

**Modesto Junior College**  
**CTC Meeting Minutes**

**October 2, 2012**

**Approved Minutes**

**Co-chairs:** John Zamora, Nadia Vartan

**Present:** Nadia Vartan, John Zamora, Pamela Aguilar, Ellen Dambrosio, Michael Sundquist, Shelton Patterson, Nancy Backlund, Arnold Chavez, Michael Smedshammer, Yoseph Demissie

**Absent:** Josh Hash, Larry Scheg, Pedro Mendez, Michael Guerra, Laura Maki, Mel Ainsworth, Francisco Banuelos, Will Lotko, Shamiran Pourelyas, Timothy Vaughan, Dale Phillips, Carol Ellis, Leslie Collins, Jenni Abbott, Scotty Gonser

**Approval of Agenda**

Without objection, the agenda was approved.

**Approval of Minutes**

Without objection, the minutes from September 18, 2012 were approved.

**Spring 2012 Survey – Follow-up Survey**

John Zamora used Google Docs to create the online technology training survey where we can identify individuals who can provide training in technology hardware, software or other technology-related areas. Once the survey is sent out, individuals will have a one week timeframe to complete it. We will send out a reminder nearing the close of the survey to remind those to take it if they have not done so.

Mike Sundquist donated two \$10 Starbucks cards to those who participated in the technology training survey. This will be a random drawing at the CTC meeting following the close of the survey. We will have a drawing for the prize out of those who participated in the survey at our next CTC meeting. The winners will be notified the day after the CTC performs the drawing.

**Action Item:**

- Email verbiage and link to survey to Nadia and Jennifer to send out to everyone at MJC and Central Services.

**WHO: John Zamora**

**WHEN: As soon as possible**

**Professional Development Coordinating Committee**

Mike Smedshammer reported that the PDCC does have a Web site but does not have the personnel to maintain it or update it. Yoseph said his group was close to developing the structure of a training site similar to the Southern Nevada site we viewed previously. Once we develop the site, it can be given to the PDCC to maintain.

**Decision Making Document**

John took the letter the CTC drafted to the College Council meeting and presented it. This letter affirmed the work that the CTC does for the college and its importance in the resource allocation process. There was no movement at the College Council meeting to move us back in to the resource allocation structure as a council. If this document is approved and implemented we will no longer be directly making recommendations to the Planning and Resource Council as it pertains to requests made relating to technology.

### **Next Steps for College Technology Committee**

The question now remains, "Where do we go from here?" At this point, we keep doing what we are doing. How and if we will be involved in ranking technology-related requests is to be determined. If we are not involved, the charge of the CTC will be changed. Ellen mentioned that since our charge has not changed yet, we should still have access to the technology-related requests made in program review. We can then provide our feedback regarding those requests to the Student Services Council and Instruction Council who gives their rankings to the Planning and Resource Council, according to the new structure.

The positive aspect in this change is that it has been recommended that CTC have a representative in the College Council.

We need to review the action items in the Technology Plan and look at them in light of the decisions made relating to the change in the decision making structure of the college. We need to keep our eyes/ears open as to how we fit into the new structure. In light of the pending Decision Making Document's approval, the November election and the visit of the accreditation team, it may be best to put the timeline action items on hold.

Yoseph reminded the committee that we do more than just resource allocation. We still need to provide guidance to the college in areas relating to technology, such as a computer replacement plan.

### **Other**

John Zamora gave the following report from the District Council meeting: If Proposition 30 passes, the fiscal year 2013-2014 remains stable. If it doesn't pass, there will be a reduction of 1100 FTES. We have 10% in reserve and \$5+ million in reserve for mid-year cuts.

If you have ideas for students to sit in on the CTC, please bring them in with you to our next meeting.

**Next Meeting:** Tuesday, November 6, 2012, at 2:30 p.m. in Forum 108.