIDENT'S REPORT

James has sent the copies of the additional FSAs to John Leamy at Columbia College. James is still finding discipline specialists to review a few applications.

VI. ITEMS FOR FUTURE AGENDAS

VII. OPEN COMMENTS FROM THE PUBLIC

Susan Kincade mentioned that she had a great meeting with the Modesto Police and Sheriff's department regarding the opportunity to bring the Post Academy back. Susan is working with the faculty in this area to move forward.

Susan said that an email from President Stearns just came out regarding the YCCD District Council Planning Session on March 29, 2013 at 10 am in the Mary Stuart Rogers Learning Center. Susan added that the purpose of this session is to revisit the mission statement as recommended by the Accreditation Commission.

James Todd announced that the Senate dues of \$20 dollars per Senator for the semester are due to Heather as soon as possible.

VIII. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.