

School of Business & Computing

Business Administration:

Accounting (AS)
Accounting: Entry-Level Bookkeeper (C)
Accounting: Full-Charge Bookkeeper (C)
Business Administration (AS/AST)
Business Operations: Management (AS)
Human Resources (SR)
International Business (C)
Marketing (AS)
Real Estate (AS)
Real Estate Broker (C)
Real Estate Salesperson (SR)
Retail Management (WAFC) (C)
Supervisory Management (C/AS)

Computer Electronics

Computer Electronics (C/AS)

Computer Science/Computer Graphics:

Computer Applications Specialist (C)
Computer Graphics Applications (C/AS)
Computer Information Systems (AS)
Computer Network Administration (C)
Computer Network Technician (C)
Computer Programming Specialist (C)
Computer Science (AS/AST)

Logistics and Supply Chain Management

Logistics and Supply Chain - Management (C/SR/AS)
Logistics Associate (SR)

Office Administration:

Accounting Clerk (C)
Microsoft Office Applications (C)
Office Administration (C/AS)
Office Computer Applications (C)
Office Support (C)

School of Business & Computing

Flexible 1st Fifteen Units

Instructions:

1. Take BUSAD 248 or CSCI 220.
2. Pick one course from the list of Introduction to Majors/Programs Courses.
3. Take an appropriate course in the Math Sequence.
4. Take ENGL 100 or 101.
5. Pick one course from the list of General Education Options – CSU GE: Area D.

Course Selections:

	Units	Term
1. BUSAD 248 or CSCI 220	<u>3</u>	_____
2. _____ <small>majors/programs selection</small>	_____	_____
3. _____ <small>Math course selection</small>	_____	_____
4. ENGL 100 or 101	<u>3 or 5</u>	_____
5. _____ <small>general education selection</small>	<u>3</u>	_____

Flexible 2nd Fifteen Units

Instructions:

1. Pick two courses from the list of Introduction to Majors/Programs Courses.
3. Pick one course from the list of General Education Options – CSU GE: Area A.
4. Pick one course from the list of General Education Options – CSU GE: Area B or C.
5. Take the next course in the Math sequence if needed.

Course Selections:

	Units	Term
1. _____ <small>majors/programs selection</small>	_____	_____
2. _____ <small>majors/programs selection</small>	_____	_____
3. _____ <small>general education selection</small>	<u>3</u>	_____
4. _____ <small>general education selection</small>	_____	_____
5. _____ <small>math sequence selection</small>	_____	_____

School of Business & Computing

Flexible 1st Fifteen Units

Instructions:

1. Take BUSAD 248 or CSCI 220.
2. Pick one course from the list of Introduction to Majors/Programs Courses.
3. Take an appropriate course in the Math Sequence.
4. Take ENGL 100 or 101.
5. Pick one course from the list of General Education Options – CSU GE: Area D.
6. Pick two courses from the list of Introduction to Majors/Programs Courses.
8. Pick one course from the list of General Education Options – CSU GE: Area A.
9. Pick one course from the list of General Education Options – CSU GE: Area B or C.
10. Take the next course in the Math sequence if needed.

Course Selections:

Course Selections:	Units	Term
1. BUSAD 248 or CSCI 220	<u>3</u>	_____
2. _____ <small>majors/programs selection</small>	_____	_____
3. _____ <small>Math course selection</small>	_____	_____
4. ENGL 100 or 101	<u>3 or 5</u>	_____
5. _____ <small>general education selection</small>	<u>3</u>	_____
6. _____ <small>majors/programs selection</small>	_____	_____
7. _____ <small>majors/programs selection</small>	_____	_____
8. _____ <small>general education selection</small>	<u>3</u>	_____
9. _____ <small>general education selection</small>	_____	_____
10. _____	_____	_____

Introduction to Major/Program Courses First 15 Units

Major/Program	Course #	Units	Course Title	GE Area(s)
Accounting	BUSAD 310	3	Bookkeeping 1	
Business	BUSAD 240	3	Principles of Management	MJC-GE: B
	BUSAD 248	3	Introduction to Business	
	BUSAD 274	3	Human Resources Management	
Computer Graphics	CMPGR 202	3	Introduction to Computer Graphics (cross-listed as Art 102)	MJC-GE: C/CSU-GE: C1
	Art 120	3	Basic Drawing 1	MJC-GE: C/CSU-GE: C1
Computer Science	CSCI 201	3	General Computer Literacy	MJC-GE: D2
	CSCI 270	3	Introduction to Programming	MJC-GE: D2
Logistics	LOGST 202	3	Introduction to Supply Chain Management	
Office Administration	OFADM 256*	1	Introduction to Word Processing	
	OFADM 259*	1	Introduction to Spreadsheet Software	
	OFADM 261*	1	Introduction to Databases	
	OFADM 262*	1	Introduction to Business Presentation Software	
	OFADM 301*	1.5	Beginning Keyboarding	
	OFADM 302*	1.5	Beginning Document Processing	
Real Estate	RLES 380	3	Real Estate Principles	

