



Distance Education Committee
Agenda
October 10, 2016
Library Basement, Room 10
1:00 p.m. - 3:00 p.m.

- I. Welcome
- II. Agenda Approval
- III. Minutes Approval: [Link to September 12 , 2016 Draft Minutes](#)
- IV. Old Business
 - a. Goals for 2016-17
 - b. E-add card requests (Ryan, Becky)
 - c. Review of Other Action Items From Previous Meeting (See Minutes)
- V. New Business
 - a. Return of RLDB?
 - b. Definition of Hybrid (Mary)
- VI. Reports
 - a. Instructional Design Coordinator Report (Mike)
 - b. Grants, SSP, SSEP (Jenni, Michelle, Jacquelyn)
 - c. District IT Update (Brian)
 - d. Senate
 - e. College Council (Mike)
 - f. Campus Technology Committee (Joshua, Ryan, Mike, Jenni)
 - g. Disability Services (Claudia, Ben)
- VII. Adjournment

From: Claudia Mery
Sent: Monday, September 19, 2016 10:48 AM
To: Amy Duffy
Cc: Michael Smedshammer
Subject: RE: Video Captioning Question

Hello,

Thank you for reaching out to me, I am feeling overwhelmed with the amount of alternate media and captioning requests. The turnaround time for captioning has become difficult to set due to the number of videos and DVD movies submitted to be captioned. Most of the videos do not qualify for the DECT grant and I have to caption them in alternate media. In addition to the captioning, there is a tremendous amount of work done to make textbooks accessible for students, and the number of students receiving alternate media services has greatly increased. The students need the books to be successful in their courses and this is the priority of alternate media services. I have brought this up to my supervisor and he has instructed me to make a priority videos where there is a hearing impaired student. I have been able to have these videos ready by the time the videos are shown in class. I know this leaves out many request but believe me, I am trying my hardest to produce as much captioning as possible.

We are working on a solution to this problem. Our new coordinator has approved to hire a student worker from CalWORKs to assist me. I will have more time to dedicate strictly to captioning. To speed up the process, I am looking into having just the accurate text in Amara for YouTube videos and then upload the correctly formatted captions at a later time which is the step that takes the longest to complete. This will not affect the content. Also, we are looking into purchasing DVD videos with captioning to replace DVDs without captioning. Most of the DVDs cannot be found with captioning and I am giving instructors the freedom to choose a video with similar content and DSPS will pay for it. So far, I have not received any requests for an alternate video with captions. The reason is that instructors feel that the contents of the video that they have cannot be replaced by any other video. I feel that I will get the support I need to improve the delivery of captioned videos.

From: Amy Duffy
Sent: Sunday, September 18, 2016 2:42 PM
To: Claudia Mery <meryc@yosemite.edu>
Cc: Michael Smedshammer <smedshammerm@yosemite.edu>
Subject: Video Captioning Question

Hi Claudia,

I hope your semester is starting out well. I was wondering how the Video CC process is going and what the average turn around time is once someone submits a request? The DE Committee was wondering if the additional equipment was helping with this and if you have received any additional personnel to help you as well? I offered to reach out and find out.

Thank you for all you do,

Amy

Amy E. Duffy BSBM, CMA (AAMA)
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