



**ACADEMIC SENATE
APPROVED MINUTES
FEBRUARY 02, 2012**

Senators Present: David Boley, Paul Cripe, Ellen Dambrosio, Catherine Greene, Jennifer Hamilton, Jim Howen, Allan McKissick, Eva Mo, Mike Morales, Adrienne Peek, Chad Redwing, Burt Shook, Brian Sinclair, Jim Stevens, Rob Stevenson, Layla Yousif, John Zamora, Estella Nanez, Lee Kooler, Bob Droual, Theresa Stovall, Greg Hausmann (In place of Kevin Alavezos), Bruce Anders

Senators Absent: Debbie Lafranchini, Lisa Riggs, Dorothy Scully, Mark Smith

Guests Present: Dr. Mary Retterer (Modesto Junior College Interim President), Dr. Karen Walters Dunlap (Vice President of Instruction), Mike Adams (SME), Nancy Wonder (Allied Health), Geri Wend (Administrative Secretary Family and Consumer Sciences)

I. APPROVAL OF ORDER OF AGENDA ITEMS

The order of the agenda items was approved without objection.

II. APPROVAL OF MINUTES

The amended minutes of the January 19, 2012 Academic Senate meeting were approved without objection.

III. CONSENT AGENDA

- A. Appoint Michelle Christopherson to serve on President Search Committee
- B. Appoint Greg Hausmann and Debbie Bolter to serve on BBSS Dean Search Committee
- C. Proposed Rules Change RE: Professional Development Committee Charter
- D. Invite Interim President Dr. Mary Retterer to the March 1 meeting for formal introduction and Q&A

The Consent Agenda was approved without objection.

IV. ACTION/DISCUSSION ITEMS

- A. Executive Board Nominations:

The following members were elected by acclamation:

- Jennifer Hamilton—Legislative Analyst
- Allan McKissick—Secretary
- Rob Stevenson—Parliamentarian

M/S/U (J. Zamora, T. Stovall) Nominations to be closed and candidates elected by acclamation.

B. Presentation/Discussion: Priority-Based Planning:

Jennifer Hamilton and Robert Stevenson gave a presentation on priority-based planning. Several documents were presented to show how different colleges have developed systems that are currently in place to identify which areas to be cut during a budget crisis. The key factor in deciding cuts should be a focus on what we as a college need to keep. Jennifer Hamilton stated that it is more productive to focus on what we need to keep. Robert Stevenson felt that the system that seems to work best is a system of focusing on the keeps and not the cuts. Mr. Stevenson presented a PowerPoint presentation showing the Senate what the Art division had done when it had to identify ways to meet students' needs with a drastically reduced number of sections. The Academic Senate enjoyed the presentation given by Robert and Jennifer. A spirited discussion ensued. Robert Stevenson was asked to provide the PowerPoint presentation to all members as a PDF document via email.

V. REPORTS

ASMJC

NO REPORT

College Council

Allan McKissick presented the report from the January 23, 2012 and January 30, 2012 meeting of the MJC College Council as follows:

Participatory Governance Draft: A draft chart representing proposed changes in participatory governance at Modesto Junior College was adopted at the joint meeting of the MJC College Council, Academic Senate Planning and Budget Committee, the Academic Senate Accreditation and Institutional Effectiveness Committee, and the Academic Senate Executive Board on January 30, 2012. Allan noted that the Senate Executive Board had sent a draft proposal on changes in the governance structure at MJC in the form of a chart to the College Council and to a task force from the College Council on this topic. The primary difference in the chart proposed by the Senate

Executive Committee and the one adopted at the joint meeting is that the latter did not include a graphic representation of the Senate's role in decision making on the "10 + 1" Academic and Professional Matters. The Academic Senate delegation agreed to present the proposal adopted at the joint meeting to the Academic Senate with the understanding that features should be added, likely in the form of a "narrative," that clarified the Senate's rights and responsibilities according to YCCD Board Policy 4103 (10+1). The delegation stated that such clarification would probably be critical to the Senate's acceptance of the proposal.

An important element of the proposal adopted by the joint meeting is the elimination of the Academic Senate Planning and Budget Committee, to be replaced by a "Resource Allocation Committee" (a "college committee") and delegation of the planning function to the College Council. Allan referred to his part of the proposal as another reason that suitable provisions concerning the "10 + 1" Academic and Professional Matters should be added to any such proposal before possible adoption by the Senate.

