



**Outcomes Assessment Work
Group (OAW)
MINUTES
Friday, September 13, 2019
12:30 pm – 2:00 pm, FND 234**

Members Present: Nita Gopal, Lynette Borelli, Amy Carnahan-Cook, Kate Hey (via Zoom), Sukhvir Kaur, Patricia Wall, Gerald Wray, Rhonda Campbell

- Nita welcomed everyone to the first meeting of the fall semester, and noted Sukhvir Kaur (Math professor) is the new representative for SME.
- Nita discussed the online course being offered, “Beyond Checking Boxes.” The purpose of the class is to provide meaning to SLOs. A \$500 stipend is available for those completing the course.
- SLOs are “action research,” which is about how we can do something better (Ferrance, 2000). Here’s a resource for those interested in studying Action Research:
https://www.brown.edu/academics/education-alliance/sites/brown.edu/academics/education-alliance/files/publications/act_research.pdf
- Traveling office hours are offered this fall by Nita. An email was distributed detailing dates, times, and locations.
- Several SLO-related interactive presentations will be offered during the fall semester. Flex activity will be available to faculty. An email will be sent soon with specifics.
- The SLO report was sent to Academic Senate for fall 2018/spring 2019. Here’s an excerpt from it:

Planned and assessed Courses for the cycle--2017-2019:

- 48% of the courses were planned for assessments
 - 99% of the plans contain scores. Note: Even if one section of a course contains data and the other sections are empty, this table will still count that course as “assessed.”
- A representative from Counseling is needed for OAW.
 - Measurable Verbs (Bloom’s Taxonomy) were reviewed as to how they apply to the writing of SLOs. The workgroup agreed to begin reviewing SLOs per Bloom’s Taxonomy. The workgroup might begin with PLOs and then dig deeper into SLOs. The process will be to review as a group, vote on edits, and send the recommendations to departments for review and approval. Updates will be entered into eLumen after approval by the Curriculum Committee.
 - A brief discussion ensued about options for OAW meetings: Online, more often during the month, extend the length of the regular meeting. No decisions were made. Meetings are currently held the second Friday of the month. Traveling office hours and interactive labs may address any need for additional meetings this semester.
 - Some courses may have fallen through the cracks and not been assessed, so all courses will be audited and departments contacted for potential follow up.

- A list of the fall 2019-spring 2021 assessment schedule was distributed. Reps will contact their Deans or the individual departments. Nita or Rhonda will follow up where needed.
- September 30 is the last day to submit assessment scores for spring semesters. January 31 is the last day to submit assessment scores for fall semesters.
- The question was raised, should one audit a new course the first semester it is taught? It depends on what information is needed. The course can be audited each semester if looking for specific information, or the department can wait a semester to become familiar with the course.
- Nita demonstrated in eLumen how Division Coordinators can review SLOs in their areas
- Nita will provide a training video for Division Coordinators. She suggested Division Coordinators access eLumen on a monthly basis to become familiar with it, and to email her with questions as they arise.