MJC GUIDE FOR DACA AND UNDOCUMENTED STUDENTS
California’s community colleges embrace diversity in all forms. We believe all people have the right to access quality higher education. College-bound undocumented students are courageous, resilient and resourceful. They often work to pay for school and help their families. Many have lived in California for most of their life and have attended elementary, middle or high school in the United States. The California Community Colleges remains committed to standing with DACA recipients and other undocumented immigrants and providing them with educational opportunities.

See full message at: https://www.cccco.edu/Students/Support-Services/Special-population/Undocumented-Students
Can DACA and undocumented students attend college?

Yes, there is no federal law that requires proof of citizenship for admissions to U.S. colleges. Each college and university has their own admissions policies and processes for DACA and undocumented students.

Students who are legal state residents pay in-state tuition fees. Those who are not legal residents of the state or those who have not resided in the state for more than 1 year 1 day, are charged out-of-state fees. California has a law (AB 540), that permits undocumented high school graduates who have completed (3) years in a California high school or combination of elementary, secondary, and/or high school, to pay-in-state tuition at colleges and universities.

While undocumented students are not eligible for federal financial aid, California offers state aid for qualified undocumented students. Click on the links below to find out more:

- MJC's Residency Guidelines and AB 540
- California Dream Act (Financial Aid Application)
Steps to Enroll

Apply for Admission

College Orientation (CORE STEP)

Placement (CORE STEP)

Education Planning (CORE STEP)

Register for Classes

Apply for Financial Aid

Complete the California Dream Act Application as soon as possible and by March 2\textsuperscript{nd} of every year.
Apply for Admission:

Apply online at [www.mjc.edu](http://www.mjc.edu) and select “Apply Now.” Students will receive, via email, their Student ID "w" number within 2-3 business days of applying. Students must complete all CORE STEPS by the college established deadline to be eligible for priority registration. High school students must also complete the [Special Part-Time Petition for Advanced Admission Application](https://www.mjc.edu/studentservices/ab540ab2000form07015.pdf).

- You must provide your social security number assigned to you by the Social Security Administration or you can provide your ITIN (Taxpayer Identification Number) assigned to you by the IRS. If you do not have either, you can still complete the MJC application and select "**No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time.**" You can then use the MJC Chat feature at [www.mjc.edu](http://www.mjc.edu) and request to be connected to an Admission's Specialist who will work with you to verify your identity. Once your application is processed, you will be assigned your student id number (w#) which your student you will use at the college.

- AB 540 authorizes any student, including undocumented students who meet the criteria, to pay in-state tuition at California public colleges and universities. Complete the AB 540 form and submit to Enrollment Services along with official high school transcripts.

[https://www.mjc.edu/studentservices/ab540ab2000form07015.pdf](https://www.mjc.edu/studentservices/ab540ab2000form07015.pdf)
Your MJC Accounts:
These are the accounts that you will need to activate and access as an MJC student:

**PiratesNet** - Go to [www.mjc.edu](http://www.mjc.edu) and from the top right menu, click on “Student Email.” “Your User ID is your w number (include the lowercase “w”) and password you set-up. This is your student portal where you can: Update Personal Information, see financial statements & pay fees, check your financial aid status register, drop classes and manage waitlists, view your class schedule and much more!

**MJC Student Email** - Go to [www.mjc.edu](http://www.mjc.edu) and from the top right menu icons, click on “Student Email” icon. All MJC emails are sent to your student email account. Your email address is your first name and w number without the first zero: ex. carlos9123456@my.yosemite.edu

**Canvas** - Go to [www.mjc.edu](http://www.mjc.edu) and from the top right menu, click on “Canvas.” This is the learning management system that is used for MJC online, hybrid and some remote courses. Instructors teaching in-person courses also use Canvas to add class reading, quizzes and more.

**Starfish** - You can view your personal success network of people on campus to find out where you can get help. You can view **Degree Planner**; this module allows you to set-up your educational plan so you know what courses to take to reach your goal. You can adjust your courses or make changes and request online counselor approval.

**EDS** - To register and login, go to [www.mjc.edu/faforms](http://www.mjc.edu/faforms)
The Electronic Data Submission (EDS) account is used to submit follow-up documents to MJC Financial Aid. FAFSA and Dream Act applications are the first step in the financial aid process. Once MJC has received your application, the Financial Aid office will request additional information. Be sure to check your MJC Email account for important notices.

**NOTE**: You will use your email address and password you set-up to access the your MJC email, Starfish, and EDS accounts.
After you apply and have your MJC w#, you need to complete these three CORE steps to fully matriculate.

**College Orientation (CORE STEP):**
All students must complete a college orientation. Orientation can be completed online once you have received your MJC Student w#. For more information visit [www.mjc.edu/orientation](http://www.mjc.edu/orientation) or for questions, email mjcpathwayscenter@mjc.edu

**Placement Testing (CORE STEP):**
If you have graduated within the last 10 years and recently applied, the information on your MJC application will be used to give you English and math placement. If it has been more than 10 years or you did not graduate from high school, visit [www.mjc.edu/studentservices/enrollment/testing](http://www.mjc.edu/studentservices/enrollment/testing) for English and Math placement options.

