



# CCCCO Updates

Executive Orders and Guidance Memos related to Instruction

4/7/2020

# Executive Order 2020-01

- Temporary Suspension of Student Withdrawal Regulations to Address the Continuity of Education in Community Colleges During the COVID-19 Declared State of Emergency
  - Amends Title 5 Sec. 55024(e)(1) – EW (Excused Withdrawal) added Covid-19 and effects to list of reasons for awarding EW
    - No negative effects for student (e.g. does not count against # of attempts, # of withdrawals, etc.)
  - Amends Title 5 Sec. 55204(e)(3) – Colleges get to count the EW for apportionment purposes, thus not penalizing college financially for awarding the EW

# Executive Order 2020-02

- Temporary Suspension of Various Specified Grade-Related Regulations to Address the Continuity of Education in Community Colleges During the COVID-19 Declared State of Emergency
  - Section 55022(a)(2): the requirement that students must elect to be evaluated in a course on a letter grade or on a pass/no pass basis either upon enrollment or no later than the end of the first 30 percent of the term is suspended.
  - Section 55022(c): the requirement that units attempted on a pass/no pass basis and for which the symbol “NP” is recorded shall be considered in probation and dismissal procedures is suspended.
  - Community college officials are authorized and urged to construe section 55023(c), concerning the award of non-evaluative symbols, in accordance with the guidance memorandum issued by the Educational Services and Support Division on this date.
  - Section 55045(b): for purposes of allowing the repetition of courses pursuant to this section, any request submitted by a student in a course that was in progress at the time of the governor’s declaration of a state of emergency on March 4, 2020, and for which the method of instruction was affected due to the district’s response to the COVID-19 pandemic, should be presumed to present a valid “extenuating circumstance.”

# Executive Summary 20-10

- Grading Policies and Term Extension Guidance Due to COVID-19 Pandemic
  - Grading Policies: Pass/No Pass Grade (P/NP) Options
    - Must be done carefully – Transfer Considerations, Veterans
  - Grading Policies: Incomplete or In Progress Grade Options
    - IP in our system is currently Incomplete/Pass, working on changing the symbol to “In Progress”
  - Course Repetition Due to Extenuating Circumstances

From the  
Chancellor's  
Office

“Engage in contingency  
and resiliency planning for  
continuity of education.”

CCC VC Education Services Marty Alvarado

# Executive Summary 20-12

- Emergency Temporary Blanket Distance Education Addendum for Summer 2020 or Fall 2020 (Title 5 Sec 55206)
  - Summer due by May 20, 2020
  - Fall due by July 1, 2020
  - Temporary Approval Valid only for Term of Submission
  - Any course on the temporary approval list must be included in a Plan that shows how all courses will “obtain local approval” by December 30, 2020
    - Schedule of CC meetings, how many courses can be accommodated
    - Local approval can be hybrid, fully online, or both (as currently determined by faculty proposals)
      - Emergency Conditions Only – The approval process can be an ongoing approval that makes provision for the course “Applicable only in emergency situations, not for regular offering via distance education.”
      - Have local, agreed-upon definition of Emergency Situation
    - Plan for ongoing Professional Development

# Executive Summary 20-12

- Four Parts to Temporary DE Blanket Request
  - Reason for the Request, Complete List of Courses to be Covered under the Temporary DE Request
  - Plan for obtaining local approval of the courses in the list above
  - List of Programs that Transition to more than 50% OL (ACCJC)
  - Plan for Professional Development to train Faculty, Classified Professionals, and Administrators how to ensure successful execution of courses remotely.

# CCCCO Advice

- Review local policies and adapt as needed
- Identify new interactions and/or roles that have assisted during this transitional time
- Identify the outcomes and changes the group would like to see, and plan accordingly
- Name and make explicit the values that are central to campus efforts

“Any course not through local processes by December 30 cannot be offered via Distance Education.” -Cheryl Aschenbach, ASCCC Executive Board, CCCCC Co-Chair

- No more emergency addenda
- Local approvals will be the authorizing mechanism to protect courses should we need to change modalities