



**ACADEMIC SENATE MEETING
APPROVED MINUTES
November 1, 2012**

Members Present: Kevin Alavezos, David Boley, Paul Cripe, Ellen Dambrosio, Catherine Greene, Jennifer Hamilton, Jim Howen, Debbie Laffranchini, Allan McKissick, Eva Mo, Chad Redwing, Dorothy Scully, Burt Shook, Jim Stevens, Robert Stevenson, James Todd, Layla Yousif, John Zamora

Members Absent: Michelle Christopherson, Bob Droual, Deborah Gilbert, Mike Morales, Estella Nanez, Adrienne Peek, Lisa Riggs, Bill Anelli, Theresa Stovall

Guests Present: Mike Adams, SME, Ross McKenzie, SME, Susan Kincade, VPI

I. APPROVAL OF ORDER OF AGENDA ITEMS

The order of the agenda items was approved without objection.

M/S/C (Jennifer Hamilton, Robert Stevenson) to approve the order of the agenda.

II. APPROVAL OF MINUTES

The minutes of October 18, 2012 were approved without objection.

M/S/C (Debbie Laffranchini, Ellen Dambrosio) to approve the October 18, 2012 meeting minutes.

III. CONSENT AGENDA

A. Approve the appointment of Sara Berger, Janelle Gray, Jeff Netto, and Theresa Stovall to serve on the hiring committee, Interim Division Dean of Literature and Language Arts.

M/S/C (Robert Stevenson, Jennifer Hamilton) to approve the consent agenda.

IV. GUEST SPEAKER: SUSAN KINCADE

Susan Kincade, Modesto Junior College Vice President of Instruction, gave a formal introduction. Susan thanked the group for the opportunity to present to the Academic Senate.

Susan gave an accreditation update to the group. She said that the accreditation team came yesterday at 12 pm and has left today at 12 pm. Susan believed that the visit went well. She said that the team did question our mission statement and asked about our budget and allocation process. Susan said that the team was most interested to know if we understood our own process.

Susan stated that the team was very complimentary of our Distance Education. She said that also the strategic planning process was complimented as well.

Susan expressed that her role at this point in time is triage. She said that she has come to work at the College to assist in the following:

1. Getting us through accreditation
2. Getting us through Prop 30
3. Learning everything she can about MJC
4. A champion and support for Faculty
5. Supporting the business of education

V. ACTION/DISCUSSION ITEMS

Continuing Business:

1. Accreditation Progress:

John Zamora stated that the accreditation team members arrived at 12 noon yesterday October 30, 2012 and completed their visit at 12 noon today November 1, 2012. Susan Kincade read aloud a comment from the accreditation update email sent by Jill Stearns to the College which said the following:

“I asked Dr. Roquemore if there was a recommendation that the team felt we had not significantly addressed, he responded “no”. Knowing that the team report stands as a recommendation to the Commission, his response was music to my ears!”

John said that he met with the team two times while they were here. He met with them as a member of the Resource Allocation Committee and as the Academic Senate President. He said that the team asked thoughtful questions, and the meeting/s went very well.

James Todd noted that the Outcomes Assessment Work Group had a SLO Report due to ACCJC on October 15, 2012. He said that when he met with the team, most of the questions were related to the information outlined in the report sent to ACCJC. James explained that the meeting he had with the team went fairly well.

Eva Mo noted that Eileene Tejada, accreditation visiting team member, was incredibly complimentary to our online courses. Eva said that the two issues brought up by the team were the following:

1. Assessing Distance Education (when we assess)
2. Distance Education Authentication (verifying students online/retention and success rates)

Eva hopes that Senate continues to discuss these two issues.

New Business:

1. Senate Election Rules and Procedures:

John Zamora announced that his department is at a juncture where it needs the attention of its full-time faculty. Due to this, John announced that he will no longer be the Academic Senate President starting in January 2013. John said that he felt very confident in the Academic Senate and the Senate Executive Board. John noted that James Todd will become the Senate President starting in January.

Nominations will go out via email for the President-Elect position as well as an Adjunct Faculty-at-Large and a second Senator-at-Large. Also, it was discussed that nominations will be opened up for the three Executive Board positions, which are:

- Parliamentarian
- Secretary
- Legislative Analyst

The chair for the Nominations Committee is Robert Stevenson. Nominations can be brought to Rob in ART 121 or the Senate mailbox on East Campus. This will be a campus-wide election amongst faculty.

2. Report Out on Area A Meeting (October 19, 2012) and AA-T/AS-T Information:

Jennifer and John attended the Area A meeting. Jennifer said that at the Area A meeting it was discussed that we need to have 80% of courses TMC aligned by fall 2013. Jennifer noted that Rob and Eva participated at the State level with TMC's. Jennifer provided the following link for faculty to view courses that have been TMC approved:

<http://www.calstate.edu/sas/publications/documents/ImpactedProgramsMatrix.pdf>

Jennifer stated that faculty needs to make sure that we are paying attention to the TMC degrees that are approved by the State. She said that as they are approved by the State, we need to make sure that we are aligning our degrees with these transfers. She also alerted faculty to the CID requirements that were discussed at the meeting.

