



**College Council
Meeting Minutes
September 25, 2017**

Members	Representing	Present	Absent
Jill Stearns	MJC President, Chair	√	
Al Alt	Vice President, College Administrative Services/Facilities Council	√	
Steve Amador	Academic Senate	√	
Patrick Bettencourt	Dean of Instruction & Student Learning	√	
Flora Carter	Diversity Committee	√	
Shelley Circle	Academic Senate	√	
Jennifer Hamilton	Vice President of Instruction	√	
Julie Hughes	CSEA	√	
Lisa Husman	LTAC	√	
Cindy Lopez	ASMJC	√	
Curtis Martin	Academic Senate	√	
LaKiesha McDonald	CSEA	√	
Ross McKenzie	YFA	√	
Debbi Partridge	CSEA	√	
Saul Portillo	ASMJC	√	
Jim Sahlman	YFA		√
Alexandra Salgado	ASMJC	√	
Elaine Schuber	CSAC	√	
Michael Smedshammer	Distance Education Committee	√	
James Todd	Vice President of Student Services	√	
Vacant	Technology Committee		
Vacant	Academic Senate		
Vacant	Accreditation Council		
Vacant	Facilities Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Sabrina Miranda	Recorder	√	

Guests	

I. CALL TO ORDER

J. Stearns called the meeting to order at 3:00 pm.

II. INFORMATION AND DISCUSSION ITEMS

A. Enrollment Update

J. Stearns informed everyone that the Summer 17 enrollment number for Columbia College reported at the September 11, 2017 College Council meeting was incorrect and has since been corrected. At this time, FTES for MJC is reported at 6090.45.

B. California Guided Pathways

J. Stearns reported that a group of five traveled to the first institution of the California Guided Pathways project last Sunday through Tuesday. The group of five is asked to share a synopsis of what was learned.

C. Martin discussed that he participated in a data exercise that he plans to incorporate as an assignment in the next Academic Senate meeting. The assignment includes attempting to create a marketing plan for MJC based on data, success, retention, and persistence.

J. Hamilton discussed the issue surrounding overwhelming students with choices, stating that it does not serve students well. A focus should begin on guiding students into programs as opposed courses.

J. Todd discussed the focus on ensuring students are on track to completing college coursework within two to three years by providing clear representation of pathways available to students. Factors such as being focused, getting into college coursework, and shortening the time to degree are crucial in student success. A collaborative effort must take place.

J. Stearns shared that the visit included sessions specifically for CEOs. The first thing noted was that MJC was hand picked by Eloy Oakley. Chancellor Oakley looked for institutions that are currently working towards creating pathways for students. California Guided Pathways is not about reducing staff, reducing faculty, or getting rid of programs. The project is about asking the institution as a whole to engage in redesigning the student experience.

Paving the Path work sessions are set to begin Friday, October 13, from 12 to 2 PM. The sessions will allow for data that was gained at the California Guided Pathways project to be shared and begin working in preparation for the next California Guided Pathways institute, which is set for November.

C. Accreditation Evaluation Visit

J. Todd reported that the accreditation site team is arriving October 1 and will depart October 5. A welcome reception will be held on Monday, October 2 from 4:15 to 5 PM. Two open forums are scheduled. The first forum is scheduled for Tuesday, October 3, from 5 - 6 PM and the second forum is scheduled Wednesday, October 4, from 12 - 1 PM. Currently the team is sending evidence and interview requests. Bios and pictures have been received and will be shared with everyone prior to the team's arrival.

J. Stearns clarified that open forums are not a presentation, but are an opportunity for the campus and the community to share anything they would like with the team. The exit interview is not an interview. The team chair will speak and read a prepared statement as well as share any recommendations for the college, in draft form. It may be a month before MJC has the opportunity to review for errors. February of 2018 will reveal the outcome of the visit.

D. Academic Calendars 2018/19 and 2019/20

J. Stearns reported that proposed academic calendars are available for review. If anything is found that needs to be corrected, please reach out to YFA or Dr. Jennifer Hamilton.

E. Brandman University and MJC University Center

J. Hamilton reported an initiative to benefit students is taking place with Brandman University. The concept surrounding the initiative is having an MJC University Center, where space on the community college campus is dedicated to a university. Students would be able to graduate with an associate degree, and then remain on their home campus to complete their bachelor's degree from another accredited college or university. This initiative can benefit students who do not have the mobility to leave to another college or university. The first program Brandman has discussed is a degree completion in teacher education. There would be a discount on tuition as well as the opportunity to have student loan forgiveness. Opportunity for faculty includes the opportunity to teach upper division courses. The Stanislaus County Office of Education is interested in becoming a third partner in this initiative, as the value of hiring local educators is recognized.

F. Policy and Procedure

J. Hamilton asked that any comments made regarding policy and procedure will be forwarded to the Policy and Procedures Committee. It is suggested that Policy 4106 is an extraneous and unnecessary policy. J. Hamilton states that she will make the recommendation and motion to the District Director of Public Affairs that the policy not move forward.

III. ACTION ITEMS

A. Approval of minutes

Action Item - Motion:

Who: R. McKenzie moved, C. Martin seconded

What: Motion to approve the minutes of September 11, 2017

- o **Result: 19-ayes, 0-no**
- o **Motion Carried**

IV. Representative Reports

A. Academic Senate

C. Martin discussed the impact that the California Guided Pathways project had on him and his plan to bring the exercise to the next Academic Senate meeting. Allan McKissick was elected by acclamation to be the faculty liaison to the YCCD Board of Trustees.

B. LTAC

L. Husman reported that there is no update as of the last LTAC meeting. The next meeting is scheduled for Monday, October 2.

C. CSEA

D. Partridge reported that CSEA's last meeting included a presentation on CalPERS, which was well attended. Jenni Abbot shared with D. Partridge the list of classified professionals participating in EMP workgroups and the list is large.

D. CSAC

E. Schuber reported a list of proposed activities that the CSAC group has put together, including an essential oils workshop, personal safety, Christmas caroling, EAP workshop, retirement/CalPERS workshop, MJC history, building tours, and Polynesian dancing.

E. YFA

R. McKenzie reported that YFA meeting was held a couple of weeks ago at the Gene Bianchi Center in Oakdale and was well attended. YFA intends to meet with the instruction office regarding the specifics of the college career access pathways agreements that MJC has made with local school districts. The same meeting will be held with Columbia and their local districts, as there are territorial issues to work out where boundaries are with different unions as well as issues surrounding teaching.

F. ASMJC

C. Lopez reported that Club Rush was held on West Campus. FLOW (Free Lunch On Wednesdays) has begun and is taking place every third Wednesday. Constitution Day was held last week, where many Constitutions were handed out to students. The 97th anniversary of MJC Pirates Promotion Day was held with cake, cupcakes, and music available to students. Hispanic Heritage Week is also this week and includes food, the dancing of Folklorico Anahuac, mariachi music, and a discussion on immigration.

V. ADJOURNMENT

The meeting was adjourned at 4:48 pm.