I. Call to Order
Al Alt called the meeting to order at 10:09am.

II. Review and Approval of Minutes – 03/04/16 and 03/18/16

Action Item:

Quorum was not met at the beginning of the meeting. Minutes from 03/04/16 and 03/18/16 will be reviewed at the next meeting on September 2, 2016.

III. Accreditation Standard III Reports
• Standard III templates/evidence were reviewed by the committee one last time prior to sending all the templates on to Amanda Cannon, Accreditation/Assessment Process Specialist to be uploaded to the website.

Action Item:

Kevin Alavezos made a motion to accept the templates in draft form and move them forward to Amanda Cannon to be posted. Iris Carroll seconded that motion. Motion passed unanimously.

IV. 2016-2017 Draft Meeting Schedule
• A draft meeting schedule was presented to the committee as follows:
  September 2
  September 16
  October 7
  October 21
  November 4
  November 18
  December 2
  December 16
  January 6
  January 20
  February 3
  February 17
  March 3
  March 17
  April 7
  April 21
• There was a consensus to remove the Friday, December 16, 2016 meeting from the schedule since it’s near the end of the semester and the holiday break.
• There are no holiday conflicts for the 2016-2017 RAC schedule.
• The following amended draft schedule will be reviewed again at our next meeting on Friday, September 2, 2016:
  September 2
  September 16
  October 7
  October 21
  November 4
  November 18
  December 2
  January 6
  January 20
  February 3
  February 17
  March 3
  March 17
  April 7
  April 21
V. Evaluation

- There was discussion regarding the evaluation process. Ideally the Council would like a uniform evaluation tool for all councils that produce uniform data for College Council.
- Resource Allocation Council would like to make a recommendation to College Council to develop a uniform evaluation tool and timeline.
- At this time, there was consensus to utilize the evaluation that we have used for the last two years with an addition to two questions and add an opportunity for open ended questions.

VI. Goal Setting

- The following goals were communicated by the Council:
  - Set council goals with the MJC Strategic Directions and Goals. A link to these will be added to the RAC webpage.
  - Assess our evaluation tool and make a recommendation to College Council to work with a uniformed time line and tool.
  - Review our evaluation data in the fall in order to make improvements. Our first agenda for 2016-2017 will include goal setting, assessment of evaluation tools and identify measurable goals.
  - There was also discussion of a uniform agenda.

VII. Budget Development

- The tentative college budget that includes permanent personnel, PTOL and discretionary funds (operating costs) was sent to District. Although RAC had discussed reviewing this budget once more prior to sending it, time did not allow for this with the cancellation of the April 1, 2016 meeting.
- Next year RAC will work backwards from the due date in order to send the recommended budget to College Council in a timely manner.

The meeting adjourned at 12:14pm.

Next meeting: September 2, 2016, 10:00am – 12:00pm, Student Services, 203