Rob stated that in the future you will not be able to put forward your application for your AA-T's or AS-T's without get all of the courses CID (in terms of the descriptors) first. He said that we will not get local approval until you get the CID descriptors approved. Rob heavily suggested that the narratives get done ASAP. Jennifer said that most of what was discussed at the Area A meeting has been provided in the Legislative Analysis Report that was provided to faculty.

Susan Kincade announced the deadline for CID approval as November 15, 2012. Susan said that whatever is not Board approved by November 15, 2012 will have to have CID approval. Jennifer said that it is to our students' advantage to get this done as it will also benefit the institution as well.

John Zamora noted that the website given by Jennifer also mentions the document regarding viability and discontinuance.

3. Faculty membership on Councils in new campus decision-making structure

John stated that in the *Engaging all Voices: MJC Participatory Decision-Making Document*, there are several councils that need faculty representation. He said that several councils are new and faculty members need to be identified as representatives of these councils. James Todd said that there are 26 positions for faculty that need to be filled. He said that he hopes that we can flesh this out at the next Academic Senate meeting. James announced that President Jill Stearns would like the names of the faculty member representatives by November 16, 2012.

VI. REPORTS

STUDENT SENATE

NO REPORT

FACULTY CONSULTANT TO THE BOARD/DISTRICT COUNCIL

NO REPORT

INSTRUCTIONAL ADMINISTRATOR'S COUNCIL (IAC)

NO REPORT

ACCREDITATION/INSTITUTIONAL EFFECTIVENESS COMMITTEE (AIE)

NO REPORT

ASSESSMENT WORK GROUP

James Todd said the work group recommended to AIE a new matrix for assessments. James said that the cycle will start this spring semester. He also said that the OAW is working within the CurricUNET database to approve course learning outcomes.

CURRICULUM COMMITTEE

NO REPORT

LEGISLATIVE ANALYST

Update on Prop 30: Field Poll shows Prop 30 below the necessary 50% margin, but leading 38 by double digits. <http://field.com/fieldpollonline/subscribers/RIs2431.pdf>

SB1440 and AA-T/AS-T Admission:

- FA2013 = 80% TMC Aligned Courses
- FA2014-100% TMC Aligned Courses
- Currently 22 TMC Approved

CSU matrix indicating Impaction of Programs:

<http://www.calstate.edu/sas/publications/documents/ImpactedProgramsMatrix.pdf>

CSU Campus Admissions Impaction Status	Similar Degree Local Applicant*	Similar Degree Non-Local Applicant
No Impaction	Priority Admission Min. 2.0 GPA (Ed. Code 66745)	
Campus Impacted	Priority Admission Min. 2.0 GPA (Ed. Code 66745)	Supplementary GPA Requirement Additional .20 GPA

Program Impacted <i>(Any CA Student)</i>	Supplementary GPA Requirement Additional .10 GPA <i>(20 Seats or more)</i>
Campus & Program Impacted <i>(Any CA Student)</i>	Supplementary GPA Requirement Additional .10 GPA <i>(20 Seats or more)</i>

Senate Plenary and Resolutions:

<http://www.asccc.org/materials>

Please read and offer feedback to Senate Exec by Wednesday, 7 November.

SSTF Scorecard (1456) – Eventually replaces ARC Data Report (doesn't offer peer comparison); 6 main metrics on which institutions will report (currently under development)

COLLEGE COUNCIL

Rob Stevenson presented the following:

The College Council meeting of October the 22nd lasted about an hour, and covered the following items:

- The District is updating its policies, and at the request of President Stearns these will be coming before MJC's College Council for approval as well. BP 2100 Board Elections, BP 2010 Board Membership, BP 3340 Service Animals, and BP 7140 Collective Bargaining passed as first readings.
- It was announced that the plan for the Accreditation Visit would be the District and West Campus on the 31st, and East Campus on the 1st, though we were informed that this could change.
- A request was made that all constituencies forward their representatives to fill the councils described in Engaging All Voices by November 16th. The plan is for each council to meet this semester once to set times for next semester and get some preliminary business lined up.
- The College Council discussed how to go about reaching compliance with SB 1440. The expectation is that 80% of those programs with TMC's available will have the AA-T or AS-T in place by 2013-14, and that there will be 100% compliance by 2014-15. Administration asked for suggestions in how it can improve support to faculty in this process.

PROFESSIONAL DEVELOPMENT COMMITTEE

NO REPORT

PLANNING AND BUDGET COMMITTEE

NO REPORT

PRESIDENT'S REPORT

VII. ITEMS FOR FUTURE AGENDAS

VIII. OPEN COMMENTS FROM THE PUBLIC

VIII. ADJOURNMENT

The meeting was adjourned at 5:45 p.m.