Professional Development

Allan McKissick presented the Professional Development report as follows:

Professional Development: The Proposed Rules Change RE: Professional Development Committee Charter was approved by the Senate without objection. The Professional Development Committee Charter reads as follows:

Standing Committee:
Professional Development

A. Charter:

The Professional Development Committee, a standing committee of the Academic Senate and college, makes recommendations to the College President regarding the direction and evaluation of professional development activities for full-time and adjunct faculty, including:

- Develop the theme and activities of the faculty portion of Institute Day, linked to one or more of the college's strategic goals
- Develop processes for sabbatical report activities and for disseminating this information to the college community
- Plan and implement pedagogical Flex activities. The committee will determine the process for authorizing Flex activities. (When proposals for authorization are refused, the determination may be appealed to the full Senate.)

- Administer, allocate, and evaluate results of annual professional development mini-grant program
- New full-time and adjunct faculty orientation
- The committee does not address activities related to salary or column advancement (i.e., professional improvement.)

Authorized Activities Not Requiring Senate Ratification:

Using processes authorized by the Academic Senate, the committee may, without Senate Ratification, authorize flex activities and other professional development activities, and authorize mini-grants.

B. Meetings:

Monthly during the calendar year

C. Membership:

Co-Chairs:

Vice President of Instruction
Academic Senate Secretary

Members:

Academic Senate appointees (at least 4)
Dean overseeing Flex activities

Faculty Consultant to the Board/District Council

Faculty Consultant to the Board of Trustees Stephen Stroud presented the District Council report as follows:

Institute Day Proposal: Stephen stated that he felt the campus has been immersed quickly by fire. Mr. Stroud has been present recently at various meetings where he has witnessed body language that says things are not optimal here at MJC. Stephen stated that there is a need for the spread of positive communication and better coping mechanisms. We are not fully recovered from what the college has experienced as a result of recent cuts. Institute Day is approaching and will be hosted by the Allied Health/Family and Consumer Sciences Division. Stephen suggests that the Senate approve a positive theme that aligns with helping Modesto Junior College become a place where effective and positive communication is present and strategies are easily learned for persons to cope in an environment that is unpredictable due to budget factors.

Legislative Analyst

Jennifer Hamilton presented the Legislative Analyst report as follows:

Common Assessment System: It appears that there is a bit of a rush to get the SSTF recommendations through in a bundle, thus preventing the debate and extensive amendment of problematic recommendations. As you can see from AB743, the common assessment (which appears in the task force) was passed by the Governor, but he threw in the caveat that there is no money, so the State Chancellor needs to get money elsewhere. We need to watch out for unfunded mandates, and we need to pay attention to legislation that is trying to assist in the back-door change of the mission of the California Community Colleges.

As per the requirements of SB1143, the Chancellor had to report to legislature no later than March 2012 on the progress of the SSTF, so yesterday, 1 February; Jack Scott presented the recommendations to the legislature. According to deadlines, any legislation resulting from this must be introduced by February 24th.

AB 743 Block D California Community Colleges: common assessment system.

Chaptered: 10/8/2011

Status: 10/8/2011-Chaptered by the Secretary of State, Chapter Number 615, Statutes of 2011

Position: Support

Laws: An act to add Section 78219 to the Education Code, relating to community colleges.

Summary:

Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. This bill would require the board to establish a common assessment system with specified objectives, including selection of an existing commercially available and centrally delivered system of student assessment, to be used as one of multiple measures, consistent with specified law, for the purposes of community college placement and advisement. This bill contains other related provisions and other existing laws.

Governor's Message: To the Members of the California State Assembly: I am signing Assembly Bill 743 with the understanding that because of the state's severe budget problems there will be no state funds available for this program. I encourage the Chancellor to seek federal or private funds to pay for the common assessment program envisioned by this bill.

SSTF Workshop: From the FACCC sponsored SSTF Workshop at Diablo Valley Community College, here's a summary:

In related news----(after a rather depressing executive board meeting today) those involved in union were rather dismayed when at the SSTF workshop at Diablo College recently (FACCC)--it was revealed that there's a plan to put all the legislative changes in one large bill and pop it through all at once and as soon as possible. It was mentioned that no faculty groups were consulted in that decision and it would mean changes could potentially go through by Sept 30 rather than slowly developing over 2 years with time to weigh in as has been implied in previous presentations. Most thought there would be a number of smaller bills one by one.

*In other words, it might be time to develop and verbalize a plan for implementation you can live with a.s.a.p. and take control of how things unfold as the window for protest appears to be all but closed.

Similarly, it's upsetting to see pieces in the proposed budget/Gov. tax package that seem to find a different way of creating completion-based or outcomes-based funding for CCC by putting it up at the state level and tying it to the distribution of general funding. Some of the language references funding being contingent of showing success via program completion/progression.

Budget News: Not Encouraging.....

Curriculum Committee

John Zamora, President-Elect, presented his report in writing. The report reads as follows:

Curriculum Committee Website: Reminder: Make sure you bookmark this website: <http://curriculum.comm.mjc.edu>. Of course there are links to CurricuNET, submission deadlines, agendas and minutes, Curriculum Committee members, and other useful resources.

