Apprentice Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
   
Occupational Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period Ending \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Evaluation conducted by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Note: add any comments below each criteria  
  
**Criteria** **Yes No**  
  
OJT Record is complete and appropriately distributed over Work Processes   
  
Quality: Accuracy and consistency in meeting requirements and tolerances   
   
  
Quantity: Volume of acceptable work produced   
  
  
Knowledge of hand tools and machines necessary for the job   
  
  
  
Knowledge of Materials encountered and used in the job   
   
  
  
Knowledge of plans, drawings and blueprints as well as related specifications   
and effectively applies these to the job  
  
  
Planning, Organization and Judgment: Ability to plan ahead, schedule and   
layout work to best use, analyze problems, obtain and evaluate information  
  
  
Teamwork/Interpersonal Skills: Ability to work with others   
  
  
Initiative: Independent thinking and effectiveness; self-motivation   
  
  
Work habits: Considers the safety of equipment, fellow workers and himself   
Leaves a clean, neat work area