

MJC Curriculum Committee
A Committee of the MJC Academic Senate
Resolution FL07-E: Implementing Title 5 Changes at MJC
Unanimously approved by MJC Curriculum Committee, 10/23/07

WHEREAS: At the July 9-10, 2007, meeting of the Board of Governors of the California Community Colleges, a plethora of changes to Title 5 guidelines were approved, and

WHEREAS: Those changes have been recorded into Title 5, with operative dates of 8/16/07, and

WHEREAS: It is incumbent upon the faculty and the college to follow these guidelines, implementing the changes as soon as is practicable,

THEREFORE BE IT RESOLVED: That the following significant changes be implemented for the 08-09 Academic Year:

1. Remove all certificates of less than 18 units that are not currently approved by the System Office from student transcripts [*T5§55070(b) last sentence*]
2. Remove from the MJC Course Catalog and any related documents the designation “Certificate of Achievement” from all certificates not currently approved by the System Office and replace it with the phrase “Skills Recognition” [*ibid*]
3. Encourage faculty to send any certificates between 12 and 18 units to the System Office for approval, upon receipt of which they *can* be listed on student transcripts as Certificates of Achievement [*T5§55070(c)*]
4. Remove the Transfer Studies Degree and the Central Valley Guaranteed Transfer Studies Degree from the MJC Course Catalog and any related documents [*T5§55063(a)1 and System Office Legal Advisory 05-05*]
5. Remove the General College Major from the MJC Course Catalog and any related documents [*ibid*]
6. Create, as soon as the paperwork becomes available, a General Education Certificate verifying completion of the CSU-GE or IGETC transfer pattern [*T5§55070(a) last sentence*]
7. Allow the Curriculum Committee to approve and submit to the System Office, as soon as the paperwork is available, new Areas of Emphasis to serve in place of the “major” requirement for the Associate Degree [*T5§55063 and §55063(a)*]

8. Require that students complete each course used to meet the requirements of a major, area of emphasis, or certificate of achievement with a grade of C or better (including CR for credit and P for pass) [T5§55063(a)2]
9. Require that all courses award units commensurate with their hours of instruction, with all course hours prorated among the following two general types of instruction:

Lecture/Discussion – 17.5 hours of instruction plus 35 hours of outside work for 52.5 total hours of student involvement per unit of credit

Lab/Studio/Activity – 52.5 hours of instruction per unit of credit

Require that courses currently awarding fewer than the expected number of units either (a) increase the units to match the hours or (b) decrease the hours to match the units, or some of both.

[T5§55002.5 – Note that this section refers to the state minimum of 48 hours per student unit, while MJC uses 52.5 as its standard.]

10. Change grading symbols from CR/NC (Credit/No Credit) to P/NP (Pass/Not Pass) [T5§55022]

11. Adopt the following guidelines for Distance Education courses: [T5§55206]

(a) “It’s Distance Education if it replaces face-to-face time.”

(b) A course is considered completely Distance Education if it has no required face-to-face time.

(c) A course is considered hybrid if it has any combination of face-to-face time and distance education

(d) A traditional course with online components associated with required out-of-class (homework) time is not considered to be Distance Education.

(e) All Distance Education offerings (including hybrids) must be separately reviewed and approved by the Curriculum Committee.

First Reading: November 29, 2007

Final Reading: January 17, 2008

Disposition: Carried