

**MODESTO JUNIOR COLLEGE  
RESPIRATORY CARE PROGRAM  
ADVISORY COMMITTEE**

**MINUTES**

**FRIDAY, MARCH 2, 2018  
12:00 – 2:00 P.M.  
GLACIER HALL 150**

<b>ITEMS</b>	<b>ACTION</b>	<b>RESPONSIBILITY</b>
<b>Welcome and Introductions</b>		
<b>Approval of 4-28-17 Minutes with correction by Julie Pontorolo-Evans and Janet Fantazia</b>		Advisory Committee
<b>ANNOUNCEMENTS:</b> <ul style="list-style-type: none"> <li>• Allison Wells, Associate Degree student, is going to be our student representative in the Respiratory Care professional organization, California Society of Respiratory Care – Central Valley Region.</li> </ul>		
<b>FOLLOW-UP ITEMS:</b>		
<b>Funding for ACLS, PALS and NRP for Base Program graduates.</b> All 2017 graduates had their ACLS, PALS and NRP expenses paid for by CTE money. <ul style="list-style-type: none"> <li>• The Advisory Committee suggested that students take the smoking cessation class by AARC. Students currently take a smoking cessation class by TOPS. The next class will be offered at MJC this July. Current students can take the course given by Mary Martinez.</li> </ul>		

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<b>NEW ITEMS:</b>		
<p><b>Annual review of TMC/CSE sub scores by content domain</b>  MJC students scored 20 points higher than the national average. Neonatal was the one content area in which our students scored below the national average.</p> <ul style="list-style-type: none"> <li>• <b>Action plan for each content area where scores fall below the national mean</b>  At the time that the low scores were recorded, the neonatal course was for 60 hours over a five-week period in summer. The course has been expanded to a 16 week course in theory and 5 weeks in clinical. Hopefully, this curriculum revision will produce higher scores. Now that students are graduating in spring, the exam results are better.</li> </ul>	<ul style="list-style-type: none"> <li>• Advisory Committee will review scores next spring to see if the action plan was successful.</li> <li>• The Advisory Committee asked the faculty to think about revising the curriculum so that students have more theory before they go in to clinical.</li> </ul>	
<p><b>Annual results of the CoARC Resource Assessment Matrix (RAM)</b></p> <ul style="list-style-type: none"> <li>• For Associate's Degree</li> <li>• For Bachelor's Degree</li> </ul> <p>Overall feedback was positive.</p>		

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<p><b>Annual review and analysis of program goal and outcomes by the program personnel as evidenced in the Annual Report of Current Status (RCS) (NBRC Annual School Summary)</b></p> <p>Annual school summary is positive. Rich Dyer is providing tutoring services to our students. Students need to spend more time gathering information before they move into the treatment phase. The Advisory Committee asked how faculty train students to focus more on information gathering. Rich explained that students go all through the list in level 1 and then go all through the list in level 2 before they move into treatment. Valerie commented that if the students focus on process, eventually they will get to critical thinking. Martha Robles suggested that the program establish solid measures for determining whether or not the program goal and objectives have been met. Valerie Fisher suggested adding another objective.</p> <ul style="list-style-type: none"> <li>• Students become integrated into a multidisciplinary health care team.</li> </ul> <p>Bonnie suggested integrating HWI Soft Skills Program into class presentations.</p> <p>The Advisory Committee asked how the faculty address performance/behavioral issues before students are in clinical.</p> <ul style="list-style-type: none"> <li>• Employer lectures on professionalism.</li> <li>• Membership in professional organizations.</li> <li>• Encouraging volunteering and giving back to the community.</li> </ul> <p>The Advisory Committee asked faculty their most effective methods for changing student behaviors and attitudes.</p> <ul style="list-style-type: none"> <li>• Soft skills/success skills</li> <li>• Medicare patient experience/satisfaction survey</li> <li>• Modules on HWI website (<a href="http://www.ca-hwi.org">www.ca-hwi.org</a>)</li> <li>• High touch critical care</li> </ul>	<ul style="list-style-type: none"> <li>• Bonnie will email the Advisory Committee a flyer about Soft Skills Curriculum Training on 3/9/18 in Modesto.</li> </ul>	<p>Bonnie Hunt</p>

