Academic Renewal

Presented By: Enrollment Services Staff
Academic Renewal

- Who is eligible?
- What courses are eligible?
- Requirements for approval
- How to submit
- Processing time
Who is eligible?

Modesto Junior College regulations permit the removal of work completed at MJC which is substandard and not reflective of a student’s present scholastic ability and level of performance. The grades so removed will be disregarded in the computation of grade point average.

Substandard work completed at MJC (grades of “D”, “F”, “NP/NC”) may be removed from a maximum of two terms.
What courses are eligible?

Time Period
- A period of at least 2 years has lapsed since the work to be removed was completed.
- Example – Spring 2013 courses must wait until the end of the Spring 2015 semester to apply and be eligible for AR
- Not meeting the 2 year time period will result in automatic denial

Units Completed
- Must have AT LEAST 15 units completed after work to be removed was completed
- Can use transcripts from other college attended (must be official)
- Not having the minimum number of units will result in automatic denial

“R” and “W” Courses
- These courses are NOT eligible for Academic Renewal
- Not calculated in GPA
- Listing repeated or withdrawn courses will result in automatic denial

Graduation/Transfer/Certificate Eligibility
- Courses used to meet graduation requirements are NOT eligible for Academic Renewal
Approval of Academic Renewal

**Requirements**

- GPA according to units completed AFTER work to be removed was completed.
  - 15-29 units = 3.0 GPA
  - 30-44 units = 2.5 GPA
  - 45+ units = 2.0 GPA
- Period of at least TWO YEARS has lapsed since work to be removed was completed.
- Only two semesters allowed for Academic Renewal (up to 24 units)

**What does approval mean?**

- Academic Renewals are irreversible
- GPA should improve
- Grade will still show, but will have “AR” notated showing Academic Renewal was granted
Submission/Processing of Academic Renewals

How to Submit
- In-person at Enrollment Services (east or west)
- Fax (209) 575-6859
- Email to MJCESeForms@mjc.edu (must come from your MJC student email)
- Mail

Processing Time
- Usually hear within a week
- Will receive email to MJC student email with approval/denial information
- May be longer if waiting for transcripts or grades to post
Resources:

http://mjc.edu/studentservices/enrollment/records/academicrenewal.php

http://mjc.edu/studentservices/enrollment/records/academicrenewalform11515.pdf

Questions?

Thank you!

Contact Rhonda Mizuno (209) 575-6854 or Crystal Hinchman (209) 575-6015 for more information or questions.