



**College Council  
Meeting Minutes  
October 28, 2019**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jim Houpis	President, Chair	√	
Jenni Abbott	Technology Committee Representative	√	
Shelley Akiona	YFA		√
Maryanne Ambler	LTAC	√	
Florida Arias	Vice President of Student Services	√	
Patrick Bettencourt	Dean Representative	√	
Nancy Carranza	ASMJC	√	
Shelley Circle	Academic Senate	√	
Julie Hughes	CSEA	√	
Andrew Kranzman	Academic Senate		√
Bryan Justin Marks	Student Services Council		√
LaKiesha McDonald	CSEA		√
Ross McKenzie	YFA	√	
Jennifer Novoa	ASMJC	√	
Parul Parikh	CSAC		√
Mikayla Ramirez	ASMJC	√	
Chad Redwing	Academic Senate	√	
Sarah Schrader	Interim Vice President of College and Administrative Services		√
Michael Smedshammer	Distance Education Committee	√	
Tiffnie-Ann Versola	CSEA	√	
Jennifer Zellet	Vice President of Instruction	√	
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Vacant	Student Success and Equity Committee		
Sabrina Miranda	Recorder	√	

<b>Guests</b>	

**I. CALL TO ORDER**

J. Houpis called the meeting to order at 3:03 pm.

**II. Agenda**

**A. Approval of Minutes**

**Action Item - Motion:**

**Who: R. McKenzie moved, J. Zellet seconded**

**What: Motion to approve the minutes of September 23, 2019**

- **Result: 15-ayes, 0-no**
- **Motion Carried**

**B. College Technology Committee – Process for Identifying Purchasing & Prioritizing for Tech (YCCD TCO Plan)**

J. Abbott stated the technology committees at both Columbia and MJC have been discussing the process to bring forward new technology to our campuses. It is being asked that if someone feels there is a technology need, the process should entail requesting to be placed onto the College Technology Committee agenda, allowing discussion to take place regarding the need, and allowing the experts in the field to determine the best way to address the need. The IT department will then return with a recommendation to accomplish the tasks.

**C. Bond Survey**

J. Houpis stated that he received a copy of the bond survey and requests that College Council review the survey prior to it being moved forward. Faculty and staff were instrumental in the last bond measure approved and having our eyes on the document is critical.

The council reviewed the survey and provided feedback. All feedback was recorded and requested to be sent to Vice Chancellor of Fiscal Services Susan Yeager by Executive Assistant Sabrina Miranda.

**D. Updating Engaging All Voices**

J. Houpis reminded everyone that it was previously requested that the Engaging All Voices taskforce reconvene to review and update the Engaging All Voices document to be more concise and to include a code of conduct. Volunteers for the taskforce have been identified. Executive Assistant Sabrina Miranda will send an invitation to all volunteers to set up its initial meeting.

**E. Education Master Plan (EMP)**

J. Houpis stated while he believes the Education Master Plan is wonderful and a very good plan, it has been three years since it was released and it is in need of reviewing. It is important that progress at MJC be measured and that a means of measuring our progress be developed for future annual review. J. Houpis stated he would like the update to be completed by January 2020.

**Action Item - Motion:**

**Who: S. Circle moved, J. Zellet seconded**

**What: Motion to reconvene the Education Master Plan group**

- **Result: 15-ayes, 0-no**
- **Motion Carried**

### **III. Representative Reports**

#### **A. CSEA**

T. Versola stated that CSEA is preparing its sunshine letter for the negotiations opener and are taking nominations for leadership positions. CSEA also partnered with Athletics to have classified professionals attend homecoming at a discounted rate. CSEA has also secured S. Yeager to provide a budget presentation to classified professionals on November 8 at 12pm on East Campus, as well as on November 18 at 4pm on West Campus.

#### **B. CSAC**

No report.

#### **C. LTAC**

M. Ambler stated that some changes were made to the LTAC handbook. LTAC elections are near and include two new at large positions as well as several other positions up for regular cyclical elections. M. Ambler reminded everyone that LTAC annual dues are due which support the \$500 MJC and Columbia scholarships that LTAC sponsors each year.

#### **D. YFA**

R. McKenzie stated YFA continues to work on its bylaws, trying to figure out how to better include adjunct faculty, as well as address the matter that things are completed electronically more often and the secretary position within YFA needs to be compensated to accommodate that.

#### **E. Academic Senate**

C. Redwing stated two resolutions were passed for a second reading at Academic Senate. The first resolution was in support of expanding our incarcerated student program. The second resolution was the senate position to recommend holding harmless for this calendar year for the academic calendar, while at the same time forming an intersession and course compression taskforce. The Academic Senate is also working on a faculty retreat for next year. At the next meeting, Foundation Director George Boodrookas will be in attendance so that faculty projects will correlate with the upcoming 100<sup>th</sup> birthday for MJC.

#### **F. ASMJC**

M. Ramirez reported that ASMJC has been holding FLOW (Free Lunch On Wednesday) every Wednesday. The month of October began with Breast Cancer Awareness Day, where pink t-shirts and pins were handed out. Hispanic Heritage Week was held October 7-10 and included an assortment of cultural foods to sample as well as live music. Hispanic Heritage Week ended with the incredible success of the 36<sup>th</sup> Hispanic Education Conference, which served approximately 959 people and is the largest attendance to date. The week of October 14-17 students embraced school spirit with homecoming week, which included live music, food, spirit tables, as well as ASMJC volunteering at the homecoming game. The first Day of the Dead week also took place which included an alter set up in the Student Center, a showing of the movie Coco, handing out of custom Day of the Dead/MJC t-shirts, face

painting, and trick or treating on Halloween. Everyone is encouraged to dress up.

**V. ADJOURNMENT**

The meeting was adjourned at 5:00 pm.

Unapproved