

# Add Authorization

1

SSSP - Alynna Martinez – updated 4/4/24

Once you receive a confirmation email giving you authorization, follow the applicable step below

If you are already on the waitlist, go to page 3 If you are <u>not</u> on the waitlist, go to page 10

### Go to mjc.edu and click on the MyMJC icon.

# MyMJC has replaced PiratesNet. This is your new student portal.



### Sign-in with your MJC student email and password Student Email: First name followed by your w# with no w0 Example: petey987654@my.yosemite.edu or penelope1015849@my.yosemite.edu



If you need to reset your password, select **Forgot my password** or call (209) 575-7900 & select option 4.

If you have already set up your Multi-Factor Authentication (MFA), you will be prompted to verify it is you. If you have not set up your MFA, then you will need to do so in order to log in. If you have downloaded the Microsoft Authenticator app you will need to enter the number into your app. If you have opted to use the text/phone verification you will enter the code provided.





student1015489@my.yosemite.edu

#### Approve sign in request

Open your Authenticator app, and enter the number shown to sign in.



No numbers in your app? Make sure to upgrade to the latest version.

I can't use my Microsoft Authenticator app right now

More information

Student Password Recover

Staff Password Reset

If you need assistance setting up MFA call (209) 575-7900 & select option 4.

# Once you have logged into MyMJC, find the **Registration** tile, and click **Add a course.**



# Authorized class is now available to Register <u>Click on Register Now</u>



## Registration is now complete Registered course will be confirmed in green

<ul> <li>✓ Registered</li> <li>Credits: 3 Credits</li> <li>Grading: Graded</li> <li>Instructor: Salerno, B</li> <li>1/10/2022 to 4/30/2022</li> <li>✓ Meeting Information</li> </ul>	MBUSAD-248-8798: Introduction to B	usiness	
Credits: 3 Credits Grading: Graded Instructor: Salerno, B 1/10/2022 to 4/30/2022	✓ Registered		
V Meeting Information	Credits: 3 Credits Grading: Graded Instructor: Salerno, B 1/10/2022 to 4/30/2022		
	<ul> <li>Meeting Information</li> </ul>		

### You can now Print your schedule for future reference

MJC Spring 2021 +				Register Now		
Filter Sections	save to iCal		Planned: 7 C	redits Enrolled: 2 Credit:	ts Waitlisted: 0 Credits	
Register	Sun Mor	n Tue We	ed Thu	Fri	Sat	
View other sections	<b>MJC Spring 2021</b> Schedule Details					
MGUIDE-111-0799: Career Exploration	Status	Course Title	Time			Location
Credits: 1 Credits, Pass/Fail only	Planned	MBUSAD-201-8690: Financial Accounting	MW 12:4 1/11/202	5 PM - 2:50 PM 1 - 5/1/2021		Canvas, ZOOM
Instructor: 3/15/2021 to 4/19/2021	Planned	MBUSAD-209-8704: Import/Export Fundam	nntals TBD 1/11/202	1 - 5/1/2021		Online, ONLINE
Drop	Planned	MENGL-103-0634: Adv Comp & Critical Thir	nkng TBD 3/15/202	1 - 5/1/2021		Online, ONLINE
✓ View other sections	Registered, but not started	MGUIDE-111-0799: Career Exploration	M 4:00 PI 3/15/202 TBD	И - 5:30 РМ 1 - 4/19/2021		Canvas, ZOOM Online, ONLINE
MPEC-195-0267: Weight Training			3/15/202	1 - 4/19/2021		
✓ Registered, but not started	Registered, but not started	MPEC-195-0267: Weight Training	TBD 3/15/202	1 - 5/1/2021		Online, ONLINE
Credits: 1 Credits Grading: Graded Instructor: 3/15/2021 to 5/1/2021	Sections with no meeting time					
<ul> <li>Meeting Information</li> </ul>	MRIISAD-209 Import/Export Fundamental	Section 8704 Escultur			×	
Drop	✓ MPEC-195 Weight Training Section 0267 Fac	culty:			~	
The second se						

### Already Authorized to ADD?

### YES - Continue to next page

NO – Email instructor and note the class and section number. Email addresses are in the <u>Directory</u>. Once authorization is granted via student email, you can continue to the next page.



### Go to mjc.edu and click on the Class Search icon



### Select the term and type the authorized class section number

#### **MJC Class Search**

REGISTRATION FOR FALL 2021 IS OPEN! In-Person and Online Classes Available.

Need help with the cost of college? <u>Ask us</u> about tuition and book assistance, loaner laptops, internet hotspots and other student aid.

Not sure how to get started? Learn more here or chat with us online at www.mjc.edu.

**COVID-19 Concerns?** Maintaining a safe and healthy campus community is our priority. More information on COVID-19 guidelines and precautions can be found <u>here</u>.

Class Search: To limit your search, select additional criteria and press "Submit".

