



**ACADEMIC SENATE  
APPROVED MINUTES  
OCTOBER 20, 2011**

Senators Present: Mike Adams, Kevin Alavezos, Bruce Anders, Paul Cripe, Ellen Dambrosio, Bob Droual, Catherine Greene, Jennifer Hamilton, Jim Howen, Allan McKissick, Mike Morales, Estella Nanez, Adrienne Peek, Chad Redwing, Lisa Riggs, Burt Shook, Brian Sinclair, Mark Smith, Jim Stevens, Rob Stevenson, Theresa Stovall, James Todd (Alternate BBSS Rep), Layla Yousif, John Zamora

Senators Absent: Dan Alcantra, Lee Kooler, Debbie Laffranchini, Eva Mo, Dorothy Scully

Doug Dyrssen (ASMJC President), Mauricio Oregueda (ASMJC), Sam Pierstorff (Faculty Consultant to the Board), Mike Shariff (ASMJC), James Varble (ASMJC), Erik Vorsatz (ASMJC), Karen Walters Dunlap (Vice President of Instruction)

I. APPROVAL OF ORDER OF AGENDA ITEMS

The order of the agenda items was approved without objection.

II. PRESENTATION

Dr. Joan Smith, YCCD Chancellor, Dr. Larry Calderon, Interim MJC President, and Karen Walters Dunlap, Vice President of Instruction spoke with the senate about the upcoming accreditation site visit on October 24-27. Both Dr. Calderon and Dr. Smith have served on ACCJC accreditation teams and they both shared their experiences and also provided valuable insights to the senate regarding the site visit process.

III. CONSENT AGENDA

- A. Faculty to Serve on Distance Ed Task Force: Kim Gyuran, Mike Smedshammer, Eva Mo, Jim Clarke
- B. Invite Dr. Michael Guerra to the November 10th Senate meeting for formal introduction and Q & A
- C. Invite Brenda Thames to the December 1st Senate meeting for formal introduction and Q & A
- D. Invite Pat James, Co-Director for @One, to the December 1 senate meeting to speak about online pedagogy (requested by Mike Smedshammer and Jim Clarke)
- E. Agendize Faculty Service Area Study Session for the November 10th Senate Meeting
- F. Elect by acclamation two Adjunct At-Large Senators: Mark Smith and John Bawiec
- G. Faculty to participate in IAC's Ranking of Faculty Positions: Adrienne Peek, Jeff Beebe, Dave Shrock, and Iris Carroll

- H. Faculty to participate in SSC's Ranking of Requests for Student Services Positions: Pam Crittenden and Shirley Buzbee
- I. Faculty to participate in CAC's Ranking of Requests for Administrative and Non-Student Services Classified Staff Positions: Dale Phillips, Dale Pollard
- J. Approval of theme for Spring 2012 Institute Day: "Program-Level Learning Outcomes and Assessment"

The consent agenda was approved without objection.

#### IV. REPORTS

##### ASMJC

ASMJC President Doug Dyrssen reported that ASMJC is busy preparing for the accreditation site visit. The ASMJC Halloween Carnival is scheduled for Saturday, October 29 from 2:00 to 8:00 p.m. in the West Campus Student Center. Several ASMJC student leaders will be attending the Student Senate for California Community Colleges (SSCCC) in San Jose November 4-6.

##### College Council

Senate Secretary Allan McKissick reviewed the October 10, 2011 College Council report with the senate:

Decision-Making Document Task Force: President Calderon stated that there are some problems with the *Introduction to Decision Making at Modesto Junior College Fall 200—Spring 2010* and that it needs to be "revised and embraced." The President recommended accepting it for "what it is" and moving forward to create the process we want and to update the document. Dr. Calderon also felt that broader representation on the current Task Force was needed to create more support for the final result and is requesting more names to add to the Task Force to work in a more "robust" process. Dr. Calderon hopes that a new document would result, using the old document as a foundation.

Tobacco-Free College: About a year and one-half ago, the MJC College Council had a first and second reading of a proposal to restrict tobacco use on campus. Concerns included cigarette litter and associated costs. It was noted that some campuses limit smoking to the parking lots. The "Santa Rosa Model" is based on this approach. It was discussed and proposed as a model for MJC. This would require a district policy change, and College Council reps were asked to take the proposal to their constituent groups for comment.

Discussion Regarding Planning: President Calderon stated that the planning function at MJC needs much more robust discussion. He remarked that discussion on several ideas, including splitting the Planning and Budget Committee into two committees, have not reached any closure. He also stated that a possible compromise is to create an expanded group that includes College Council.