**Educational Planning (CORE STEP):**
It is important to connect with an MJC Counselor and choose your first semester classes. Check out the counseling webpage for learn how you can connect with a counselor and the latest up to date information: [https://www.mjc.edu/studentservices/counseling/](https://www.mjc.edu/studentservices/counseling/)
Register for Classes:
Once you have your list of courses, you can search for your classes and decide on which specific sections and professors you want to register for. Here are some guides to help you search for classes and then register:

**How to Search for Classes Video** Use the [Class Search](#) to search for courses.

**Registration Guides**
- [Click Here for How to Register for Classes - Step By Step](#)
- [Click Here for How to View or Register Using Your Preferred Class List](#)
- [Click Here for How to Add a Course With an Add Code](#)
- [Click Here for How to Drop a Class](#)
- [Click here for How to View Your Class Schedule](#)

Make sure to view your class schedule once you have register, in order to insure everything went through and you have the correct courses. In addition, make sure that your fees are not out-of-state fees. If you are being charged $336 per unit, then you are being charged out-of-state tuition. You need to make sure you have the AB-540 on file and processed. For questions, use the [MJC Chat](#) feature at [www.mjc.edu](http://www.mjc.edu)

**Pay Fees:**
You will be prompted to pay your fees when registration is complete. If you choose to pay by debit or credit card using PiratesNet. Fees are due at the time of registration, however, you will **NOT** be dropped for non-payment.
The California Dream Act allows students who meet certain requirements to apply for and receive state financial aid at California public and private colleges and private scholarships administered by California public colleges including: eligibility for assistance from EOPS, CARE and Calworks; BOG Fee Waivers, and Cal Grants for Dreamers. Application opens every October 1st.
**CAL DREAM ACT**

**Who is eligible?**

- Attended a California high school for a minimum of three years and is considered to be AB540
- Graduated from a California high school or passed the California High School Proficiency Exam (CHSPE) or got a General Equivalency Diploma (GED)
- Enrolled in an accredited and qualified California college or university
- Filled out an affidavit to legalize immigration status as soon as eligible (through the AB 540 form)
- It is very important to apply the year you are graduating high school as this will increase your eligibility for a Cal Grant for Dreamers. There are two categories for initial eligibility for Cal Grant for Dreamers: recent high school graduates and transfer students

**What is the process?**

- Apply at [dream.csac.ca.gov](http://dream.csac.ca.gov) by March 2 each year. This is very important. If you are late, you will not be eligible for a Cal Grant that year. However, you may still be eligible for the California Completion Promise Grant (waives tuition) if you attend a California Community College.
- Check with the financial aid office of the school you will be attending the next academic year for further details or requirements
- Submit a verified GPA form by the Cal Grant March 2 deadline (your college or high school may submit this electronically or you will have to mail it in)
- Do use your DACA social security number for your application. If you don't have a social security number simply put 000-00-0000.
## Cal Dream Act Financial Aid Process

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<td><strong>Apply online at</strong></td>
<td><a href="https://dream.csac.ca.gov/">https://dream.csac.ca.gov/</a></td>
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<td><strong>It takes about 2 weeks from when you file for MJC to receive your application. Be sure to check your MJC email for notices from MJC Financial Aid.</strong></td>
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<td><strong>You may have follow-up forms or documents you need to submit to complete your file. Submit them as soon as possible to avoid any delays.</strong></td>
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<td><strong>Each student is emailed a BankMobile personal code to their MJC email. The student is responsible for creating a BankMobile account to choose their financial aid refund preference and manage their account.</strong></td>
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<td><strong>Once the review of your application and documents is completed, you will receive an email award. Your award amounts and refund dates will be listed as well as your refund dates.</strong></td>
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California Completion Promise Grant (CCPG)

California residents may be eligible to have enrollment fees waived. The California College Promise Grant assists eligible students with the enrollment fees by waiving the student's tuition fees (currently $46 per unit). Students are responsible for paying the MJC general fees which include all materials cost for any course. Students can apply for a CCPG Fee Waiver by submitting a paper application to the MJC Student Financial Services office.

Students can apply for the CCPG by filing out the Dream Act application online. Students have a higher chance of qualifying for a fee waiver by filing a Dream Act application.

The CCPG Fee Waiver is good for 3 semesters and students do not need to re-apply every semester.

If for some reason, you are not able to fill out the Dream Act application and you meet all the requirements, you may submit a paper form for the California Completion Promise Grant (CCPG) to waive your tuition (if eligible) by emailing the completed form to: mjc_finaid@mjc.edu

For more information, visit: https://www.mjc.edu/studentservices/finaid/bogfeewaiver.php
In addition, you can search for outside scholarship opportunities. Students can find more information on scholarships at the following sites:

https://www.mjc.edu/studentservices/undocumented/scholarships.php
https://www.maldef.org/resources/scholarship-resources/
www.unitedwedream.org
www.e4fc.org
www.goldendoorscholars.org
www.thedream.us
www.mydocumentedlife.org
www.scholarshipamerica.org/dreamaward
www.hsf.net/en/scholarships
www.adelantefund.org
www.latinocollegedollars.org
www.lulac.org/programs/education/scholarships/
www.laef.org/scholarship
www.esperanzafund.org
www.dreamersroadmap.com
www.getschooled.com
For questions or assistance, contact:

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https://www.mjc.edu/studentservices/undocumented/

https://www.mjc.edu/studentservices/equity/comunidad.php