C-ID (Course Identification Numbering System): Reminder: Bookmark the following web address: <http://www.c-id.net>. This website houses course descriptors to assist with articulation and transfer. This site also houses the Transfer Model Curriculum (TMC) information that is being used to develop AA-T and AS-T degrees as outlined in California Senate Bill SB 1440. Visit the website for more information and to see the progress that has been made to date.

Disciplines assigned to individual Course Outlines of Record (CORs): With the passage of Resolution FL11-B: Disciplines to Courses on November 10, 2011, The Curriculum Committee will start the development of a process where disciplines can be assigned to CORs. It is the feeling of the Curriculum Committee that this will be a straightforward process and that department/program faculty will determine the discipline(s) to be assigned their relevant CORs. More information will be forthcoming as the process is developed. Please talk to your curriculum representatives with any comments you may have regarding this matter.

Course Substitution for Academic Programs: The Curriculum Committee is reviewing possible changes to the Course Substitution form to assist faculty in evaluating such requests since there are possible gray areas when considering courses across disciplines.

College Catalog 2012-13: Letitia Miller is currently spending much, if not all, of her time on preparing the College Catalog 2012-13 for publishing. This is an important

undertaking for our campus. If you run into Letitia, thank her for the work she is doing. I think we could all use a little “thank you” here and then.

A Little “Thank You” to the Curriculum Committee: On that same note of thanks, I want to thank the Curriculum Committee members for what they do. The work of the committee is very important for the integrity of our courses and programs. I have appreciated the dedication that committee members have shown and their willingness to work on curriculum for our campus.

IAC/AIE

NO REPORT

Planning and Budget Committee

Adrienne Peek presented the report from the January 27, 2012 meeting of the MJC Planning and Budget Committee as follows:

Staffing Requests: The Planning & Budget Committee voted to accept the Prioritized Faculty Positions as submitted from the “super” councils that did the prioritizing (IAC & SSC). The Senate will be asked to ratify the list at the February 16th meeting.

Participatory Governance Structure: The Planning & Budget Committee, along with the Accreditation/Institutional Effectiveness Committee, College Council, and the Executive Boards of YFA, Senate, and ASMJC, has completed work on a proposal to revise the participatory governance structure at MJC. This proposal will be presented to the Senate at the February 16th meeting in the form of a resolution. Proposed changes include renaming the Planning & Budget Committee to the Resource Allocation Committee, splitting the Planning & Budget Committee functions between the Resource Allocation Committee (for budget allocation functions) and an expanded College Council (for strategic planning functions). The Resource Allocation Committee would no longer be a standing committee of the Academic Senate; instead, it would be a college committee co-chaired by the Vice President of College & Administrative Services and the Academic Senate President. The College Council would continue to be chaired by the College President. The Accreditation/Institutional Effectiveness Committee would remain a standing committee of the Academic Senate.

Planning: The Planning & Budget Committee voiced concern, at its last meeting, regarding a perceived lack of “disaster planning” at MJC. People asked why nothing further had been done as follow up to last summer’s “Priority-Based Planning” workshop even though the next step had been identified as having college-wide dialogue about institutional values, with the goal being a set of agreed-upon values that

the college could use in setting priorities. President Calderon said he would “task the incoming president” with leading that discussion across the college.

President’s Report

Adrienne Peek presented the President’s Report as follows:

District Budget: At the last District Council meeting, Chancellor Smith spoke at length about the upcoming budget situation. She and Vice Chancellor Scott are working on a “Budget Report” to be presented to all constituent groups in the next two to three weeks. The bottom line, though, is that while we had two years to plan for the ’13 – ’14 year, seven months of that time is already gone. The district and both colleges *must* begin to plan now for the ’13 – ’14 year, for which the district will have no money with which to augment college budgets to cushion the blow of the expected mid-year cuts that will hit in January 2013 if the governor’s tax increase proposal does not pass in November.

On Course Workshop, May 8, 9, & 10, 2012: Save the date for this fantastic, Senate-sponsored (in conjunction with Title V) professional development opportunity. The On Course Workshop is designed to provide instructors with dozens of innovative strategies for empowering students to become active, responsible, and successful learners. The 3-day workshop will take place from 8:30 – 4:30 in the Mary Stuart Rogers Student Center on West Campus. Space is limited, and participants will be accepted on a first-come, first-served basis. Watch for a sign-up invitation to come out of the Title V office within the next couple of weeks.

VI. SPECIAL PRESENTATION

Geri Wend was recognized by the Academic Senate for her outstanding service as the Administrative Secretary for the Academic Senate. The Academic Senate will miss Geri deeply as she has moved into a new position as the Administrative Secretary for Family and Consumer Sciences.

VII. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.