Term:	MIC E-II 2021		
10111.	MJC Fall 2021		
Subjects:	All ADJU: Administration of Justice AG: Agricultural, Voc & Tech AGEC: Agricultural Economics AGGE: Agricultural General AGM: Agricultural Mechanics ANAT: Anatomy	•	<u>Can't find your subject?</u>
Course Number:			
Section Number:	1528		
Title Keyword Search:	Submit Reset fields		

### Click on the section number



# Then click on Sign-In if you are not already signed-in.

	Guest	Sign in	Help
Search for courses			Q
Filters Applied: (MJC Fall 2021 ×)			
Term Status Section Name Title Dates Location Instructional Methods Meeting Information	Instructor	Availability 🔨	Units 🔨
MJC Fall 2021 Open MTHETR-190-1528 Theatre Production Workshop 11/15/2021-12/11/2021 Modesto Jr. College East Laboratory/Studio/Activity 11/15/2021 - 12/11/202 MPAC 132 (LAB)	1 Helton, T	7/8/0	1.00000Units

# Click Add To Plan Then Add Section

Add To Plan	Term	Status 🔺	Section Name	Title
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	MJC Fall 2021	Open	MTHETR-190-1528	Theatre Production Workshop
Add To Plan				

#### Section Details

#### MTHETR-190-1528 Theatre Production Workshop MJC Fall 2021

Instructors	Helton, T	(heltont@yoser	nite.edu)	
Meeting Information	11/15/2021 - 12/1 Modesto Jr. Colleg (Laboratory/Studio	1/2021 ge East, Perform o/Activity)	ing and Media Arts	s Cent 132
Dates	11/15/2021 - 12/1	1/2021		
Seats Available	7 of 8 Total			1
Credits	1			
Requisites	None			7
Course Description	THETR 190-THEAT as: THETR 190A: T	RE PRODUCTIO	N WORKSHOP	NIT Formerly listed ab Hours A
Clo	ose		Add Sec	tion

# Select Register & Drop Classes

i	Complete your class registration	on in <u>Re</u>	egister & Drop Classes						
Sea Back	arch for Courses and C to Search for Classes	Cours	se Sections					Search for courses	Q
Fi	ilter Results Hide		Filters Applied: MJC Fal	I 2021 ×					
A	vailability	^	Add To Plan	Term	Status 🔨	Section Name 🔥	Title	Planned Status	Dates 🔹 🗸
	Open and Waitlisted Sections Open Sections Only	~	Add To Plan	MJC Fall 2021	Open	MTHETR-190-1528	Theatre Production Workshop	Planned	11/15/2021-12/11/2021
	MJC Theatre (1)	<u>^</u>	K C Pa	age 1	of 1				

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<ul> <li>Meeting Information</li> </ul>		

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\[     \]     \[     \]     Filter Sections     \[     \]     \[     \[     \]     \[     \	save to iCal			Planned: 7 Credits	Enrolled: 2 Credits	Waitlisted: 0 Credits	
Register	Sun Mo	on Tue	Wed	Thu	Fri	Sat	
✓ View other sections	<b>MJC Spring 2021</b> Schedule Details						
MGUIDE-111-0799: Career Exploration	Status	Course Title		Time			Location
Registered, but not started  Credits: 1 Credits, Pass/Fail only Grading: Pass/Fail	Planned	MBUSAD-201-8690: Financial Accounti	ing	MW 12:45 PM 1/11/2021 - 5/	- 2:50 PM 1/2021		Canvas, ZOOM
Instructor: 3/15/2021 to 4/19/2021	Planned	MBUSAD-209-8704: Import/Export Fundamntals		TBD 1/11/2021 - 5/1/2021			Online, ONLINE
Drop	Planned	MENGL-103-0634: Adv Comp & Critical	l Thinkng	TBD 3/15/2021 - 5/	1/2021		Online, ONLINE
View other sections MPEC-195-0267: Weight Training	Registered, but not started	MGUIDE-111-0799: Career Exploration	1	M 4:00 PM - 5: 3/15/2021 - 4/ TBD 3/15/2021 - 4/	30 PM 19/2021 19/2021		Canvas, ZOOM Online, ONLINE
✓ Registered, but not started	Registered, but not started	MPEC-195-0267: Weight Training		TBD 3/15/2021 - 5/	1/2021		Online, ONLINE
Credits: 1 Credits Grading: Graded Instructor: 3/15/2021 to 5/1/2021	Sections with no meeting time				I		
Drop	<ul> <li>✓ MBUSAD-209 Import/Export Fundamnta</li> <li>✓ MPEC-195 Weight Training Section 0267 F</li> </ul>	Ils Section 8704 Faculty:				×	

If you have any questions or would like to schedule an appointment for assistance, contact a Student Success Specialist.

- Phone: (209) 575-6789
- Email: mjcstudentsuccess@yosemite.edu
- Website: <a href="https://mjc.edu/studentservices/equity/studentsuccesssupport.php">https://mjc.edu/studentservices/equity/studentsuccesssupport.php</a>

Schedule an appointment with your Specialist here:

