



Curriculum Committee

MINUTES

Tuesday, January 22, 2019

Yosemite 213, 2:40 PM

Members Present: B. Adams (Co-chair), K. Aguilar, T. Akers-Porter, S. Berger, K. Butler, R. Cripe, J. Forte, M. Garcia, T. Guy, C. Howard, C. Hudelson, P. Mendez, M. Motroni, C. Redwing (Co-chair), J. Richmond, A. Saleh, B. Salerno, L. Senechal, N. Sill (Deans' Cabinet Representative), L. Stephan, J. Zellet (VP Instruction)

Members Absent: S. Cassidy, H. Duarte, J. Haynes, R. Mand (ASMJC), J. Peterson, H. Townsend

Others Present: K. Addington (Administrative Technician), G. Hausmann (Administration of Justice), L. Manzo (Spanish)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from T. Guy to accommodate guests.

II. APPROVAL OF MINUTES

November 13, 2018 & December 6, 2018

T. Akers-Porter noted that information that she had stated was missing under the MATH 172 and MATH 173 discussion at the November 13, 2018 meeting. T. Akers-Porter mentioned that in the November 13, 2018 minutes her focus appeared to be on success data, which was actually covered in B. Adams's PowerPoint. T. Akers-Porter noted that the focus of her remarks was on content being too much for the number of hours. T. Akers-Porter shared that 92 other Community Colleges have five units Calculus courses and mentioned that a number of Universities also have five-unit Calculus courses. T. Akers-Porter continued that our Tutoring Center didn't have the resources that many other Community College and University Tutoring Centers have. T. Akers-Porter pointed out that Bakersfield Community College, who is approximately the same size and with the same demographic, has a million dollar budget and that our budget is at one to two hundred thousand, depending whom you talk to, which speaks to adequate resources. T. Akers-Porter commented that MATH 173 instructor A. Adams' remarks were not reflected in the minutes as he spoke to the difficulty of getting through the amount of course content on the C-ID. T. Akers-Porter reiterated that her argument was focused on content and the amount of content that was to be covered in four hours. T. Akers-Porter requested that this information be reflected in the November 13, 2018 minutes. T. Akers-Porter noted that she could summarize her concerns into a bulleted list and provide them to the Instruction Office to be incorporated into the November 13, 2018 Curriculum Committee minutes.

Extensive discussion ensued regarding the November 13, 2018 Curriculum Committee minutes and Robert's Rules of Order with the following comments stated for documentation purposes.

T. Guy requested that the section of Robert's Rules of Order regarding a tie vote be reflected in the November 13, 2018 meeting's minutes. B. Adams indicated that since Robert's Rules of Order was not mentioned at the November meeting that it couldn't be added to the November 13, 2018 minutes, but would be reflected here in the January 22, 2019 meeting minutes. B. Adams noted that Robert's Rules state: "On a tie vote, a motion requiring a majority vote for adoption is lost, since a tie is not a majority." (Robert's Rules of Order: Newly Revised, Tenth Edition, p.392). T. Guy noted that as a committee we follow Robert's Rules of Order, so procedurally these votes failed.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

L. Manzo commented that she was under the impression and that it was declared specifically that M. Morales was at the November 13, 2018 Curriculum Committee meeting for the purpose of observing that Parliamentary Procedures were followed. L. Manzo noted that she was having a hard time understanding why Senate was involved and that things may change. L. Manzo also remarked that this (SPAN 109 and SPAN 110) would have gone through "as is", but now it turns out that breaking the tie was illegal, so therefore we could continue down that road, but now there is resistance to that. L. Manzo specifically requested that her comments be reflected in the minutes.

B. Adams replied, that as a point-of-information, that in terms of her voting, she had not seen any terminology that says her vote was illegal. B. Adams stated that she was out-of-order and requested that her response also be reflected in the minutes.