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<b>NEW ITEMS: continued</b>		
<b>MJC Accreditation Status Letter</b> Bonnie provided the Advisory Committee with a copy of MJC's most recent Accreditation Status Letter.		Bonnie Hunt
<b>Respiratory Care Programs Accreditation</b> <ul style="list-style-type: none"> <li>• <b>Duties and Responsibilities of the Advisory Committee</b></li> <li>• <b>Duties and Responsibilities of the Advisory Committee Chair</b></li> <li>• <b>Curriculum planning, course selections and instruction coordination</b> <ul style="list-style-type: none"> <li>○ Valerie Fisher asked why the neo curriculum is only five weeks long when student scores are lowest in neo. Faculty responded that neo theory is being increased from five weeks to 16 weeks. The intervention will be evaluated next year to see if student scores have improved.</li> <li>○ Joe suggested giving students more theory before they go in to clinical. For the first time new grads can apply for positions in DMC's Neonatal Intensive Care Unit.</li> <li>○ Rich suggested flipping theory in first semester to give students more theory earlier.</li> <li>○ Student rep said that students would like more clinical time. Students would like to have clinical two days a week. Having enough clinical placements is a problem. If MJC gets a contract with Valley Children's Hospital that would be a big help. Valley Children's Hospital will be opening a new hospital in Modesto in January of 2019. Valerie warned that if MJC doesn't go after more clinical placements, the private schools will take up the available slots. There is a problem with there not being sufficient hospital staff to accommodate the students in clinical.</li> </ul> </li> </ul>		

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<p><b>NEW ITEMS: continued</b></p>		
<ul style="list-style-type: none"> <li>• <b>Clinical updates</b> <ul style="list-style-type: none"> <li>○ Inter-rater reliability plan and records of training participation by clinical evaluators           <ul style="list-style-type: none"> <li>▪ Preceptor training Advisory Committee provided positive feedback regarding the preceptor training.</li> </ul> </li> <li>○ Documentation of review and analysis of clinical evaluations</li> </ul> </li> </ul> <p>Preceptors do not need to be AARC members to take preceptor training course. NBRC and RCB are getting away from all CEUs being online. Watch students performing tasks, evaluate and reevaluate. Faculty will visit each clinical site and a make a presentation.</p>	<ul style="list-style-type: none"> <li>• AARC preceptor training program purchased and will be made available to clinical site preceptors. This will assist in promoting inter-rater reliability.</li> <li>• Bonnie Hunt will forward the HWI link to Advisory Committee members so that they can access Soft Skills modules.</li> </ul>	
<p><b>Bachelor's Degree Program Update</b></p> <ul style="list-style-type: none"> <li>• Application update 16 have submitted applications, eight of which are coming from the Associate's Degree Program. Valerie Fisher will actively recruit for the Bachelor's Degree program. Bonnie and Janet and Rich will be recruiting for the Bachelor's Degree Program in Tahoe as well.</li> <li>• Accreditation – MJC's Bachelor's Degree Program in Respiratory Care is submitting Substantive change</li> <li>• Enrollment is currently 19. Carla Espinoza said that she is really enjoying the Bachelor's Degree Program. She is learning and applying a lot and she is glad she is in the program.</li> <li>• Positive feedback on the program needs to be shared with the faculty.</li> </ul>		

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<b>NEW ITEMS: continued</b>		
<p><b>Associate's Degree Program Update</b></p> <ul style="list-style-type: none"> <li>• Sputum Bowl MJC students sent two teams and won 2<sup>nd</sup> and 3<sup>rd</sup> place. Hopefully our students will do even better next year because they will be more advanced students.</li> <li>• Volunteer Activities Our students participated in three health fairs this year; Stanislaus County Asthma Coalition, MJC Health Services, and Sutter Health. Rich commented on how pleased he was that of the 10 students who volunteered, 10 actually showed up.</li> <li>• Janet and Rich attended Grace Davis High School's Health Academy.</li> <li>• CSRC Conference – Lake Tahoe Bonnie, Janet and Rich are taking the 23 Associate's Degree students and 8 Bachelor's Degree students to the three-day CSRC Conference.</li> <li>• Valerie shared HWI's booklet</li> <li>• Clinical Clearance and Hospital Orientation Feedback The Advisory Committee asked that the clinical packets include a list of what students can and cannot do in clinical. So far so good. Dave reported that Adventist Health's HR is moving to Roseville.</li> <li>• Accreditation</li> <li>• Enrollment is currently 24.</li> </ul>		
<b>Round Table</b>		