There was extensive discussion on the difference between “planning” and “budget.” President Calderon stated that, in his experience, budgeting is operational—taking direction from planning. As money becomes available, the budgeting function is to fund needs in prioritized order. Budgeting would also include the effort to identify sources of funding. Council members serving on the Planning and Budget Committee noted that the committee spent relatively little time on this concept of budgeting. It was suggested that a new committee could be called “Budget Operations”.

President Calderon believes that there needs to be a broad-based group (e.g., an expanded Planning and Budget Committee) for initial discussion, followed by a smaller group to make decisions based on that discussion. He also contended that there needs to be a venue where the revenue managers can discuss where discretionary money should be used, based on priorities set in planning.

#### Professional Development Committee

Allan McKissick reported that the Professional Development Committee is continuing to review requests for Flex credit, which need a majority vote to be approved. The Committee is also continuing to review and refine Flex guidelines.

#### Measure E Reconciliation Task Force

John Zamora reported that the Measure E Reconciliation Task Force has basically completed its work. Projects are scheduled to be completed by 2013/14 and Measure E expenditures are projected to now be within budget.

Unfortunately, the Library, Career Development and Transfer Center, and Integrated Learning Center projects are being negatively affected. Because of existing operational and structural issues with the Library building, the \$9.5 million budget allocation for those projects (down from earlier budget projection of \$12.8 million) limits what can be done with the space that is currently available. Projected available funds and lack of space also preclude proceeding with the Integrated Learning Center project at this time. All projects that are considered to be “on hold” will be revisited.

Vice President of Instruction Karen Walters Dunlap stated that the Integrated Learning Center project has been referred to throughout the MJC Accreditation Self-Study report and that the documentation supporting this project is based on student-centered data driven planning evidence.

#### Instructional Administrator’s Council

Vice President of Instruction Dr. Karen Walters Dunlap reminded the senate that the Accreditation Team will be meeting with a number of campus governing bodies, as well as administrators, faculty, staff and students during their site visit to the MJC campuses. Members of the site visit team will also be spending some of their time visiting classrooms

and online classes through Blackboard. The exit report meeting with the Accreditation Team is scheduled for Thursday, October 27 from 1:30 to 2:30 p.m.

### Planning and Budget Committee

Committee Co-Chair Adrienne Peek reported that the Committee continues to discuss proposed restructuring of some of the college governance bodies. There will be a joint meeting of the Planning and Budget Committee and College Council on Monday, November 7 to discuss this as well as other college-wide issues.

### President's Report

Student Success Task Force Draft Recommendations – A one-page summary of the SSTF Draft Recommendations has been included as a handout today. Although everyone is extremely busy at this time, it is *very* important that senators familiarize themselves with these recommendations and their implications upon implementation. A link to the full report is posted on the senate web page. Public input on the draft recommendations is encouraged and can be submitted at:

<http://californiacommunitycolleges.cccco.edu/PolicyInAction/StudentSuccessTaskForce/PublicComments.aspx>.

Additionally, many of the resolutions that will be discussed and voted on at the upcoming ASCCC Plenary Session (Nov. 3-5) are focused on these recommendations. Those resolutions will be posted on the senate web page, and senators are urged to read them and to provide feedback directing Senate President Peek's vote on them.

Title 5 Changes – Repetition for a Substandard Grade, Withdrawal, and Apportionment – The Office of Instruction recently received a message from Barry Russell, CCC Vice-Chancellor of Academic Affairs, in which he clarified the impact of the recent Title 5 changes with respect to course repetition and withdrawal on apportionment. In effect, our census date must now be aligned with our final date to drop without a W. In other words, there can no longer be a period of time that results in colleges being paid for a student's enrollment and the student not having that enrollment documented on his or her transcript. This is an unanticipated effect of the Title 5 change and the local impact will vary. The actual message and supporting documents are attached.

President Search Committee – The search committee continues to work on finalizing interview questions and expects to complete that work at its next meeting on November 1. The committee has been provided with applications and supporting documents for 35 candidates, 25 of which are recommended by the consulting firm for review by the committee and possible invitation to interview. Interviews are still scheduled to take place during the week of November 14 – 18; however, that timeline may change because of a conflict with the Community College League of California's annual conference, at which some of our most promising candidates may be presenting.

