



Outcomes Assessment Work Group

AGENDA

Friday, February 26, 2016

1:00pm – 2:30 pm

Sierra Hall, Room 214

View the agenda and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

Information to OAW

- The current situation with assessments --YFA directive and its impact on our current assessment schedule

OAW TO-DO LIST

I. Renewing Goals for the end of the *current cycle*--Began in spring 2013 and ends in fall 2017

Two Major Goals

A. Closure of assessments ending in spring 2015 (that would be pre eLumen)

B. Helping the movement of assessments through fall 2017

How to Achieve 1.A

Check to see if the past cycle (ending spring 2015) is complete: <http://www.mjc.edu/instruction/outcomesassessment/plogeloiloassessment.php>

We need to divide the work and give ourselves deadlines. The grids and analysis documents need to be completed. We need to support each other via emails and/or phone calls.

How to Achieve 1.B

1. Know eLumen navigation as “faculty” users and as “department coordinators”

2) Meet with our divisions and departments to pick and train department coordinators

3) Encourage faculty to train and enter fall 2015 assessments

4) Keep an ongoing positive and constructive dialog going about outcome assessments



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II. Decisions to Take Regarding Some eLumen Functions

1. Finalizing assessments--Because there's no final "submit" button. How to guide faculty

2) Reflection Template--Every faculty member can create one, so how do we guide faculty regarding finalization of a template?

3) Figuring out the dean's role--what's everyone comfortable with?

4) Creating a flow chart of the SLO process in eLumen--beginning with course-level assessment and ending with program review.

5) Sharing your work regularly with OAW; if you need help, don't hesitate to ask. Think of this as a group project. We'll help each other through it.

III. Adding a few extra meetings just until the end of this spring-- (I'll ask for a venue after we collectively decide on this.)

Proposal: Add the following dates to the current meeting schedule:

March 25 (1:00 pm to 2:30)

April 22 (1:00 pm to 2:30)