



Outcomes Assessment Work
Group (OAW)
MINUTES
Friday, November 22, 2019
12:30 pm – 2:00 pm, ZOOM

Members Present: Nita Gopal, Amy Carnahan-Cook, Kate Hey, Sukhvir Kaur, Rebecca Reyes, Mary Shea, Patricia Wall, Gerald Wray, Rhonda Campbell

- The meeting began at 12:35 p.m. with a review of the agenda. An email was distributed campus-wide earlier today regarding labs, office hours, and SLO assistance. A standing office hour has been established for the first two Wednesdays in December (12/4 and 12/11), then beginning again in January. The hour will be from 3:30-4:30 p.m., in Nita's office (FND 260B). Nita suggested OAW reps mention it at their division meetings.
- Assessment distributions are complete and ready for data entry. It was suggested that faculty members check their rosters: Go to eLumen and check their student roster even if not assessing. It should match the roster in PiratesNet. If it doesn't match, let Nita know. Courses are selected every semester for assessment. Discussion ensued on the timing of the assessment emails, since they come 50 days into the semester. It was noted that some classes end early, so assessments can take place at that time.
- Nita set up a page in Canvas for OAW reps to bring forward items of attention. It is another means of communication.
- The SLO Symposium is scheduled for February 7-8, 2020, in Monterey. Nita is assisting the organizer and may be a presenter in addition to attending. Rhonda is attending, and Rebecca and Amy expressed an interest in attending. Nita will send them the information.
- Methods to make the assessment process more active were discussed. The CLOs are on syllabi, and faculty have learned how to input data into eLumen. The question is how is it meaningful. Faculty are unsure what to do with the data. The assessments work if the course is designed based on the SLO statements.
- Linking Canvas to eLumen was discussed. All faculty have a canvas shell even if they don't teach online. Several faculty are interested in hands-on training. Nita will forward the Instruction Guide to everyone. After assessments are complete, the linking between the two platforms can be done. Nita will set up a Zoom meeting for eLumen/Canvas training on Tuesday, January 7, at 11:30 a.m. and post an announcement.
- As a reminder, the deadline for Fall 2019 assessments is January 31, 2020.
- No meeting in December; Nita is available to anyone who has questions or concerns. The next meeting is tentatively scheduled as a Zoom meeting on Friday, January 17, 2020. The consensus is online meetings are acceptable; they are convenient for everyone.
- The meeting concluded at 2:00 p.m.