T. Akers-Porter wanted the record to show that a few division representatives went to C. Martin and C. Redwing to ask about that vote (the tie breaking vote on SPAN 109, SPAN 110, MATH 172, and MATH 173) and were told that the vote didn't happen correctly and that B. Adams was notified of being out-of-order. T. Akers-Porter continue to mention that when B. Adams didn't bring the issue up at the next meeting and that the Academic Senate had a resolution on the Senate table it was assumed the committee was waiting on the Academic Senate to pass policy. T. Akers-Porter remarked that it was unfair to say, "you didn't call me out-of-order" at the meeting when they believed they were following proper procedure.

J. Zellet voiced her appreciation of the real concern for adhering to Robert's Rules of Order. J. Zellet mentioned that as we study and look at Robert's Rules of Order and because we are a Brown Act committee, she encourages everyone to pay attention to the rules about what happens before a committee meeting. J. Zellet noted that conferring with people before a meeting via email can be considered a serial vote which is illegal along with going from person, to person, to person tallying votes before a meeting. The point of being a Brown Act committee is conducting business in public and being transparent. J. Zellet encouraged everyone to pay attention to the integrity of how we do all our business and that if this is the set of rules we are going to follow, we should follow all of them.

L. Manzo requested clarification, that if there are things that were said at the November 13, 2018 Curriculum Committee meeting that she would like included in the minutes regarding the Brown Act and the violation of the Brown Act, can she send that information to K. Addington to include in the November 13, 2018 meeting minutes as a correction to the minutes.

L. Manzo commented, that for transparency purposes, during a discussion at that meeting, B. Adams made a statement saying that she violated the Brown Act in the spring, regarding language courses 101 and 102 by adding extra comments after the vote in CurricUNET. L. Manzo noted she would like that documented.

B. Adams noted that at the February 6, 2018 meeting she made the point-of-information that those comments were removed from CurricUNET by Governet.

M/S/C (R. CRIPE, T. GUY) to table the discussion of the November 13, 2018 Curriculum Committee meeting minutes until after the Academic Senate makes a decision on policy enabling the committee to move forward in a more informed and guided manner.

Motion Passed:

14 AYES (T. Akers-Porter, S. Berger, R. Cripe, J. Forte, M. Garcia, T. Guy, C. Hudelson, P. Mendez, M. Motroni, J. Richmond, A. Saleh, B. Salerno, L. Senechal, L. Stephan)

0 NAYS

2 ABSTENTIONS (C. Howard, K. Butler)

Hearing no objections, the minutes of December 6, 2018 were approved as stated.

V. COURSE DISCUSSION AGENDA

UNIT(S)

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

- AG 202** ————— **Supervision in Agriculture Industry Skills** ————— **2**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: This course will be part of the required courses for students participating in our west campus housing program.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
-Stand Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).
AG 202 and AG 203 pulled as a block for discussion by T. Guy due to Curriculum Committee member comments. P. Mendez inquired about the possibility of lengthy discussion regarding AG 202 and AG 203 and if the issues could be resolved without a Division Representative present.
M/S/U (P. MENDEZ, S. BERGER) to POSTPONE AG 202 until the February 12, 2019 meeting due to anticipated lengthy discussion and the need for a ddivision rrepresentative to answer specific questions.
- AG 203** ————— **Agriculture Management Decisions** ————— **2**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: This course is part of a four part course series written to replace the current courses offered for west campus student interns.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
-Stand Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).
AG 202 and AG 203 pulled as a block for discussion by T. Guy (See notes on AG 202)
M/S/U (P. MENDEZ, S. BERGER) to POSTPONE AG 203 until the February 12, 2019 meeting due to anticipated lengthy discussion and the need for a division representative to answer specific questions.