Additional Courses for the 2nd 15 Units

Accounting	BUSAD 201	4	Financial Accounting	
	BUSAD 202	4	Managerial Accounting	
Computer Graphics	CMPGR 213	3	Applied Computer Graphics	
	CMPGR 235	3	Beginning Photoshop	
Computer Science	CSCI 220	3	Business Information Systems	
	CSCI 240	4	Networking Essentials	
Office Administration	OFADM 202	2	Intermediate Keyboarding 2	
	OFADM 313	3	Skills for the Workplace	
	OFADM 304	3	Professional English for Business	
Real Estate	RLES 381	3	Real Estate Practices	

* Students selecting a one-unit course should make at least one more selection from this list.

LEGEND – WORK IN PROGRESS

General Education Options – CSU GE: Area D

Course #	Course Title	GE Area(s)
BUSAD 230	Personal Finance	MJC GE: E
ECON 101	Principles of Macroeconomics	CSU GE: D / IGETC: 4*
ECON 102	Principles of Microeconomics	CSU GE: D / IGETC: 4*
HIST 115	Economic History of the United States –or-	CSU GE: D / IGETC: 4**
ECON 115	Economic History of the United States	CSU GE: D / IGETC: 4*

* This course also meets the MJC GE: B requirement.

** This course also meets additional CSU GE Area A1, a, c requirements and MJC GE: B. These are recommendations from area faculty alternative selections can be made using MJC's general education lists in the catalog. Please see your Counselor for assistance in choosing alternate courses.

Math Course Sequence

Course #	Course Title
For AA & AS degrees without transfer	
MATH 89	Intermediate Algebra for non-STEM majors -or-
MATH 101	Mathematical Ideas and Application (may need Math 32)
For transfer and AS & AST degrees	
MATH 134/135	Elementary Statistics (may need Math 34) -or-
MATH 130	Finite Mathematics
MATH 138	Calculus for Business and Social Sciences
For Computer Science	
MATH 161	Trigonometry
MATH 162	Precalculus
MATH 171 & 181	Calculus: First Course & Problem Solving for Calculus 1

General Education Options – CSU GE: Area A

Course #	Course Title	GE Area(s)
COMM 100	Fundamentals of Public Speaking	CSU GE: A1 / IGETC 1C*
COMM 102	Introduction to Human Communication	CSU GE: A1 / IGETC 1C*
COMM 104	Argumentation	CSU GE: A3 / IGETC 1B*
ENGL 103	Advanced Composition & Critical Thinking	CSU GE: A3 / IGETC 1B*
PHILO 103	Symbolic Logic	CSU GE: A3 / IGETC: 1B*
PHILO 105	Critical Reasoning and Analytic Writing	CSU GE: A3 / IGETC: 1B*

* This course also meets the MJC GE D2 requirement.

These are recommendations from area faculty alternative selections can be made using MJC's general education lists in the catalog. Please see your Counselor for assistance in choosing alternate courses.

General Education Options – CSU GE: Area B or C

Course #	Course Title	GE Area(s)
CSU GE: Area B		
EASCI 161	Earth Science	CSU GE: B1 / IGETC: 5A*
BIO 116	Biology: A Human Perspective	CSU GE: B2 / IGETC 5B*
ENSCI 108	Environmental Conservation	CSU GE: B2 / IGETC: 5B**
CSU GE: Area C		
ART 120	Basic Drawing 1	CSU GE: C1+
ART 160	Appreciation of Art	CSU GE: C1 / IGETC 3A+
CMPGR 202	Introduction to Computer Graphics	CSU GE: C1+
COMM 132	Introduction to Mass Communication	CSU GE: C1,D / IGETC: 3A, 4+
PHILO 111	Ethics: Theory & Application	CSU GE: C2 / IGETC: 3B+
PHILO 135	Environmental Ethics	CSU GE: C2 / IGETC: 3B+

* This course also fulfills the CSU GE: B3, IGETC: 5C laboratory Science and the MJC GE; Area A requirements.

** This course also meets the MJC GE A requirement.

+ This course also meets the MJC GE C requirement.

These are recommendations from area faculty alternative selections can be made using MJC's general education lists in the catalog. Please see your Counselor for assistance in choosing alternate courses.