Committee Membership Needed – The Campus Development Advisory Committee (CDAC) still needs two faculty members – one faculty at large, and one west campus representative. Meetings take place on the third Friday of each month from 2pm to 3pm in Morris Conference Room B. Also, the ADA Committee is seeking a faculty member. There is now one remaining meeting scheduled for this semester: Nov. 15, 2:30 – 3:30, Morris Conference Room A.

V. ACTION/DISCUSSION ITEMS

A. Resolution FL11-B: Disciplines for Courses

The senate discussed and passed Resolution FL11-B: Disciplines for Courses for a first reading as amended. The resolution reads as follows:

“Whereas: Title 5 section 53200 lays out the powers and responsibilities of California Community College Academic Senates in a list commonly referred to as the “10 + 1”; and

Whereas: The first item on the 10 + 1 list states that Community College Academic Senates are in charge of “curriculum, including establishing prerequisites and *placing courses within disciplines*” (emphasis added); and

Whereas: The Yosemite Community College District Board of Trustees has agreed to rely primarily upon the district’s Academic Senates for curriculum issues; and

Whereas: The Modesto Junior College Academic Senate meets this part of its professional responsibilities by means of the Modesto Junior College Curriculum Committee; and

Whereas: The Modesto Junior College Curriculum Committee is the body on campus with the best expertise to develop the process by which faculty can place courses within disciplines, but does not currently have the power to do so; and

Whereas: The Modesto Junior College Curriculum Committee derives its authority from the Modesto Junior College Academic Senate; and

Whereas: The Modesto Junior College Curriculum Committee recently passed a resolution asking the Modesto Junior College Academic Senate to add approval of faculty assignment of courses to disciplines to the charge of the Curriculum Committee.

Therefore: Be it resolved, the charge of the Modesto Junior College Curriculum Committee shall be amended to include the approval of faculty assignment of courses to disciplines based on the recommendation of discipline faculty.”

M/S/U (Mike Adams/Rob Stevenson) to approve Resolution FL11-B: Courses to Disciplines for a first reading.

B. Resolution FL11-C: Faculty Hiring Prioritization at Modesto Junior College for the 2012-2013 Academic Year

The senate began discussion of Resolution FL11-C: Faculty Hiring Prioritization at Modesto Junior College for the 2012-2013 Academic Year. The resolution reads as follows:

- “Whereas: Due to the financial situation in the Yosemite Community College District, academic programs were recently eliminated, with no valid determination that they were not viable academic programs, and
- Whereas: The Modesto Junior College Academic Senate stated its insistence in Resolution SP11-C “that in the event that funding is restored by the state or other money becomes available through careful district-wide planning and budget review processes, restoration of any academic programs eliminated be given a very high priority in the use of that funding,” and
- Whereas: The MJC Academic Senate further identified several eliminated positions as especially unjustified and injurious to the college in their elimination, and
- Whereas: The hiring prioritization process for the 2012-2013 academic year is beginning, and a delegation of faculty appointed by the Academic Senate will be participating in the Instructional Administrators Council deliberations on the initial ranking of hiring prioritizations, and subsequent review of those hiring prioritizations by the Academic Senate Planning and Budget Committee, which will then be submitted for final review and final approval by the Academic Senate and the Modesto Junior College President, and
- Whereas: The MJC Academic Senate is concerned that data produced by the Program Review process and other sources of information used in the ranking process are inherently inadequate in informing consideration of restoration of eliminated academic programs, and
- Whereas: The MJC Academic Senate further stated its desire that “the YCCD District and the Academic Senate of Modesto Junior College work collegially, under the provisions of YCCD Board Policy 4103, toward the continuation of academic excellence at Modesto Junior College” which includes Planning and Budget as a “mutually agree” issue between the MJC Academic Senate and Yosemite Community College District, and
- Therefore: Be it resolved that the MJC Academic Senate still maintains that restoration of eliminated programs and faculty positions should be reflected as a very high priority in the planning and budget process at Modesto Junior College, and

Therefore: Be it further resolved that the faculty delegations to the IAC and the Academic Senate Planning and Budget Committee are directed to advocate for that prioritization, as are the leadership of the Academic Senate directed to do so in any other appropriate venue, and

Therefore: Be it finally resolved that should funding become available for hiring faculty for new (including newly restored) positions at Modesto Junior College, the MJC Academic Senate expects that the Hiring Prioritization list should be followed in determining what faculty hiring will take place.”

M/S/U (Rob Stevenson/Jennifer Hamilton) to postpone discussion of Resolution FL11-C: Faculty Hiring Prioritization at Modesto Junior College for the 2012-2013 Academic Year.

VI. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.