Preparatory Agriculture Computer Applications

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Methods of instruction

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY AGECE 55

Agriculture Computer Applications

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Outcomes, objectives, typical assignments, methods of instruction, textbooks

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: [\(C-ID AG-AB 108\)](#)

General Education Status: Approved for: (MJC-GE: D2)

Program Impact:

- Agricultural Environmental Science A.S. Degree
- Agricultural Environmental Science Certificate of Achievement
- Agricultural Science A.S. Degree
- Agriculture Business AS-T Degree
- Agriculture Business A.S. Degree
- Agriculture Science Certificate of Achievement (Pending)
- Agriculture Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Animal Science A.S. Degree
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Equine Science A.S. Degree (In process)
- Fruit Science A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Heavy Machinery Management Certificate of Achievement
- Irrigation Design Certificate of Achievement
- Irrigation Management Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement
- Landscape Design Certificate of Achievement
- MJC-GE Pattern
- Mechanized Agriculture A.S. Degree
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- Veterinary Technology A.S. Degree

M/S/U (R. CRIFE, L. SENECHAL) to MODIFY AGECE 225

M/S/U (P. MENDEZ, L. SENECHAL) to MAINTAIN DE for AGECE 225

M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of AGECE 225 on GE PATTERN(S)

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ADJU 202	<p>Principles/Procedures of Justice System 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2020 MODIFY: DE modalities, methods of instruction, textbooks Rationale: Course update for periodic review. Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201. Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC C-ID Status: Approved for: (C-ID AJ 122) General Education Status: Approved for: (MJC-GE: B) Program Impact: - Administration of Justice AS-T Degree - Administration of Justice A.S. Degree - General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree - MJC-GE Pattern M/S/U (R. CRIPE, L. SENECHAL) to MODIFY ADJU 202 M/S/U (M. GARCIA, C. HOWARD) to MAINTAIN REQUISITES for ADJU 202 M/S/U (P. MENDEZ, L. SENECHAL) to MODIFY DE for ADJU 202 M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of ADJU 202 on GE PATTERN(S)</p>
ADJU 203	<p>Concepts of Criminal Law 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2020 MODIFY: DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks Rationale: Course update for periodic review. Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201 and ADJU 202. Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC C-ID Status: Approved for: (C-ID AJ 120) General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D0), (IGETC: 4J) Program Impact: - Administration of Justice AS-T Degree - Administration of Justice A.S. Degree - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern M/S/U (R. CRIPE, L. SENECHAL) to MODIFY ADJU 203 M/S/U (M. GARCIA, C. HOWARD) to MAINTAIN REQUISITES for ADJU 203 M/S/U (P. MENDEZ, L. SENECHAL) to MODIFY DE for ADJU 203 M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of ADJU 203 on GE PATTERN(S)</p>

ADJU 204

Legal Aspects of Evidence

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201 and ADJU 202 and ADJU 203.

Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: Approved for: [\(C-ID AJ 124\)](#)

General Education Status: (None)

Program Impact:

- Administration of Justice AS-T Degree
- Administration of Justice A.S. Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY ADJU 204

M/S/U (M. GARCIA, C. HOWARD) to MAINTAIN REQUISITES for ADJU 204

M/S/U (P. MENDEZ, L. SENECHAL) to MODIFY DE for ADJU 204

ADJU 205

Community Relations

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course update for periodic review. Course is also being modified to align with C-ID descriptor.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.

Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU; Removing: UC

C-ID Status: Requesting: [\(C-ID AJ 160\)](#)

General Education Status: (None)

Program Impact:

- Administration of Justice AS-T Degree
- Administration of Justice A.S. Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY ADJU 205

M/S/U (M. GARCIA, C. HOWARD) to MAINTAIN REQUISITES for ADJU 205

M/S/U (P. MENDEZ, L. SENECHAL) to MODIFY DE for ADJU 205

ADJU 212

Criminal Investigation

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.

Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: Approved for: [\(C-ID AJ 140\)](#)

General Education Status: (None)

Program Impact:

- Administration of Justice AS-T Degree

- Administration of Justice A.S. Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY ADJU 212

M/S/U (M. GARCIA, C. HOWARD) to MAINTAIN REQUISITES for ADJU 212

M/S/U (P. MENDEZ, L. SENECHAL) to MODIFY DE for ADJU 212

ADJU 232

Juvenile Justice Procedures

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.

Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: Approved for: [\(C-ID AJ 220\)](#)

General Education Status: (None)

Program Impact:

- Administration of Justice AS-T Degree

- Administration of Justice A.S. Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY ADJU 232

M/S/U (M. GARCIA, C. HOWARD) to MAINTAIN REQUISITES for ADJU 232

M/S/U (P. MENDEZ, L. SENECHAL) to MODIFY DE for ADJU 232

Introduction to Corrections 3**CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2020**MODIFY:** DE modalities, methods of instruction, methods of evaluation, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Online; Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: [\(C-ID AJ 200\)](#)**General Education Status:** Approved for: (MJC-GE: B)**Program Impact:**

- Administration of Justice AS-T Degree
- Administration of Justice A.S. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern

ADJU 235 pulled for discussion by T. Guy.

T. Akers-Porter, referring to T. Guy's comments at Technical Review and Articulation Officer, L. Senechal's report, noted the only articulation for ADJU 235 was with CSU Los Angeles and that course had a prerequisite and ours didn't. T. Akers-Porter questioned if this course transfers, pointing out that ADJU 235 only had two sections offered in the fall with ADJU 236 being offered in the spring, which ADJU 235 is a prerequisite. T. Akers-Porter also questioned if students and faculty know if there might be a better option for the ADT, something that transfers more readily.

G. Hausmann confirmed that ADJU 235 does transfer and C-ID AJ 200 is approved. G. Hausmann clarified that ADJU 235 – Introduction to Corrections is a separate course in the program; that corrections is one area of the field and law enforcement is another. G. Hausmann mentioned that although Introduction to Corrections and Correctional Law are inter-related, they are separate. G. Hausmann noted that the State of California has two separate certifying bodies; one for law enforcement and one for the field of corrections, but both are under Administration of Justice. G. Hausmann explained that ADJU 235 has never had an advisory or prerequisite and to his knowledge, both Administration of Justice students and faculty are aware of options associated with their field of study.

L. Senechal commented on issues that may be associated with the C-ID website and recommended if faculty had questions regarding a specific C-ID not to hesitate to contact her.

J. Zellet pointed out that the conversation was unique in that it involved both Career Technical Education as well as transfer.

M/S/U (T. AKERS-PORTER, C. HUDELSON) to MODIFY ADJU 235

ADJU 235 pulled for discussion by T. Guy who asked why the comparable course at CSU Los Angeles had a prerequisite and our ADJU 235 did not.

G. Hausmann referred to ADJU 201 as an overview of Administration of Justice which included, in a limited capacity, information on the field of corrections, whereas ADJU 235 is from "Day One" of when punishment is executed to where the system wants to go, taking the information covered in ADJU 201 to a broader scope (see above comments for additional information).

M/S/U (C. HUDELSON, R. CRIPE) to MAINTAIN NO REQUISITES for ADJU 235**M/S/U (P. MENDEZ, L. SENECHAL) to MAINTAIN DE for ADJU 235****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of ADJU 235 on GE PATTERN(S)**

Western Civilization Since 1648

(Formally Western Civilization Since 1650)

CCCCO Proposal Type: Non-Substantial**Effective:** Summer 2020**MODIFY:** Title, outcomes, objectives, typical assignments, methods of instruction, textbooks, requisite skills, **advisory****Rationale:** Course update for periodic review.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete **ENGL 100 or ENGL 101****Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: ([C-ID HIST 180](#))**General Education Status:** Approved for: (MJC-GE: B, C), (CSU-GE: C2, D6), (IGETC: 3B, 4F)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Philosophy AA-T Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY HIST 105**HIST 105 pulled for discussion by M. Garcia** who asked if ENGL 100 should be added to the advisory. B. Adams noted that the author will be contacted to verify the addition of "or ENGL 100" as an advisory and a notification will be added to the February 12, 2019 agenda for documentation purposes.**M/S/U (M. GARCIA, C. HOWARD) to MODIFY REQUISITES for HIST 105****M/S/U (P. MENDEZ, L. SENECHAL) to MAINTAIN DE for HIST 105****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of HIST 105 on GE PATTERN(S)**

History of Mexico**CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2020**MODIFY:** Textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D3, D6), (IGETC: 4C, 4F)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish AA-T Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY HIST 125**M/S/U (M. GARCIA, C. HOWARD) to MAINTAIN REQUISITES for HIST 125****M/S/U (P. MENDEZ, L. SENECHAL) to MAINTAIN DE for HIST 125****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of HIST 125 on GE PATTERN(S)****Human Sexualities****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2020**MODIFY:** Textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC PSYCH 5)**C-ID Status:** Approved for: ([C-ID PSY 130](#))**General Education Status:** Approved for: (MJC-GE: E), (CSU-GE: E), (IGETC: 4I)**Program Impact:**

- Human Services A.A. Degree
- Human Services Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Psychology AA-T Degree

PSYCH 110 pulled for discussion by T. Guy who recommended the removal of the upper division comparable course from the University of Santa Barbara, leaving the two lower division comparable courses. B. Adams, with the approval of the committee, removed University of Santa Barbara from the comparable course list. T. Guy questioned if the CLO item #2 would be more appropriate split into two separate CLOs, one for the social and another for the psychological factor.

B. Adams noted that the author of PSYCH 110 would be contacted to verify the intent of CLO item #2 and a notification would appear on the February 12, 2019 agenda. M. Garcia questioned if the one summative Method of Evaluation should be broken into two or three evaluations. B. Adams pointed out the "or" between each evaluation which indicates choices for the summative MOE.

M/S/U (P. MENDEZ, M. GARCIA) to MODIFY PSYCH 110**M/S/U (P. MENDEZ, L. SENECHAL) to MAINTAIN DE for PSYCH 110****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of PSYCH 110 on GE PATTERN(S)**

Effective: Upon CCCC approval

ADOPT

Rationale: This is an up and coming new sport and it will add to the growth of new curriculum for the division.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 151 and/or PEC 152.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU and UC

C-ID Status: (None)

General Education Status: Requesting: (MJC Activities)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PEC 152 and PEC 153 pulled as a block for discussion by T. Guy (See notes on PEC 152)

M/S/U (T. AKERS-PORTER, K. BUTLER) to ADOPT PEC 153

M/S/U (M. GARCIA, C. HOWARD) to ADOPT REQUISITES for PEC 153

M/S/U (M. MOTRONI, T. AKERS-PORTER) to ADOPT PLACEMENT of PEC 153 on MJC ACTIVITIES

PUBLIC SAFETY

FTECH 330

Low Angle Rope Rescue Operations (LARRO)

1.5

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCC approval

ADOPT

Rationale: To meet local and state fire agency needs.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of FTECH 301; Requesting: (L) Enrollment limited to students who must demonstrate the following skill or condition: Possess both a valid CPR card, and either a current EMT card or a current 40-hour 1st Responder card, and must possess all proper Personal Protective Equipment for firefighting including SCBA.

Distance Education Status: (None)

Materials Fee Status: Requesting fee of \$35.00

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, L. SENECHAL) to ADOPT FTECH 330

M/S/U (M. GARCIA, C. HOWARD) to ADOPT REQUISITES for FTECH 330

M/S/U (R. CRIPE, L. SENECHAL) to ADOPT FEE for FTECH 330

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval (Formerly the CCC-501)

AGRICULTURE & ENVIRONMENTAL SCIENCES

ADOPT:

MECHANIZED AGRICULTURE PROGRAM

Certificate of Achievement: Agriculture Welding Fabrication

15

Effective: Upon CCCCCO and ACCJC Approval

ADOPT

Rationale: Industry is requesting ways for students to show competency in specific skill areas. This certificate takes existing classes and develops a series of specific skills required in today's field of agriculture.

M/S/U (K. BUTLER, J. FORTE) to ADOPT CERTIFICATE OF ACHIEVEMENT: AGRICULTURE WELDING FABRICATION

ADOPT:**MECHANIZED AGRICULTURE PROGRAM****Certificate of Achievement: Agriculture Welding Repair**

12

Effective: Upon CCCCCO and ACCJC Approval**ADOPT**

Rationale: Industry is requesting ways for students to show competency in specific skill areas. This certificate takes existing classes and develops a series of specific skills required in today's field of agriculture.

Certificate of Achievement: Agriculture Welding Repair pulled for discussion by T. Guy who questioned is there a welding class associated with this program. P. Mendez pointed out that AGM 210 Agricultural Welding and AGM 211 Advanced Agricultural Welding are required courses.

M/S/U (P. MENDEZ, T. GUY) to ADOPT CERTIFICATE OF ACHIEVEMENT: AGRICULTURE WELDING REPAIR

Application for Approval - New Noncredit Programs - Requires CCCCCO Approval

(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCCO and ACCJC Approval

(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCCO Approval (Formerly the CCC-511)**MODIFICATIONS:****AGRICULTURE & ENVIRONMENTAL SCIENCES****MODIFY:****AGRICULTURE BUSINESS PROGRAM****A.S. Degree: Agriculture Business**

28-29 (Previously 30)

Effective: Upon CCCCCO Approval (Summer 2020)**MODIFY:** Program requirements, total units**Rationale:** Award is being updated to reflect the addition of AGM 235 as an "or" option.**M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: AGRICULTURE BUSINESS****MODIFY:****AGRICULTURE BUSINESS PROGRAM****A.S. Degree: Agriculture: Sales, Service**

29

Effective: Upon CCCCCO Approval (Summer 2020)**MODIFY:** Program requirements**Rationale:** Award is being updated to reflect the addition of AGM 235 as an "or" option.**M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: AGRICULTURE: SALES, SERVICE****MODIFY:****AGRICULTURE BUSINESS PROGRAM****Certificate of Achievement: Agriculture: Sales, Service Technician** 32**Effective:** Upon CCCCCO Approval (Summer 2020)**MODIFY:** Program requirements**Rationale:** Award is being updated to reflect the addition of AGM 235 as an "or" option.

Certificate of Achievement: Agriculture: Sales, Service Technician pulled for discussion by T. Guy
M/S/U (P. MENDEZ, M. GARCIA) to POSTPONE CERTIFICATE OF ACHIEVEMENT: AGRICULTURE: SALES, SERVICE TECHNICIAN until the February 12, 2019 meeting due to possible lengthy discussion.

MODIFY:	<p>AGRICULTURAL MECHANICS PROGRAM</p> <p>A.S. Degree: Irrigation Technology 29</p> <p>Effective: Upon CCCCCO Approval (Summer 2020)</p> <p>MODIFY: Program requirements</p> <p>Rationale: Updating award for periodic review.</p> <p>A.S. Degree: Irrigation Technology and Certificate of Achievement: Irrigation Technology pulled as a block for discussion by T. Guy who noted that some irrigation courses required for the Irrigation Technology awards were pulled for modifications in the fall and have not come back before the committee. T. Guy recommended that the A.S. Degree and Certificate of Achievement for Irrigation Technology be held and brought before the Curriculum Committee at the same time as the courses.</p> <p>M/S/U (T. GUY, L. SENECHAL) to POSTPONE A.S. DEGREE: IRRIGATION TECHNOLOGY until the meeting where the Irrigation curriculum (AGM 236, AGM 237, AGM 238, and AGM 239) are being presented as well.</p>
MODIFY:	<p>AGRICULTURAL MECHANICS PROGRAM</p> <p>Certificate of Achievement: Irrigation Technology 29</p> <p>Effective: Upon CCCCCO Approval (Summer 2020)</p> <p>MODIFY: Program requirements</p> <p>Rationale: Updating award for periodic review.</p> <p>A.S. Degree: Irrigation Technology and Certificate of Achievement: Irrigation Technology pulled as a block for discussion by T. Guy (See notes on A.S. Degree: Irrigation Technology)</p> <p>M/S/U (T. GUY, L. SENECHAL) to POSTPONE CERTIFICATE OF ACHIEVEMENT: IRRIGATION TECHNOLOGY until the meeting where the Irrigation curriculum (AGM 236, AGM 237, AGM 238, and AGM 239) are being presented as well.</p>
MODIFY:	<p>ANIMAL SCIENCE PROGRAM</p> <p>A.S. Degree: Animal Science 30</p> <p>Effective: Upon CCCCCO Approval (Summer 2020)</p> <p>MODIFY: Program requirements, program footer</p> <p>Rationale: Award is being updated to reflect the addition of AGM 235 as an "or" option.</p> <p>M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: ANIMAL SCIENCE</p>
MODIFY:	<p>ANIMAL SCIENCE PROGRAM</p> <p>A.S. Degree: Dairy Science 30</p> <p>Effective: Upon CCCCCO Approval (Summer 2020)</p> <p>MODIFY: Program requirements</p> <p>Rationale: Agriculture Major Electives were modified.</p> <p>M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: DAIRY SCIENCE</p>
MODIFY:	<p>ANIMAL SCIENCE PROGRAM</p> <p>Certificate of Achievement - Equine Science 17 (Previously 16)</p> <p>Effective: Upon CCCCCO Approval (Summer 2020)</p> <p>MODIFY: Program requirements header, program requirements, total units</p> <p>Rationale: Removing ANSC 259 from certificate as ANSC 259 is being inactivated.</p> <p>M/S/U (K. BUTLER, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT - EQUINE SCIENCE</p> <p><i>T. Guy inquired if the concerns with ANSC 260, which is an elective course in this award, was resolved. B. Adams noted that ANSC 260 was approved at the October 9, 2018 meeting and is in CurricUNET as "Approved-Awaiting Activation" for summer 2019.</i></p>

- MODIFY:** **ANIMAL SCIENCE PROGRAM**
A.S. Degree: Poultry Science 30
Effective: Upon CCCCCO Approval (Summer 2020)
MODIFY: Program learning outcomes, program requirements
Rationale: Updating Major Electives section.
M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: POULTRY SCIENCE
- MODIFY:** **ANIMAL SCIENCE PROGRAM**
A.S. Degree: Veterinary Technology 30
Effective: Upon CCCCCO Approval (Summer 2020)
MODIFY: Program requirements
Rationale: Updating program to reflect the addition of two AGM courses.
M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: VETERINARY TECHNOLOGY
- MODIFY:** **ENVIRONMENTAL HORTICULTURAL SCIENCE PROGRAM**
A.S. Degree: Environmental Horticultural Science 30
Effective: Upon CCCCCO Approval (Summer 2020)
MODIFY: Program description, program requirements
Rationale: Award is being updated to reflect the addition of AGM 235 as an "or" option.
M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: ENVIRONMENTAL HORTICULTURAL SCIENCE
- MODIFY:** **PLANT SCIENCE PROGRAM**
A.S. Degree: Soil Science 29 (Previously 30)
Effective: Upon CCCCCO Approval (Summer 2020)
MODIFY: Program requirements, total units
Rationale: A.S. is being revised to reflect recent course unit changes and inactivation's.
M/S/U (K. BUTLER, J. FORTE) to MODIFY A.S. DEGREE: SOIL SCIENCE

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** C-ID Newsletter: [December 2018](#) **L. Senechal**
L. Senechal commented on the new ASSIST Student interface.
2. **Academic Senate:** [November 8, 2018 Approved Minutes](#) **C. Redwing**
C. Redwing commented on the March 28, 2019 Accreditation visit and the unfinished business regarding the edits to the DE Addendum that still needs to be addressed.

X. NEW BUSINESS

Action Items

1. Sunset List Exemption

- a. **AGEC 55 Preparatory Agriculture Computer Applications** **3**
Rationale for Removal from Sunset List: It is requested that AGEC 55 be removed from the Sunset list as AGEC 55 is used for articulation with local high schools. For the purpose of articulation, this course needs to stay on the books.
- b. **PLSC 235 Plant Propagation/Production** **3**
Rationale for Removal from Sunset List: PLSC 235 is cross-listed with EHS 235. The course is regularly scheduled; however, starting in Spring 2017 the course has been offered with the EHS prefix only. The students who take this course are still able to use it for requirements for the Plant Science award. PLSC faculty do not know when the dean will be scheduling the course with EHS and PLSC prefixes, but it is an integral course for the Plant Science majors. This course is approved for C-ID AG-EH 116L.

M/S/U (T. AKERS-PORTER, M. GARCIA) to exempt AGEC 55 and PLSC 235 from the Sunset List

Informational Items

1. [CCCCO First Friday Memo](#) **B. Adams**
B. Adams noted that the CCCCCO December 2018 First Friday memo was provided to the committee for review. For more information, see the link above.
2. [Curriculum Review Matrix – Spring 2019](#) **B. Adams**
B. Adams referred to the Curriculum Review Matrix and encouraged the Division Representatives to follow-up with faculty who have courses scheduled for spring 2019.

XI. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process** **B. Adams/C. Redwing**
B. Adams noted that the Curriculum Review Process is now a joint venture with the Academic Senate. T. Akers-Porter asked if courses up for review with high unit values should be held until the Academic Senate votes on policy. C. Redwing recommended to go ahead and push the courses through until there is a problem, at which time the course can be tabled. J. Zellet recommended that an informational item be added to the agenda noting that specific courses are being held contingent upon an Academic Senate resolution, for purpose of the record.

Informational Items

1. 2018-2019 Sunset List

Curriculum Committee

OUT OF COMPLIANCE COURSES

ADJU 210	ENGL 137	MUST 134	PEC 163	PEM 112
ADJU 217 (launched)	ENGL 138	PE 141 (launched)	PEC 175	PEM 113
ANSC 215	ENGL 169	PE 142 (launched)	PEC 176	PEM 114
ANTHR 102 (launched)	HIST 105 (on this agenda)	PE 143 (launched)	PEC 178 (launched)	PEM 140
ANTHR 104 (launched)	HUMSR 144	PE 144 (launched)	PEC 179 (launched)	PEM 163
ANTHR 130 (launched)	MUSA 122	PEA 800	PEC 183	PEM 196
CMPGR 266	MUSA 124	PEC 102	PEC 184	PEW 164
ECON 101	MUSE 156	PEC 131	PEC 191 (launched)	PEW 180
ECON 102	MUST 123 (launched)	PEC 145	PEC 192	RSCR 220
ENGL 131	MUST 124 (launched)	PEC 147	PEC 195 (launched)	RSCR 246 (launched)
ENGL 135	MUST 131 (launched)	PEC 159	PEC 197 (launched)	SOCIO 101
ENGL 136	MUST 132	PEC 160	PEM 108 (launched)	THETR 164 (launched)

Note: Out of compliance courses in launched status will be removed from the Sunset list upon Curriculum Committee approval of the course update or inactivation.

COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED

AGEC 55 (FA 2012)	MUSG 122 (SP 2015)	PEC 145 (SU 2015)	PEM 141X (SU 2015)
ANTHR 192 (SU 2014)	PE 116 (FA 2015)	PEC 160 (SP 2015)	PEW 180 (FA 2015)
GEOL 160 (SP 2011)	PEA 108 (FA 2014)	PEC 179 (SP 2016)(launched/Inactive)	PLSC 235 (SP 2016)
MUSG 121 (FA 2014)	PEC 135 (SP 2012)	PEC 190 (SP 2016)	SOCIO 154 (FA 2005)

Note: REC 110 was listed under courses not offered in the last two academic years as the course was last offered in spring 2016 but has been removed from the list as the course has been scheduled for spring 2019. PEC 179 will be removed from the sunset list after the Curriculum Committee approves the launched inactivation proposal. AGECE 55 will be removed from the list after approval of the requested exemption. PLSC 235 will be removed from the list after approval of the requested exemption.

B. Adams referred to the 2018-2019 Sunset List and encouraged the Division Representatives to follow-up with faculty who have courses on the Sunset List..

XII. PUBLIC COMMENT

S. Berger questioned that if a meeting is running longer than scheduled, how much longer should it be allowed to run and she recommended that policy be made. B. Adams noted that there is nothing currently in our By-Laws and recommended adding an action item to the next agenda.

M/S/U (R. CRIPE, J. FORTE) to adjourn at 5:03 PM